Minutes of a Regular Meeting

Groton Housing Authority

Board of Commissioners

October 21, 2021

7:00 PM

1. ROLL CALL: The meeting was called to order at 7:07 PM.

.. MEMBERS PRESENT: Deirdre Slavin-Mitchell, Chair

Daniel Emerson, Treasurer

Don Black, Member

Leslie Colt, Asst. Treasurer

John Sopka, Member

.. MEMBERS ABSENT: NONE

.. OTHERS PRESENT: Lisa Larrabee

1. PUBLIC COMMENT: James Griffin presented the Fiscal Year Ending 06/30/2022 Budget to the Board for their approval. Discussion was had between the Board Members, Executive Director and James Griffin. A motion was made by Daniel Emerson and seconded by John Sopka to approve the Fiscal Year Ending 06/30/2022 Budget. The vote was Slavin-Mitchell = AYE, Emerson = AYE, Black = AYE, Colt = AYE, and Sopka = AYE. There were no NAY votes.

3. CHECK REGISTER: REVIEW AND APPROVE AUGUST 2021

.. August 2021: A motion was made by Don Black and seconded by Leslie Colt to approve the check register for August 2021. The vote was Slavin-Mitchell = AYE, Emerson = AYE, Black = AYE, Colt = AYE, and Sopka = AYE. There were no NAY votes.

4. FINANCIAL STATEMENTS:

.. REVIEW AND APPROVE JULY 2021 FINANCIAL STATEMENTS:

DHCD Consolidated: A motion was made by Dan Emerson and seconded by Don Black to approve the DHCD Consolidated Programs Financial Statement for July 2021. The vote was Slavin-Mitchell = AYE, Emerson = AYE, Black = AYE, Colt = AYE, and Sopka = AYE. There were no NAY votes.

Sandy Pond Road: A motion was made by Don Black and seconded by Leslie Colt to approve the Sandy Pond Road Program Financial Statements for July 2021. The vote was Slavin-Mitchell = AYE, Emerson = AYE, Black = AYE, Colt = AYE, and Sopka = AYE. There were no NAY votes.

Still Meadow: A motion was made by Dan Emerson and seconded by Don Black to approve

the Still Meadow Program Financial Statements for July 2021. The vote was Slavin-Mitchell = AYE, Emerson = AYE, Black = AYE, Colt = AYE, and Sopka = AYE. There were no NAY votes.

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5. APPROVAL OF MINUTES:

.. August 18, 2021, REGULAR MEETING: A motion was made by Leslie Colt and seconded by Don Black to approve the minutes from our August 18, 2021, regular meeting. The vote was Slavin-Mitchell = AYE, Emerson = AYE, Black = AYE, Colt = AYE, and Sopka = AYE. There were no NAY votes.

6. NEW BUSINESS:

.. COVID-19 UPDATE: The Executive Director told the Board that we are not going to hold a vaccination clinic for booster shots. She told the Board that there are plenty of ways for residents to get the booster shot now that the vaccine is more available. She also told the Board that the Maintenance Staff are still sanitizing all common areas at least once per day.

.. NASHUA ROAD INFORMATION: Don Black gave an update on the Nashua Road Property. John Sopka asked if Don was talking about the parcel we already own or the training grounds. Don said it was the training grounds. John wanted to know how that parcel would be accessed since it is landlocked. Don explained that there is an existing right of way with no landlocks on it. Don mentioned that once the property is transferred to the GHA we will need to have a study done on the property to check for toxicology and access. John mentioned the wetlands replication and how expensive it will be to replicate them, so we need better information on that. Don said that we cannot find out if there are any of these issues if we do not have possession of the land. John said we should put our efforts into the land we already own. Don said he disagreed because the two parcel together would become a cooperative effort for families and seniors in Groton. The Executive Director told the Board that in the end this is their decision, but she feels strongly that we should move forward with this. She mentioned for over a year now Don has been working on this and it would be a shame to let all that hard work go unused. John said he appreciates Don’s work but maybe we should not double the work with two properties. Dan Emerson mentioned that there is a certain amount of risk involved with all of this, but he feels it is well worth moving forward with this project.

7. OLD BUSINESS:

.. UPDATE ON FAMILY UNITS’ PORCH AND DOORS PROJECT: The Executive Director told the Board that this project is moving along slowly but sure due to the supply chain issues this country is experiencing. Dan Emerson asked if the rising cost of supplies will make the cost of the project go up from when it was bid, and the Executive Director told him no. The contractor bares that cost.

8. OTHER BUSINESS AS NEEDED: NONE

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\*\*AT 8:43 PM A MOTION WAS MADE BY DON BLACK AND SECONDED BY DANIEL EMERSON TO ADJOURN THE MEETING. The vote was Slavin-Mitchell = AYE, Emerson = AYE, Black = AYE, Colt = AYE, and Sopka = AYE. There were no NAY votes. THE NEXT REGULARLY SCHEDULED MEETING WILL BE HELD ON WEDNESDAY, NOVEMBER 17, 2021, 7:00 PM, VIRTUALLY BY GO TO MEETING.