Minutes of a Regular Meeting

Groton Housing Authority

Board of Commissioners

August 18, 2021

7:00 PM

1. ROLL CALL: The meeting was called to order at 7:07 PM.

.. MEMBERS PRESENT: Daniel Emerson, Treasurer

Don Black, Member

Leslie Colt, Asst. Treasurer

John Sopka, Member

.. MEMBERS ABSENT: Deirdre Slavin-Mitchell, Chair

.. OTHERS PRESENT: Lisa Larrabee

1. PUBLIC COMMENT: No public comment at this meeting.

3. CHECK REGISTER:

.. June 2021: A motion was made by Leslie Colt and seconded by Don Black to approve the check register for June 2021. The vote was Emerson = AYE, Black = AYE, Colt = AYE, and Sopka = AYE.

.. July 2021: A motion was made by Don Black and seconded by Leslie Colt to approve the check register for July 2021. The vote was Emerson = AYE, Black = AYE, Colt = AYE, and Sopka = AYE.

4. FINANCIAL STATEMENTS:

.. REVIEW AND APPROVE MAY 2021 FINANCIAL STATEMENTS:

DHCD Consolidated: A motion was made by Don Black and seconded by John Sopka to approve the DHCD Consolidated Programs Financial Statement for May 2021. The vote was Emerson = AYE, Black = AYE, Colt = AYE, and Sopka = AYE.

Sandy Pond Road: A motion was made by Don Black and seconded by John Sopka to approve the Sandy Pond Road Program Financial Statements for May 2021. The vote was Emerson = AYE, Black = AYE, Colt = AYE, and Sopka = AYE.

Still Meadow: A motion was made by Don Black and seconded by John Sopka to approve the Still Meadow Program Financial Statements for May 2021. The vote was Emerson = AYE, Black = AYE, Colt = AYE, and Sopka = AYE.

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.. REVIEW AND APPROVE JUNE 2021 FINANCIAL STATEMENTS:

DHCD Consolidated: A motion was made by Don Black and seconded by John Sopka to approve the DHCD Consolidated Financial Statements for June 2021. The vote was Emerson = AYE, Black = AYE, Colt = AYE, and Sopka = AYE.

Sandy Pond Road: A motion was made by Don Black and seconded by John Sopka to approve the Sandy Pond Road Financial Statements for June 2021. The vote was Emerson = AYE, Black = AYE, Colt = AYE, and Sopka = AYE.

Still Meadow: A motion was made by Don Black and seconded by John Sopka to approve the Still Meadow Financial Statements for June 2021. The vote was Emerson = AYE, Black = AYE, Colt = AYE, and Sopka = AYE.

5. APPROVAL OF MINUTES:

.. July 21, 2021, REGULAR MEETING: A motion was made by Leslie Colt and seconded by Don Black to approve the minutes from our July 21, 2021, regular meeting. The vote was Emerson = AYE, Black = AYE, Colt = AYE, and Sopka = AYE.

6. NEW BUSINESS:

.. COVID-19 UPDATE: The Executive Director told the Board that we are not sure if we will be hosting another vaccine clinic for the booster shots. She told them she would keep them informed. She also told the Board that the Maintenance Staff are still sanitizing all common areas at least once per day.

.. NASHUA ROAD INFORMATION: Don Black reported to the Board that he filed a Citizens Petition for the Fall Town Meeting regarding having the town owned parcel of land transferred over to the Groton Housing Authority. He said the article goes directly to the warrant and he used the same language as in the previous warrant that the Town asked us to withdraw. He also told the Board that the Groton Housing Authority can present this at Town Meeting. John Sopka told the Board that at the Planning Board Meeting they discussed the Town Meeting Warrant that they plan to submit for Town Meeting which describes the multi-use housing plan. He said we are an MBTA town even though no MBTA vehicles run through here. He mentioned that this housing will serve those in the 80 to 120 percent area median income. Lisa Larrabee told the Board that is called Work Force Housing. John said this was touched upon at the Housing Summit. Dan Emerson asked if the Town does not qualify with this housing, will there be consequences on state funding. John told him that yes there would be.

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7. OLD BUSINESS:

.. UPDATE ON FAMILY UNITS’ PORCH AND DOORS PROJECT: The Executive Director told the Board that we have had some work done on the porches, but supplies are coming in slow. Dan Emerson asked about the Petapawag sign again and the Executive Director told him that Linda Williams our per diem helper is working on getting quotes for that.

8. OTHER BUSINESS AS NEEDED: Dan Emerson told the Board that he needs his position as liaison for the Groton Housing Authority to the Community Preservation Committee renewed by the Board if they so choose to keep him on. A motion was made by Don Black and seconded by Leslie Colt to keep Dan Emerson as the liaison for the Groton Housing Authority to the Community Preservation Committee. The vote was Emerson = AYE, Black = AYE, Colt = AYE, and Sopka = AYE.

\*\*AT 7:54 PM A MOTION WAS MADE BY DON BLACK AND SECONDED BY LESLIE COLT TO ADJOURN THE MEETING. THE VOTE WAS EMERSON = AYE, BLACK = AYE, COLT = AYE, AND SOPKA = AYE. THE NEXT REGULARLY SCHEDULED MEETING WILL BE HELD ON WEDNESDAY, OCTOBER 20, 2021, 7:00 PM, VIRTUALLY BY GO TO MEETING.