

Minutes of a Regular Meeting  
Groton Housing Authority  
Board of Commissioners  
April 21, 2021  
7:00 PM

1. ROLL CALL: The meeting was called to order at 7:04 PM.
  - .. MEMBERS PRESENT: Deirdre Slavin-Mitchell  
Don Black, Member  
Daniel Emerson, Treasurer  
Leslie Colt, Asst. Treasurer
  - .. MEMBERS ABSENT: None
  - .. OTHERS PRESENT: Lisa Larrabee, Executive Director, The Groton Channel,  
John Sopka, Fran Stanley
  
2. PUBLIC COMMENT: Fran Stanley spoke to the Board about a previous request for support for \$150,000 for the Affordable Housing Trust to look at property in the town that may be feasible for affordable housing. The Groton Board of Commissioners did support the earlier request and wrote a letter stating so. Fran Stanley said that they are going to change the request to \$75,000 and asked if they would support that change and have someone from the Board available at Town Meeting to verbally speak to that support. A motion was made by Don Black and seconded by Daniel Emerson to approve the change in support to \$75,000 and to have a Housing Authority Board Member present at Town Meeting to speak on behalf of the Board supporting this change. The vote was Slavin-Mitchell = AYE, Colt = AYE, Emerson = AYE, Black = AYE. There were no NAY votes.
  
3. CHECK REGISTERS:
  - .. FEBRUARY & MARCH 2021: A motion was made by Don Black and seconded by Daniel Emerson to approve the check registers for February and March 2021. The vote was Slavin-Mitchell = AYE, Colt = AYE, Emerson = AYE, Black = AYE. There were no NAY votes.

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4. FINANCIAL STATEMENTS:

.. REVIEW AND APPROVE OCTOBER 2020 FINANCIAL STATEMENTS: A motion was made by Daniel Emerson and seconded by Leslie Colt to approve the financial statements for our DHCD 400-1, Sandy Pond Road, Still Meadow and Willowdale Programs for October 2020. The vote was Slavin-Mitchell = AYE, Colt = AYE, Emerson = AYE, Black = AYE. There were no NAY votes.

.. REVIEW AND APPROVE NOVEMBER 2020 FINANCIAL STATEMENTS: A motion was made by Daniel Emerson and seconded by Don Black to approve the financial statements for our DHCD 400-1, Sandy Pond Road, Still Meadow and Willowdale Programs. The vote was Slavin-Mitchell = AYE, Colt = AYE, Emerson = AYE, Black = AYE. There were no NAY votes.

.. REVIEW AND APPROVE DECEMBER 2020 FINANCIAL STATEMENTS: A motion was made by Don Black and seconded by Leslie Colt to approve the financial statements for our DHCD 400-1, Sandy Pond Road, Still Meadow and Willowdale Programs. The vote was Slavin-Mitchell = AYE, Colt = AYE, Emerson = AYE, Black = AYE. There were no NAY votes.

5. APPROVAL OF MINUTES:

.. MARCH 24, 2021 REGULAR MEETING: A motion was made by Don Black and seconded by Daniel Emerson to approve the minutes from our March 24, 2021 regular meeting. The vote was Slavin-Mitchell = AYE, Colt = AYE, Emerson = AYE, Black = AYE. There were no NAY votes.

6. NEW BUSINESS:

.. COVID-19 UPDATE: The Executive Director told the Board that we had our second vaccination clinic on April 13, 2021. She told them it went very well, and we got many compliments on how well the clinic was run.

.. NASHUA ROAD INFORMATION: Don Black reported to the Board that it was requested that we remove article 18 from the warrant and we would get Right of First Refusal on the land. He said he will work with our town manager, Mark Haddad after Town Meeting on this. He feels the outcome will be positive for us. He also said that he spoke with an abutting neighbor who is concerned about a

lot of housing being built in his backyard. Mr. Black told the neighbor that nobody wants to see a 40B go in there and that he would keep him informed of the plans to develop on that land. A motion was made by Daniel Emerson and seconded by Leslie Colt to give Don Black the approval and directive to move forward with the Right of First Refusal after Town Meeting. The vote was Slavin-Mitchell = AYE, Colt = AYE, Emerson = AYE, Black = AYE. There were no NAY votes.

7. OLD BUSINESS:

.. BOARD MEMBER SEARCH: John Sopka who was at this meeting told the Board that he is interested in moving forward with becoming a Groton Housing Authority Board Member. He said he is on the May 25, 2021 ballot. He also told the Board that he was told by our Town Clerk that he would have to resign as Registrar of Voters to run in this election.

6. OTHER BUSINESS AS NEEDED:

.. FISH #114034 FAMILY DECK & STAIR REPLACEMENT PROJECT: The Executive Director presented to the Board the contract for Project #114034 with the lowest responsible bidder being FRG Contractor Corp. They bid \$52,348.00. She also told them that she needs their permission to sign the owner contract since it is over \$50,000 to move this project forward. A motion was made by Daniel Emerson and seconded by Don Black to accept the contract from FRG Contractor Corp in the amount of \$52,348.00 and to allow the Executive Director, Lisa Larrabee to sign the owner's contract. The vote was Slavin-Mitchell = AYE, Colt = AYE, Emerson = AYE, Black = AYE. There were no NAY votes.

**\*\*AT 8:01 PM A MOTION WAS MADE BY DON BLACK AND SECONDED BY LESLIE COLT TO ADJOURN THE MEETING. THE VOTE WAS BLACK = AYE, EMERSON = AYE, MITCHELL = AYE AND COLT = AYE. THERE WERE NO NAY VOTES. THE NEXT REGULARLY SCHEDULED MEETING WILL BE HELD ON WEDNESDAY, MAY 19, 2021, 7:00 PM VIA GO TO MEETING.**