

Minutes of a Regular Meeting
Groton Housing Authority
Board of Commissioners
November 18, 2020
7:00 PM

1. ROLL CALL: The meeting was called to order at 7:01 PM.
 - .. MEMBERS PRESENT: Deirdre Slavin-Mitchell, Chairman
Don Black, Member
Daniel Emerson, Treasurer
Leslie Colt, Asst. Treasurer
 - .. MEMBERS ABSENT: None
 - .. OTHERS PRESENT: Lisa Larrabee, Executive Director, The Groton Channel

2. PUBLIC COMMENT: No public comment at this meeting.

3. CHECK REGISTER:
 - .. OCTOBER 2020: A motion was made by Daniel Emerson and seconded by Don Black to approve the check register for October 2020. The vote was Mitchell = AYE, Black = AYE, Emerson = AYE and Colt = AYE. There were no NAY votes.

4. FINANCIAL STATEMENTS:
 - .. DHCD CONSOLIDATED 4001 PROGRAMS ENDING 9/30/2020: A motion was made by Don Black and seconded by Daniel Emerson to approve the DHCD Consolidated 4001 financial statements for the period ending 9/30/2020. The vote was Mitchell = AYE, Black = AYE, Emerson = AYE and Colt = AYE. There were no NAY votes.
 - .. SANDY POND ROAD PROGRAM ENDING 9/30/2020: A motion was made by Don Black and seconded by Leslie Colt to approve the Sandy Pond Road financial statements for period ending 9/30/2020. The vote was Mitchell = AYE, Black = AYE, Emerson = AYE and Colt = AYE. There were no NAY votes.
 - .. STILL MEADOW PROGRAM ENDING 9/30/2020: A motion was made by Daniel Emerson and seconded by Don Black to approve the Still Meadow Program financial statements for the period ending 9/30/2020. The vote was Mitchell = AYE, Black = AYE, Emerson = AYE and Colt = AYE. There were no NAY votes.

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5. APPROVAL OF MINUTES:

.. OCTOBER 21, 2020 REGULAR MEETING: A motion was made by Daniel Emerson and seconded by Don Black to approve the minutes from our October 21, 2020 regular meeting. . The vote was Mitchell = AYE, Black = AYE, Emerson = AYE and Colt = AYE. There were no NAY votes.

6. NEW BUSINESS:

.. EXECUTIVE DIRECTOR VACATION SCHEDULE: The Executive Director told the Board that she would be on vacation from October 1, 2020 through October 12, 2020, returning to work on October 13, 2020. She told them due to the coronavirus she was staying home this year.

7. OLD BUSINESS:

.. BOARD MEMBER SEARCH: The Executive Director asked the Board if they had made any progress on finding a Board Member. So far none have found a person willing to take the job. They said they will continue to search for a new member.

.. COVID-19 UPDATE: The Executive Director told the Board that the staff continues to sanitize on a regular basis.

8. OTHER BUSINESS AS NEEDED: Don Black talked about our Nashua Road property. He talked to our Town Manager who encouraged us to build affordable housing on our property. The Town owns some property adjacent to our property and if it could be transferred to us, it would give us more latitude to move a project along. Mr. Black will have a more detailed report for the Board at our next meeting. Don Black said there is \$500,000 in the CPC budget for affordable housing and maybe we should put in an application for it. Deirdre Slavin-Mitchell said that we need to be more project driven to put in the application. Don Black said we need to preplan for the Nashua Road property.

**AT 7:37 PM A MOTION WAS MADE BY DANIEL EMERSON AND SECONDED BY LESLIE COLT TO ADJOURN THE MEETING. THE VOTE WAS MITCHELL = AYE, BLACK = AYE, EMERSON = AYE AND COLT = AYE. THERE WERE NO NAY VOTES. THE NEXT REGULARLY SCHEDULED MEETING WILL BE HELD ON WEDNESDAY, DECEMBER 16, 2020, 7:00 PM VIA GO TO MEETING.