

Minutes of a Regular Meeting
Groton Housing Authority
Board of Commissioners
October 21, 2020
7:00 PM

1. ROLL CALL: The meeting was called to order at 7:01 PM.
 - .. MEMBERS PRESENT: Deirdre Slavin-Mitchell, Chairman
Don Black, Member
Daniel Emerson, Treasurer
 - .. MEMBERS ABSENT: Leslie Colt, Asst. Treasurer
 - .. OTHERS PRESENT: Lisa Larrabee, Executive Director, The Groton Channel,
Mike Kerkmann, Groton Resident, James Griffin, CPA

2. PUBLIC COMMENT: Groton Resident Mike Kerkmann spoke to the Board about the Housing Authority possibly selling to him part of our land on Nashua Road. The Board through its Member Don Black had the chance to do some research on our Nashua Road land. Mr. Black feels that more in depth research would need to be done before selling any part of that land to Mr. Kerkmann so as not to diminish any chances we might have of developing affordable housing on that land. The rest of the Board agreed and told Mr. Kerkmann that they would keep him in the loop if anything is to change on their decision.

James Griffin, CPA for the Groton Housing Authority presented the Fiscal Year 2021 Budget to the Board. He explained that we are working with 4% less money this Fiscal Year due to falling rents because of COVID-19. A motion was made by Don Black and seconded by Daniel Emerson to approve the Fiscal Year 2021 Budget as explained and submitted by James Griffin. The vote was Slavin-Mitchell = AYE, Emerson = AYE, Black = AYE. There were no NAYS.

3. CHECK REGISTERS:
 - .. SEPTEMBER 2020: A motion was made by Don Black and seconded by Daniel Emerson to approve the check register for September 2020. The vote was Mitchell = AYE, Black = AYE, Emerson = AYE. There were no NAY votes.

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4. FINANCIAL STATEMENTS:

.. DHCD CONSOLIDATED 4001 PROGRAMS ENDING 6/30/2020, 7/31/2020, 08/31/2020:

A motion was made by Daniel Emerson and seconded by Don Black to approve the DHCD Consolidated 4001 financial statements for the period ending 6/30/2020, 07/31/2020, and 08/31/2020. The vote was Mitchell = AYE, Black = AYE, Emerson = AYE. There were no NAY votes.

.. SANDY POND ROAD PROGRAM ENDING 6/30/2020, 07/31/2020, 08/31/2020:

A motion was made by Don Black and seconded by Daniel Emerson to approve the Sandy Pond Road financial statements for period ending 6/30/2020, 07/31/2020 and 08/31/2020. The vote was Mitchell = AYE, Black = AYE, Emerson = AYE. There were no NAY votes.

.. STILL MEADOW PROGRAM ENDING 6/30/2020, 07/31/2020, 08/31/2020:

A motion was made by Don Black and seconded by Daniel Emerson to approve the Still Meadow Program financial statements for the period ending 6/30/2020, 07/31/2020, and 08/31/2020. The vote was Mitchell = AYE, Black = AYE, Emerson = AYE. There were no NAY votes.

5. APPROVAL OF MINUTES:

.. SEPTEMBER 18, 2020 REGULAR MEETING: A motion was made by Don Black and seconded by Daniel Emerson to approve the minutes from our September 18, 2020 regular meeting. . The vote was Mitchell = AYE, Black = AYE, Emerson = AYE. There were no NAY votes.

6. NEW BUSINESS:

.. REVIEW AND APPROVE FISCAL YEAR 2023 FORMULA FUNDING AWARD: The Executive Director presented to the Board the Fiscal Year 2023 Formula Funding Award. Our award increases by \$31,967.00. A motion was made by Daniel Emerson and seconded by Don Black to approve and accept the Fiscal Year 2023 Formula Funding Award. The vote was Mitchell = AYE, Black = AYE, Emerson = AYE. There were no NAY votes.

7. OLD BUSINESS:

.. BOARD MEMBER SEARCH: The Executive Director asked the Board if they had any ideas on who to approach for the vacancy that we have. They have not been able to find anyone so far. The Executive Director told the Board that there is a vacancy on the

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Housing Trust so Fran Stanley said if they have more than one person apply for the vacancy; she will send them our way as well.

.. COVID-19 UPDATE: The Executive Director told the Board that the staff continues to sanitize on a regular basis. She did mention that we have one suspected case in the building.

.. GHA BOARD MEMBER TOWN MEETING REPRESENTATIVE FOR THE COVID-19 RELIEF FUND: Don Black attended Town Meeting to be present to represent the Groton Housing Authority position of support on this program. He said he was not asked any questions.

8. OTHER BUSINESS AS NEEDED: Nothing discussed at this meeting.

**AT 8:13 PM A MOTION WAS MADE BY DANIEL EMERSON AND SECONDED BY DON BLACK TO ADJOURN THE MEETING. THE VOTE WAS MITCHELL = AYE, BLACK = AYE, EMERSON = AYE. THERE WERE NO NAY VOTES. THE NEXT REGULARLY SCHEDULED MEETING WILL BE HELD ON WEDNESDAY, NOVEMBER 18, 2020, 7:00 PM VIA GO TO MEETING.