

Minutes of a Regular Meeting
Groton Housing Authority
Board of Commissioners
July 15, 2020
7:00 PM

1. ROLL CALL: The meeting was called to order at 7:07 PM.
 - .. MEMBERS PRESENT: Deirdre Slavin-Mitchell, Chairman
Leslie Colt, Asst. Treasurer
Don Black, Member
 - .. MEMBERS ABSENT: Daniel Emerson, Treasurer
 - .. OTHERS PRESENT: Lisa Larrabee, Executive Director

2. PUBLIC COMMENT: There was no public comment at this meeting.

3. CHECK REGISTER:
 - .. JUNE 2020: A motion was made by Leslie Colt and seconded by Don Black to approve the check register for June 2020. All Members present voted AYE

4. FINANCIAL STATEMENTS:
 - .. DHCD CONSOLIDATED 4001 PROGRAMS ENDING 5/31/20: A motion was made by Don Black and seconded by Leslie Colt to approve the DHCD Consolidated 4001 financial statements for the period ending 5/31/20. All Members present voted AYE.
 - .. SANDY POND ROAD PROGRAM ENDING 5/31/20: A motion was made by Leslie Colt and seconded by Don Black to approve the Sandy Pond Road financial statements ending 5/31/20. All Members present voted AYE.
 - .. STILL MEADOW PROGRAM ENDING 5/31/20: A motion was made by Don Black and seconded by Leslie Colt to approve the Still Meadow Program financial statements for the period ending 5/31/20. All Members present voted AYE.

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5. APPROVAL OF MINUTES:

.. JUNE 17, 2020 REGULAR MEETING: A motion was made by Don Black and seconded by Leslie Colt to approve the minutes from our June 17, 2020 regular meeting. All Members present voted AYE.

6. NEW BUSINESS:

.. COVID 19 UPDATE: The Executive Director told the Board what we have been doing daily to stop the spread of Covid19. She told them that the maintenance team is continuing to come in every day to disinfect all high touch point areas. She mentioned that she has given the date of July 6, 2020 for when all employees will be back to work for their regular shifts, however we are still only doing emergency maintenance calls per DHCD guidelines.

7. OLD BUSINESS:

.. BOARD MEMBER SEARCH: The Executive Director told the Board that she reached out to our prospective Board Member who did not respond to her, so we need to move forward with looking for another Board Member.

8. OTHER BUSINESS AS NEEDED: The Executive Director asked the Board to consider letting her use another \$10,000 from the Willowdale account to do a turnover at Sandy Pond Road since we do not have the funds to turn the empty unit over. A motion was made by Leslie Colt and seconded by Don Black to allow the Executive Director to use up to \$10,000 to turn over another unit at Sandy Pond. All Members present voted AYE.

Don Black asked for the information that we have on our Nashua Road property. He would like to familiarize himself with it and hopes to be able to help us to develop it.

****AT 7:31 PM A MOTION WAS MADE BY DON BLACK AND SECONDED BY LESLIE COLT TO ADJOURN THE MEETING. ALL MEMBERS PRESENT VOTED AUE. THE NEXT REGULARLY SCHEDULED MEETING WILL BE HELD ON WEDNESDAY, AUGUST 19, 2020, 7:00 PM VIA GO TO MEETING.**