

Minutes of a Regular Meeting
Groton Housing Authority
Board of Commissioners
June 17, 2020
7:00 PM

1. ROLL CALL: The meeting was called to order at 7:10 PM.
 - .. MEMBERS PRESENT: Deirdre Slavin-Mitchell, Chairman
Daniel Emerson, Treasurer
Don Black, Member
 - .. MEMBERS ABSENT: Leslie Colt, Asst. Treasurer
 - .. OTHERS PRESENT: Lisa Larrabee, Executive Director
Austin Edwards, Prospective Member
The Groton Channel

2. PUBLIC COMMENT: We met our newly elected Board Member Don Black. Mr. Black introduced himself to the Board. We also met prospective Board Member Austin Edwards who also introduced himself and told the Board his idea about getting on the Board to try and give back to his community. Daniel Emerson talked about our parcel of land on Nashua Road and our ideas to develop it.

3. CHECK REGISTERS:
 - .. FEBRUARY, MARCH, APRIL, AND MAY 2020: A motion was made by Daniel Emerson and seconded by Don Black to approve the check registers for February, March, April, and May 2020. The vote was Slavin-Mitchell = AYE, Emerson = AYE, and Black = AYE. There were no NAYS.

4. FINANCIAL STATEMENTS:
 - .. DHCD CONSOLIDATED 4001 PROGRAMS ENDING 1/31/20, 2/28/20, 3/31/20, and 4/30/20: A motion was made by Don Black and seconded by Daniel Emerson to approve the DHCD Consolidated 4001 financial statements for the period ending 1/31/20, 2/28/20, 3/31/20, and 4/30/20. The vote was Mitchell = AYE, Emerson = AYE, and Black = AYE. There were no NAYS.
 - .. SANDY POND ROAD PROGRAM ENDING 1/31/20, 2/28/20, 3/31/20, and 4/30/20: A motion was made by Don Black and seconded by Daniel Emerson to approve the Sandy Pond Road financial statements ending 1/31/20, 2/28/20, 3/31/20, and 4/30/20. The vote was Mitchell = AYE, Emerson = AYE, and Black = AYE. There were no NAYS.
 - .. STILL MEADOW PROGRAM ENDING 1/31/20, 2/28/20, 3/31/20, and 4/30/20: A motion was made by Daniel Emerson and seconded by Don Black to approve the Still Meadow Program financial statements for the period ending 1/31/20, 2/28/20, 3/31/20,

and 4/30/20. The vote was Mitchell = AYE, Emerson = AYE, and Black = AYE. There were no NAYS.

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5. APPROVAL OF MINUTES:

.. FEBRUARY 29, 2020 REGULAR MEETING: A motion was made by Daniel Emerson and seconded by Don Black to approve the minutes from our February 29, 2020 regular meeting. The vote was Mitchell = AYE, Emerson = AYE and Black = ABSTAIN. There were no NAYS.

6. NEW BUSINESS:

.. COVID 19 UPDATE: The Executive Director told the Board what we have been doing daily to stop the spread of Covid19. She told them that the maintenance team is coming in every day to disinfect all high touch point areas. She mentioned that DHCD was able to get masks for the residents which we handed out to them. She also told them that she has been at work every day but Mandi our property manger has been in only one day a week but is working remotely from home.

7. OLD BUSINESS:

.. BOARD MEMBER SEARCH: The Executive Director asked Austin Edwards if he felt this would be a Board he would like to serve on. Mr. Edwards said he would like to give it a try. Deirdre Slavin-Mitchell said to notify the Select Board that we have an interested person to fill Brooks Lyman's seat on the Board.

8. OTHER BUSINESS AS NEEDED: Deirdre Slavin-Mitchell talked to the Board about having a going away dinner for Ellen Todd. Since Ms. Todd served on the Board for many years all agreed it would be a nice gesture to show her our appreciation for all her years of service to the Groton Housing Authority. The Board Members also talked about the septic pump system and finding out its potential capacity and the cost to have the blades sharpened and the cost for regular maintenance.

**AT 8:10 PM A MOTION WAS MADE BY DON BLACK AND SECONDED BY DANIEL EMERSON TO ADJOURN THE MEETING. THE VOTE WAS MITCHELL = AYE, EMERSON = AYE, AND BLACK = AYE. THE NEXT REGULARLY SCHEDULED MEETING WILL BE HELD ON WEDNESDAY, JULY 15, 2020, 7:00 PM AT 19 LOWELL ROAD, GROTON.