

Minutes of a Regular Meeting
Groton Housing Authority
Board of Commissioners
September 18, 2019
7:00 PM

1. ROLL CALL: The meeting was called to order at 7:12 PM.
 - .. MEMBERS PRESENT: Leslie Colt, Asst. Treasurer
Ellen Todd, Vice-Chairman
Daniel Emerson, Treasurer
 - .. MEMBERS ABSENT: Brooks Lyman, Secretary
Deirdre Slavin-Mitchell, Chairman
 - .. OTHERS PRESENT: Lisa Larrabee, Executive Director

2. PUBLIC COMMENT: NONE AT THIS MEETING

3. CHECK REGISTER:
 - .. SEPTEMBER 2019: A motion was made by Daniel Emerson and seconded by Leslie Colt to approve the check register for September 2019. All Members present voted AYE.

4. FINANCIAL STATEMENTS:
 - .. DHCD CONSOLIDATED 4001 PROGRAMS ENDING 7/31/19: A motion was made by Leslie Colt and seconded by Daniel Emerson to approve the DHCD Consolidated 4001 financial statements for the period ending 7/31/19. All Members present voted AYE.
 - .. SANDY POND ROAD PROGRAM ENDING 7/31/19: A motion was made by Daniel Emerson and seconded by Leslie Colt to approve the Sandy Pond Road financial statements ending 7/31/19. All Members present voted AYE.
 - .. STILL MEADOW PROGRAM ENDING 7/31/19: A motion was made by Leslie Colt and seconded by Daniel Emerson to approve the Still Meadow Program financial statements for the period ending 7/31/19. All Members present voted AYE.

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5. APPROVAL OF MINUTES:

.. August 21, 2019 REGULAR MEETING: A motion was made by Leslie Colt and seconded by Daniel Emerson to approve the minutes from our August 21, 2019 regular meeting. All Members present voted AYE.

6. NEW BUSINESS:

.. NO OCTOBER 2019 MEETING: The Executive Director told the Board that she will be on vacation at the time we are due to have our October Meeting so the meeting will not be held that month unless we have to call for a special meeting to discuss and make decisions on an emergency situation. She also told them that our accountant James Griffin will be at our November Meeting to discuss our budget for year ending 6/30/20.

7. OLD BUSINESS:

.. ELDERLY/HANDICAPPED ROOF UPDATE: The Executive Director told the Board that the roof is mostly complete. They still have a few minor things to take care of before it is 100% complete.

8. OTHER BUSINESS AS NEEDED: Daniel Emerson mentioned that Member Brooks Lyman is dealing with some health care issues so may miss a few meetings until he recovers. Mr. Emerson mentioned that Mr. Lyman is recovering at home.

****AT 7:57 PM A MOTION WAS MADE BY LESLIE COLT AND SECONDED BY DANIEL EMERSON TO ADJOURN THE MEETING. ALL MEMBERS PRESENT VOTED AYE. THE NEXT REGULARLY SCHEDULED MEETING WILL BE HELD ON WEDNESDAY, NOVEMBER 20, 2019, 7:00 PM AT 19 LOWELL ROAD, GROTON.**