

Minutes of a Regular Meeting
Groton Housing Authority
Board of Commissioners
May 15, 2019
7:00 PM

1. ROLL CALL: The meeting was called to order at 7:09 PM.
 - .. MEMBERS PRESENT: Leslie Colt, Asst. Treasurer
Brooks Lyman, Secretary
Daniel Emerson, Treasurer
Deirdre Slavin-Mitchell, Chairman
 - .. MEMBERS ABSENT: Ellen Todd, Vice-Chairman
 - .. OTHERS PRESENT: Lisa Larrabee, Executive Director

2. PUBLIC COMMENT: NONE AT THIS MEETING

3. CHECK REGISTER:
 - .. MAY 2019: A motion was made by Daniel Emerson and seconded by Leslie Colt to approve the check register for May 2019. All Members present voted AYE.

4. FINANCIAL STATEMENTS:
 - .. DHCD CONSOLIDATED 4001 PROGRAMS ENDING 3/31/19: A motion was made by Daniel Emerson and seconded by Brooks Lyman to approve the DHCD Consolidated 4001 financial statements for the period ending 3/31/19. All Members present voted AYE.
 - .. SANDY POND ROAD PROGRAM ENDING 3/31/19: A motion was made by Leslie Colt and seconded by Daniel Emerson to approve the Sandy Pond Road financial statements ending 3/31/19. All Members present voted AYE.
 - .. STILL MEADOW PROGRAM ENDING 3/31/19: A motion was made by Leslie Colt and seconded by Brooks Lyman to approve the Still Meadow Program financial statements for the period ending 3/31/19. All Members present voted AYE.

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5. APPROVAL OF MINUTES:

.. April 17, 2019 REGULAR MEETING: A motion was made by Daniel Emerson and seconded by Leslie Colt to approve the minutes from our March 20, 2019 regular meeting. All Members present voted AYE.

6. NEW BUSINESS:

.. ELDERLY/HANDICAPPED ROOF PROJECT DISCUSSION: The Executive Director told the Board that JJS Universal Construction Company was the lowest bidder at \$47,900. She told the Board that the architect is checking references and we should have a contract soon.

7. OLD BUSINESS: NONE TO DISCUSS AT THIS MEETING

8. OTHER BUSINESS AS NEEDED:

.. STILL MEADOW ISSUES: The Executive Director told the Board that she was having some issues with the Trustees of Still Meadow and our tenant at 285A Nashua Road. She told them that one or all may ask to get on the agenda because they are upset that we have decided to let the family stay for the summer to see how it goes. A motion was made by Daniel Emerson and seconded by Brooks Lyman that all communication with the Trustees of Still Meadow must be made in writing either by email or letter. All Members present voted AYE.

.. WEATHERIZATION GRANT: The Executive Director told the Board that we were given a weatherization grant by National Grid. It included new faucets and shower heads as well as new insulation for both the elderly building and the family building.

**AT 7:58 PM A MOTION WAS MADE BY DANIEL EMERSON AND SECONDED BY BROOKS LYMAN TO ADJOURN THE MEETING. ALL MEMBERS PRESENT VOTED AYE. THE NEXT REGULARLY SCHEDULED MEETING WILL BE HELD ON WEDNESDAY, JUNE 19, 2019, 7:00 PM AT 19 LOWELL ROAD, GROTON.