

Minutes of a Regular Meeting
Groton Housing Authority
Board of Commissioners
September 11, 2018
7:00 PM

1. ROLL CALL: The meeting was called to order at 7:01 PM.
 - .. MEMBERS PRESENT: Deirdre Slavin-Mitchell, Chairman
Leslie Colt, Asst. Treasurer
Ellen Todd, Vice-Chairman
Brooks Lyman, Secretary
 - .. MEMBERS ABSENT: Daniel Emerson, Treasurer
 - .. OTHERS PRESENT: Lisa Larrabee, Executive Director

2. PUBLIC COMMENT: None at this meeting

3. CHECK REGISTER:
 - .. AUGUST 2018: A motion was made by Ellen Todd and seconded by Leslie Colt to approve the check register for August 2018. All Members present voted AYE.

4. FINANCIAL STATEMENTS:
 - .. DHCD FINANCIAL STATEMENTS ENDING 7/31/18: A motion was made by Ellen Todd and seconded by Brooks Lyman to approve the financial statements for our DHCD Consolidated Programs for the period ending 7/31/18. All Members present voted AYE.
 - .. SANDY POND ROAD FINANCIAL STATEMENTS ENDING 7/31/18: A motion was made by Ellen Todd and seconded by Leslie Colt to approve the financial statements for our Sandy Pond Road Program for the period ending 7/31/18. All Members present voted AYE.

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.. STILL MEADOW FINANCIAL STATEMENTS ENDING 7/31/18: A motion was made by Ellen Todd and seconded by Leslie Colt to approve the financial statements for our Still Meadow Program for the period ending 7/31/18. All Members present voted AYE.

5. APPROVAL OF MINUTES:

.. AUGUST 15, 2018 REGULAR MEETING: A motion was made by Leslie Colt and seconded by Ellen Todd to approve the minutes from our August 15, 2018 regular meeting. All Members present voted AYE.

6. NEW BUSINESS:

.. EXPLANATION OF THE NEW STATE AIDED PUBLIC HOUSING AUTHORITY WAIT LIST:

The Executive Director told the Board that she attended training for the new centralized state aided public housing authorities wait list called CHAMP (Common Housing Applications for State Aided Public Housing). She told the Board that the state hopes to have it running live in the spring of 2019. She told them applicants will be able to apply on line and check off the housing authorities in the towns/cities that they would like to live and automatically be added to their wait list.

.. MAINTENANCE SUPERVISOR OUT SICK FOR TWO WEEKS: The Executive Director told the Board that our maintenance supervisor will be out for approximately two weeks to have and recovery from some surgery. She told the Board that she will be on call for the time he is out and if the maintenance issue is something she cannot take care of then she will call in a vendor.

7. OLD BUSINESS: NONE AT THIS MEETING

8. OTHER BUSINESS AS NEEDED: NONE AT THIS MEETING

**AT 7:50 PM A MOTION WAS MADE BY LESLIE COLT AND SECONDED BY BROOKS LYMAN TO ADJOURN THE MEETING. ALL MEMBERS PRESENT VOTED AYE. THE NEXT REGULARLY SCHEDULED MEETING WILL BE HELD ON WEDNESDAY, OCTOBER 17, 2018, 7:00 PM AT 19 LOWELL ROAD, GROTON.