

Minutes of a Regular Meeting
Groton Housing Authority
Board of Commissioners
June 13, 2018
7:00 PM

1. ROLL CALL: The meeting was called to order at 7:15 PM.
 - .. MEMBERS PRESENT: Brooks Lyman, Secretary
Daniel Emerson, Treasurer
Ellen Todd, Vice-Chairman
 - .. MEMBERS ABSENT: Deirdre Slavin-Mitchell, Chairman
Leslie Colt, Asst. Treasurer
 - .. OTHERS PRESENT: Lisa Larrabee, Executive Director

2. PUBLIC COMMENT: None at this meeting

3. CHECK REGISTER:
 - .. MAY 2018: A motion was made by Daniel Emerson and seconded by Brooks Lyman to approve the check register for May 2018. All Members present voted AYE.

4. FINANCIAL STATEMENTS:
 - .. DHCD CONSOLIDATED OPERATING STATEMENTS ENDING 4/30/2018: A motion was made by Daniel Emerson and seconded by Brooks Lyman to not approve the DHCD Consolidated Operating Statements for period ending 4/30/2018 until more information has been obtained from the fee accountant. All Members present voted AYE.
 - .. SANDY POND ROAD OPERATING STATEMENTS ENDING 4/30/2018: A motion was made by Brooks Lyman and seconded by Daniel Emerson to approve the Sandy Pond Road Operating Statements for period ending 4/30/2018. All Members present voted AYE.
 - .. STILL MEADOW OPERATING STATEMENTS ENDING 4/30/2018: A motion was made by Brooks Lyman and seconded by Daniel Emerson to approve the Still Meadow Operating Statements for period ending 4/30/2018. All Members present voted AYE.

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5. APPROVAL OF MINUTES:

.. MAY 9, 2018 REGULAR MEETING: A motion was made by Daniel Emerson and seconded by Brooks Lyman to approve the minutes from our May 9, 2018 regular meeting. All Members present voted AYE.

6. NEW BUSINESS: NONE AT THIS MEETING

7. OLD BUSINESS:

.. REVISED 2018 CAPITAL PLAN: The Executive Director explained that we received more money for our capital plan that they approved at last month's meeting, so we revised our plan and added the following projects: A. Front porch and exterior doors for the family units at 29 Lowell Road. B. Chair lifts for our elderly/handicapped building. A motion was made by Brooks Lyman and seconded by Daniel Emerson to approve the additional projects that were added to our 2018 Capital Plan. All Members present voted AYE.

.. UPDATE ON SMOKING POLICY: The Executive Director told the Board that she continues to work on this policy change.

.. UPDATE ON FUNDING REQUEST TO CPC FOR FALL MEETING: The Executive Director told the Board that since we have the extra money in our capital plan, she will not need to go to the CPC for funding for the roof project.

8. OTHER BUSINESS AS NEEDED:

.. CHANGE OF REGULAR MEETING DAY: Ellen Todd asked the Board Members if they would mind changing the meeting to the third Wednesday of each month. Both Daniel Emerson and Brooks Lyman said they were able to make that change. Ellen Todd said she would ask Deirdre Slavin-Mitchell and Leslie Colt if they were okay with it and get back to the Executive Director, so she could properly document it in the minutes.

.. BROOKS LYMAN CPC AT LARGE MEMBER: Brooks Lyman told the Board Members that he is now on the Community Preservation Committee. He said one thing he would like to see done is to get some housing built on our Nashua Road property even if it starts off small with one duplex, a common well, septic and driveway.

**AT 8:20 PM A MOTION WAS MADE BY DANIEL EMERSON AND SECONDED BY BROOKS LYMAN TO ADJOURN THE MEETING. ALL MEMBERS PRESENT VOTED AYE. THE NEXT REGULARLY SCHEDULED MEETING WILL BE HELD ON WEDNESDAY, JULY 18, 2018, 7:00 PM AT 19 LOWELL ROAD, GROTON.