

Minutes of a Regular Meeting  
Groton Housing Authority  
Board of Commissioners  
May 9, 2018  
7:00 PM

1. ROLL CALL: The meeting was called to order at 7:18 PM.
  - .. MEMBERS PRESENT: Deirdre Slavin-Mitchell, Chairman  
Leslie Colt, Asst. Treasurer  
Brooks Lyman, Secretary
  - .. MEMBERS ABSENT: Daniel Emerson, Treasurer  
Ellen Todd, Vice-Chairman
  - .. OTHERS PRESENT: Lisa Larrabee, Executive Director
  
2. PUBLIC COMMENT: None at this meeting
  
3. CHECK REGISTER:
  - .. APRIL 2018: A motion was made by Leslie Colt and seconded by Brooks Lyman to approve the check register for April 2018. All Members present voted AYE.
  
4. FINANCIAL STATEMENTS:
  - .. DHCD CONSOLIDATED OPERATING STATEMENTS ENDING 3/31/2018: A motion was made by Brooks Lyman and seconded by Leslie Colt to approve the DHCD Consolidated Operating Statements for period ending 3/31/2018. All Members present voted AYE.
  - .. SANDY POND ROAD OPERATING STATEMENTS ENDING 3/31/2018: A motion was made by Brooks Lyman and seconded by Leslie Colt to approve the Sandy Pond Road Operating Statements for period ending 3/31/2018. All Members present voted AYE.
  - .. STILL MEADOW OPERATING STATEMENTS ENDING 3/31/2018: A motion was made by Leslie Colt and seconded by Brooks Lyman to approve the Still Meadow Operating Statements for period ending 3/31/2018. All Members present voted AYE.

5. APPROVAL OF MINUTES:

.. APRIL 11, 2018 REGULAR MEETING: A motion was made by Brooks Lyman and seconded by Leslie Colt to approve the minutes from our April 11, 2018 regular meeting. All Members present voted AYE.

6. NEW BUSINESS:

.. REVIEW AND APPROVE 2019 CAPITAL IMPROVEMENT PLAN: After review of the 2019 Capital Improvement Plan created by the Executive Director and Jeffrey Baxter of RCAT, a motion was made by Leslie Colt and seconded by Brooks Lyman to approve the 2019 Capital Improvement Plan as written. All Members present voted AYE.

.. DISCUSSION ON A NO SMOKING POLICY: The Executive Director told the Board that she wanted their input as to how they feel about creating a NO SMOKING POLICY for the Groton Housing Authority properties. She told the Board that most DHCD properties are smoke free and that all federal properties are smoke free. The Board agreed we should have one in place. They would like to grandfather in those who live here and smoke now, but new people leasing up will need to sign a no smoking addendum to their lease. A motion was made by Brooks Lyman and seconded by Leslie Colt agreeing to start this policy immediately. All Members present voted AYE.

.. DISCUSS PLANS TO TALK TO CPC ABOUT A FUNDING REQUEST FOR THE FALL TOWN MEETING: The Executive Director told the Board that because our Capital Funding Award is so low, it might be a good idea to talk to the CPC to see if they would approve funding to replace our roof on the elderly building. She said since Dan Emerson our liaison to the CPC was not at this meeting she would talk to him at our next meeting about it.

7. OLD BUSINESS: NONE DISCUSSED AT THIS MEETING

8. OTHER BUSINESS AS NEEDED: NONE AT THIS MEETING

\*\*AT 8:04 PM A MOTION WAS MADE BY LESLIE COLT AND SECONDED BY BROOKS LYMAN TO ADJOURN THE MEETING. ALL MEMBERS PRESENT VOTED AYE. THE NEXT REGULARLY SCHEDULED MEETING WILL BE HELD ON WEDNESDAY, JUNE 13, 2018, 7:00 PM AT 19 LOWELL ROAD, GROTON.