

Minutes of a Regular Meeting  
Groton Housing Authority  
Board of Commissioners  
January 10, 2018  
7:00 PM

1. ROLL CALL: The meeting was called to order at 7:10 PM.
  - .. MEMBERS PRESENT: Deirdre Slavin-Mitchell, Chairman  
Leslie Colt, Asst. Treasurer  
Brooks Lyman, Secretary  
Daniel Emerson, Treasurer  
Ellen Todd, Vice-Chairman
  - .. MEMBERS ABSENT: None
  - .. OTHERS PRESENT: Lisa Larrabee, Executive Director
  
2. PUBLIC COMMENT: NONE AT THIS MEETING
  
3. CHECK REGISTER:
  - .. DECEMBER 2017: A motion was made by Ellen Todd and seconded by Brooks Lyman to approve the check register for December 2017. All Members present voted AYE.
  
4. FINANCIAL STATEMENTS:
  - .. DHCD CONSOLIDATED OPERATING STATEMENTS ENDING 11/30/2017: A motion was made by Leslie Colt and seconded by Brooks Lyman to approve the DHCD Consolidated Operating Statements for period ending 11/30/2017. All Members present voted AYE.
  - .. SANDY POND ROAD OPERATING STATEMENTS ENDING 11/30/2017: A motion was made by Brooks Lyman and seconded by Ellen Todd to approve the Sandy Pond Road Operating Statements for period ending 11/30/2017. All Members present voted AYE.
  - .. STILL MEADOW OPERATING STATEMENTS ENDING 11/30/2017: A motion was made by Daniel Emerson and seconded by Ellen Todd to approve the Still Meadow Operating Statements for period ending 11/30/2017. All Members present voted AYE.

5. APPROVAL OF MINUTES:

.. DECEMBER 14, 2017 REGULAR MEETING: A motion was made by Leslie Colt and seconded by Daniel Emerson to approve the minutes from our December 14, 2017 regular meeting. All Members present voted AYE.

6. NEW BUSINESS:

.. REVIEW AND APPROVE EXECUTIVE DIRECTOR SALARY INCREASE PER NEW BUDGET GUIDELINES: A motion was made by Daniel Emerson and seconded by Brooks Lyman to approve the salary increase for the Executive Director to \$33,543.00 per the new budget guidelines and Executive Directors Salary Schedule. All Members present voted AYE. Chairman Deirdre Slavin-Mitchell signed the salary schedule.

7. OLD BUSINESS: NONE DISCUSSED AT THIS MEETING

8. OTHER BUSINESS AS NEEDED: NONE DISCUSSED AT THIS MEETING

\*\*AT 7:40 PM A MOTION WAS MADE BY ELLEN TODD AND SECONDED BY LESLIE COLT TO ADJOURN THE MEETING. ALL MEMBERS PRESENT VOTED AYE. THE NEXT REGULARLY SCHEDULED MEETING WILL BE HELD ON WEDNESDAY, FEBRUARY 14, 2018, 7:00 PM AT 19 LOWELL ROAD, GROTON.