

Minutes of a Regular Meeting
Groton Housing Authority
Board of Commissioners
December 14, 2017
7:00 PM

1. ROLL CALL: The meeting was called to order at 7:10 PM.
 - .. MEMBERS PRESENT: Deirdre Slavin-Mitchell, Chairman
Leslie Colt, Asst. Treasurer
Brooks Lyman, Secretary
Daniel Emerson, Treasurer
 - .. MEMBERS ABSENT: Ellen Todd, Vice-Chairman
 - .. OTHERS PRESENT: Lisa Larrabee, Executive Director

2. PUBLIC COMMENT: NONE AT THIS MEETING

3. CHECK REGISTER:
 - .. NOVEMBER 2017: A motion was made by Brooks Lyman and seconded by Leslie Colt to approve the check register for November 2017. All Members present voted AYE.

4. FINANCIAL STATEMENTS:
 - .. DHCD CONSOLIDATED OPERATING STATEMENTS ENDING 10/31/2017 : A motion was made by Brooks Lyman and seconded by Leslie Colt to approve the DHCD Consolidated Operating Statements for period ending 10/31/2017 . All Members present voted AYE.
 - .. SANDY POND ROAD OPERATING STATEMENTS ENDING 10/31/2017 : A motion was made by Leslie Colt and seconded by Brooks Lyman to approve the Sandy Pond Road Operating Statements for period ending 10/31/2017 . All Members present voted AYE.
 - .. STILL MEADOW OPERATING STATEMENTS ENDING 10/31/2017 : A motion was made by Brooks Lyman and seconded by Daniel Emerson to approve the Still Meadow Operating Statements for period ending 10/31/2017. All Members present voted AYE.

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5. APPROVAL OF MINUTES:

.. NOVEMBER 8, 2017 REGULAR MEETING: A motion was made by Leslie Colt and seconded by Brooks Lyman to approve the minutes from our November 8, 2017 regular meeting. All Members present voted AYE.

6. NEW BUSINESS:

.. REVIEW AND APPROVE MEMA STATE CONTRACT PACKAGE FOR JANUARY 2015

SNOWSTORMS: A motion was made by Brooks Lyman and seconded by Leslie Colt to approve the payment from MEMA on the January 2015 snow storms in the amount of \$2,512.50. All Members present voted AYE. Chairman Deirdre Slavin-Mitchell and Secretary Brooks Lyman signed the contracts in the spaces indicated by MEMA.

.. REVIEW AND APPROVE SANDY POND ROAD RENT INCREASES: The Executive Director told the Board that in her recent audit on Sandy Pond Road initiated by DHCD because we received HOME Funds for this project, it was told to her that we did need to adjust rents accordingly each year. She told the Board that the auditors and DHCD have said that we should be getting \$982.00 per month for the low home rent units and \$1157.00 per month for the high home rent units. Although the Board feels these rents are too high, they are in line with HUD's most recent affordable rent amounts for this area.

7. OLD BUSINESS: NONE DISCUSSED AT THIS MEETING

8. OTHER BUSINESS AS NEEDED: NONE DISCUSSED AT THIS MEETING

**AT 7:50 PM A MOTION WAS MADE BY DANIEL EMERSON AND SECONDED BY BROOKS LYMAN TO ADJOURN THE MEETING. ALL MEMBERS PRESENT VOTED AYE. THE NEXT REGULARLY SCHEDULED MEETING WILL BE HELD ON WEDNESDAY, JANUARY 10, 2018, 7:00 PM AT 19 LOWELL ROAD, GROTON.