

Minutes of a Regular Meeting
Groton Housing Authority
Board of Commissioners
November 8, 2017
7:00 PM

1. ROLL CALL: The meeting was called to order at 7:05 PM.
 - .. MEMBERS PRESENT: Deirdre Slavin-Mitchell, Chairman
Ellen Todd, Vice-Chairman
Leslie Colt, Asst. Treasurer
Brooks Lyman, Secretary
 - .. MEMBERS ABSENT: Daniel Emerson, Treasurer
 - .. OTHERS PRESENT: Lisa Larrabee, Executive Director

2. PUBLIC COMMENT: NONE AT THIS MEETING

3. CHECK REGISTER:
 - .. SEPTEMBER 2017: A motion was made by Leslie Colt and seconded by Ellen Todd to approve the check register for September 2017. All Members present voted AYE.
 - .. OCTOBER 2017: A motion was made by Brooks Lyman and seconded by Ellen Todd to approve the check register for October 2017. All Members present voted AYE.

4. FINANCIAL STATEMENTS:
 - .. DHCD CONSOLIDATED OPERATING STATEMENTS ENDING 8/31/2017 & 09/30/17: A motion was made by Ellen Todd and seconded by Leslie Colt to approve the DHCD Consolidated Operating Statements for period ending 8/31/2017 & 09/30/17. All Members present voted AYE.
 - .. SANDY POND ROAD OPERATING STATEMENTS ENDING 8/31/2017 & 09/30/17: A motion was made by Ellen Todd and seconded by Leslie Colt to approve the Sandy Pond Road Operating Statements for period ending 8/31/2017 & 09/30/17. All Members present voted AYE.

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.. STILL MEADOW OPERATING STATEMENTS ENDING 8/31/2017 & 09/30/17: A motion was made by Brooks Lyman and seconded by Ellen Todd to approve the Still Meadow Operating Statements for period ending 8/31/2017 & 09/30/17. All Members present voted AYE.

5. APPROVAL OF MINUTES:

.. SEPTEMBER 13, 2017 REGULAR MEETING: A motion was made by Ellen Todd and seconded by Leslie Colt to approve the minutes from our September 13, 2017 regular meeting. All Members present voted AYE.

6. NEW BUSINESS:

.. REVIEW AND APPROVE FINAL PAYMENT ON THE REPLACEMENT OF SEWER PUMPS: A motion was made by Brooks Lyman and seconded by Ellen Todd to approve the final payment on the sewer pump project in the amount of \$5,693.85. All Members present voted AYE.

.. REVIEW AND APPROVE AMENDMENT #5 TO CAPITAL WORK PLAN 5001: A motion was made by Ellen Todd and seconded by Leslie Colt to approve the amendment to capital plan 5001 in the amount of \$69,235.00. All Members present voted AYE.

7. OLD BUSINESS: NONE DISCUSSED AT THIS MEETING

8. OTHER BUSINESS AS NEEDED: NONE DISCUSSED AT THIS MEETING

**AT 7:55 PM A MOTION WAS MADE BY ELLEN TODD AND SECONDED BY BROOKS LYMAN TO ADJOURN THE MEETING. ALL MEMBERS PRESENT VOTED AYE. THE NEXT REGULARLY SCHEDULED MEETING WILL BE HELD ON WEDNESDAY, DECEMBER 12, 2017, 7:00 PM AT 19 LOWELL ROAD, GROTON.