

Minutes of a Regular Meeting
Groton Housing Authority
Board of Commissioners
July 12, 2017
7:00 PM

1. ROLL CALL: The meeting was called to order at 7:10 PM.
 - .. MEMBERS PRESENT: Deirdre Slavin-Mitchell, Chairman
Ellen Todd, Vice-Chairman
Leslie Colt, Asst. Treasurer
Brooks Lyman, Secretary
 - .. MEMBERS ABSENT:
Daniel Emerson, Treasurer
 - .. OTHERS PRESENT: Lisa Larrabee, Executive Director
Fran Stanley, Town of Groton Housing Coordinator
Peter Cunningham, Housing Partnership
Michelle Collette, Housing Partnership
Caroline Perkins, Housing Partnership
2. PUBLIC COMMENT: NONE AT THIS MEETING
3. CHECK REGISTER:
 - .. JUNE 2017: A motion was made by Ellen Todd and seconded by Brooks Lyman to approve the check register for June 2017. All Members present voted AYE.
4. FINANCIAL STATEMENTS:
 - .. DHCD CONSOLIDATED OPERATING STATEMENTS ENDING 5/31/2017: A motion was made by Brooks Lyman and seconded by Leslie Colt to approve the DHCD Consolidated Operating Statements for period ending 5/31/2017. All Members present voted AYE.

.. SANDY POND ROAD OPERATING STATEMENTS ENDING 5/31/2017: A motion was made by Ellen Todd and seconded by Leslie Colt to approve the Sandy Pond Road Operating Statements for period ending 5/31/2017. All Members present voted AYE.

.. STILL MEADOW OPERATING STATEMENTS ENDING 5/31/2017: A motion was made by Brooks Lyman and seconded by Ellen Todd to approve the Still Meadow Operating Statements for period ending 5/31/2017. All Members present voted AYE.

5. APPROVAL OF MINUTES:

.. JUNE 14, 2017 REGULAR MEETING: A motion was made by Leslie Colt and seconded by Brooks Lyman to approve the minutes from our June 14, 2017 regular meeting. All Members present voted AYE.

6. NEW BUSINESS:

.. MEETING WITH GROTON HOUSING PARTNERSHIP: The Board met with some members of the Housing Partnership to discuss the possibility of a friendly 40B project to be built on Townsend Road. The homes to be built will be between 1400-1800 square feet, being built as duplexes and single-family homes. The developer hopes to build them like a project he did in Ayer, MA located on Easy Street. The Housing Partnership would like to see the GHA be able to purchase a unit or two for rentals and asked the Board if they would be interested in that. The Board discussed payment assistance through the Community Preservation Act in such that they did not feel such a request would be approved at Town Meeting. The Partnership felt that with the support of the Housing Trust, the Housing Partnership and the GHA that it could become a possibility. The Board did not commit to anything at the meeting but said they were interested in receiving more details.

.. DISCUSS THE APPROVAL OF OUR CAPITAL PLAN FOR FISCAL YEAR 2018: The Executive Director told the Board that DHCD has approved our Capital Plan for FY 2018. The only project we will be doing in FY 18 is replacing the roof on our Elderly/Handicapped Building.

.. DISCUSS AND VOTE ON NEW BOARD SEATS: The Board discussed among themselves that they were all happy to remain in their current Board position. A motion was made

Minutes of a Regular Meeting
Groton Housing Authority
Board of Commissioners
July 12, 2017
7:00 PM
Page Three

by Ellen Todd and seconded by Leslie Colt to keep the Board positions the same and as follows: Chairman = Deirdre Slavin-Mitchell, Vice Chairman = Ellen Todd, Treasurer = Daniel Emerson, Assistant Treasurer = Leslie Colt and Secretary = Brooks Lyman. All Members present voted AYE.

7. OLD BUSINESS:

.. UPDATE ON SEWER PROJECT: The Executive Director told the Board that the project is complete and was approved by the Engineer. She presented the Board with Request for Payment #2 in the amount of \$77,652.00. A motion was made by Ellen Todd and seconded by Brooks Lyman to approve the second payment request in the amount of \$77,652.00. All Members present voted AYE.

8. OTHER BUSINESS AS NEEDED: NOTHING AT THIS MEETING

**AT 9: 05 PM A MOTION WAS MADE BY ELLEN TODD AND SECONDED BY BROOKS LYMAN TO ADJOURN THE MEETING. ALL MEMBERS PRESENT VOTED AYE. THE NEXT REGULARLY SCHEDULED MEETING WILL BE HELD ON WEDNESDAY, AUGUST 9, 2017, 7:00 PM AT 19 LOWELL ROAD, GROTON.