

Minutes of a Regular Meeting
Groton Housing Authority
Board of Commissioners
May 10, 2017
7:00 PM

1. ROLL CALL: The meeting was called to order at 7:10 PM.
 - .. MEMBERS PRESENT: Deirdre Slavin-Mitchell, Chairman
Ellen Todd, Vice-Chairman
Daniel Emerson, Treasurer
Leslie Colt, Asst. Treasurer
Brooks Lyman, Secretary
 - .. MEMBERS ABSENT: None
 - .. OTHERS PRESENT: Lisa Larrabee, Executive Director
2. PUBLIC COMMENT: None at this meeting
3. CHECK REGISTER:
 - .. APRIL 2017: A motion was made by Ellen Todd and seconded by Leslie Colt to approve the check register for April 2017. All Members present voted AYE.
4. FINANCIAL STATEMENTS:
 - .. DHCD CONSOLIDATED OPERATING STATEMENTS ENDING 3/31/2017: A motion was made by Daniel Emerson and seconded by Brooks Lyman to approve the DHCD Consolidated Operating Statements for period ending 3/31/2017. All Members present voted AYE.
 - .. SANDY POND ROAD OPERATING STATEMENTS ENDING 3/31/2017: A motion was made by Ellen Todd and seconded by Leslie Colt to approve the Sandy Pond Road Operating Statements for period ending 3/31/2017. All Members present voted AYE.

.. STILL MEADOW OPERATING STATEMENTS ENDING 3/31/2017: A motion was made by Brooks Lyman and seconded by Ellen Todd to approve the Still Meadow Operating Statements for period ending 3/31/2017. All Members present voted AYE.

5. APPROVAL OF MINUTES:

.. APRIL 19, 2017 REGULAR MEETING: A motion was made by Ellen Todd and seconded by Daniel Emerson to approve the minutes from our April 19, 2017 regular meeting. All Members present voted AYE.

6. SANDY POND ROAD: Nothing to discuss at this meeting.

7. OLD BUSINESS:

.. UPDATE ON THE REPLACEMENT OF THE SEWER CUTTER PUMPS: The Executive Director told the Board that we are still waiting for our pumps to come in. The contractor estimates the pumps to take 8 weeks to arrive. She said that we are getting close so it should not be too much longer before this project starts.

8. NEW BUSINESS:

.. DISCUSS AND APPROVE LEAD CERTIFICATION FOR FISCAL YEAR 2016: The Executive Director explained that it's that time of year where we certify that we are lead free. A motion was made by Ellen Todd and seconded by Leslie Colt agreeing we are lead free and are following all federal and state lead laws. All Members present voted AYE.

.. DISCUSS AND APPROVE OUR FISCAL YEAR 2018 CAPITAL IMPROVEMENT PLAN: The Executive Director told the Board what she is planning for our latest Capital Improvement Plan. It included asking DHCD for Emergency Reserve Funds to put on a new roof for the Elderly Building as well as to install an elevator. A motion was made by Daniel Emerson and seconded by Brooks Lyman to approve our Fiscal Year 2018 Capital Improvement Plan. All Members present voted AYE.

9. OTHER BUSINESS AS NEEDED: NONE AT THIS MEETING

****AT 8:05 PM A MOTION WAS MADE BY ELLEN TODD AND SECONDED BY LESLIE COLT TO ADJOURN THE MEETING. ALL MEMBERS PRESENT VOTED AYE. THE NEXT REGULARLY SCHEDULED MEETING WILL BE HELD ON WEDNESDAY, JUNE 14, 2017, 7:00 PM AT 19 LOWELL ROAD, GROTON.**