

Minutes of a Regular Meeting
Groton Housing Authority
Board of Commissioners
March 8, 2017
7:00 PM

1. ROLL CALL: The meeting was called to order at 7:05 PM.
 - .. MEMBERS PRESENT: Ellen Todd, Vice-Chairman
Daniel Emerson, Treasurer
Leslie Colt, Asst. Treasurer
Brooks Lyman, Secretary
 - .. MEMBERS ABSENT: Deirdre Slavin-Mitchell, Chairman
 - .. OTHERS PRESENT: Lisa Larrabee, Executive Director

2. PUBLIC COMMENT: None at this meeting

3. CHECK REGISTER:
 - .. JANUARY & FEBRUARY 2017: A motion was made by Daniel Emerson and seconded by Leslie Colt to approve the check register for January 2017. All Members present voted AYE. A motion was made by Brooks Lyman and seconded by Daniel Emerson to approve the February 2017 check register. All Members present voted AYE.

4. FINANCIAL STATEMENTS:
 - .. DHCD CONSOLIDATED OPERATING STATEMENTS ENDING 1/31/2017: A motion was made by Daniel Emerson and seconded by Leslie Colt to approve the DHCD Consolidated Operating Statements for period ending 1/31/2017. All Members present voted AYE.
 - .. SANDY POND ROAD OPERATING STATEMENTS ENDING 1/31/2017: A motion was made by Brooks Lyman and seconded by Leslie Colt to approve the Sandy Pond Road Operating Statements for period ending 1/31/2017. All Members present voted AYE.

.. STILL MEADOW OPERATING STATEMENTS ENDING 1/31/2017: A motion was made by Brooks Lyman and seconded by Daniel Emerson to approve the Still Meadow Operating Statements for period ending 1/31/2017. All Members present voted AYE.

5. APPROVAL OF MINUTES:

.. FEBRUARY 8, 2017 REGULAR MEETING: A motion was made by Brooks Lyman and seconded by Leslie Colt to approve the minutes from our February 8, 2017 regular meeting. All Members present voted AYE.

6. SANDY POND ROAD: Nothing to discuss at this meeting.

7. OLD BUSINESS:

.. UPDATE ON THE REPLACEMENT OF THE SEWER CUTTER PUMPS: The Executive Director told the Board that we had our pre construction meeting and now we are waiting for parts to come in. The contractor estimates the parts to take 8 weeks to arrive.

8. NEW BUSINESS: Nothing to discuss at this meeting.

9. OTHER BUSINESS AS NEEDED:

.. EXPENSIVE FAMILY WATER BILL: The Board again was asking about the excessively high water bill from one of our family units and if we had the right to ask the tenants for a rational explanation of the high water use. The Executive Director told the Board that she does not feel comfortable addressing the issue with the family until she receives guidance from DHCD. She told the Board she has already put this question out there to them and will follow up with them in the coming weeks to see if they have any ideas they can share with her.

.. REGIONAL CAPITAL ASSISTANCE TEAM: Brooks Lyman mentioned that he attended the first meeting of the Advisory Board for the Regional Capital Assistance Team. He said that he was not sure what the Advisory Board's capacity is. The Executive Director told the Board that she will dig around and see if she can get some kind of explanation on what the Advisory Board's role is.

**AT 8:05 PM A MOTION WAS MADE BY LESLIE COLT AND SECONDED BY DANIEL EMERSON TO ADJOURN THE MEETING. ALL MEMBERS PRESENT VOTED AYE. THE NEXT REGULARLY SCHEDULED MEETING WILL BE HELD ON WEDNESDAY, APRIL 19, 2017, 7:00 PM AT 19 LOWELL ROAD, GROTON, MA.