

Minutes of a Regular Meeting  
Groton Housing Authority  
Board of Commissioners  
April 13, 2016  
7:00 PM

1. ROLL CALL: The meeting was called to order at 7:05 PM.
  - .. MEMBERS PRESENT: Deirdre Slavin-Mitchell, Chairman  
Leslie Colt, Asst. Treasurer  
Daniel Emerson, Treasurer  
Brooks Lyman, Secretary
  - .. MEMBERS ABSENT: Ellen Todd, Vice-Chairman
  - .. OTHERS PRESENT: Lisa Larrabee, Executive Director
  
2. PUBLIC COMMENT: None at this meeting.
  
3. CHECK REGISTER:
  - .. MARCH 2016: A motion was made by Leslie Colt and seconded by Daniel Emerson to approve the March 2016 check register. All Members present voted AYE.
  
4. FINANCIAL STATEMENTS:
  - .. DHCD CONSOLIDATED OPERATING STATEMENTS ENDING 02/29/2016: A motion was made by Daniel Emerson and seconded by Leslie Colt to approve the DHCD Consolidated Operating Statements for period ending 02/29/2016. All Members present voted AYE.
  - .. SANDY POND ROAD OPERATING STATEMENTS ENDING 02/29/2016: A motion was made by Brooks Lyman and seconded by Daniel Emerson to approve the Sandy Pond Road Operating Statements for period ending 02/29/2016. All Members present voted AYE.
  - .. STILL MEADOW OPERATING STATEMENTS: A motion was made by Leslie Colt and seconded by Brooks Lyman to approve the Still Meadow Operating Statements for period ending 02/29/2016. All Members present voted AYE.

Minutes of a Regular Meeting

Groton Housing Authority

Board of Commissioners

April 13, 2016

7:00 PM

Page Two

5. APPROVAL OF MINUTES:

.. MARCH 9, 2016 REGULAR MEETING: A motion was made by Daniel Emerson and seconded by Leslie Colt to approve the minutes from our March 9, 2016 regular meeting. All Members present voted AYE.

6. SANDY POND ROAD: Nothing to discuss at this meeting.

7. OLD BUSINESS: Nothing to discuss at this meeting.

8. NEW BUSINESS:

.. CONTRACT FOR THE REPLACEMENT OF THE DOMESTIC HOT WATER TANK: A motion was made by Leslie Colt and seconded by Brooks Lyman to approve the contract of the replacement of the domestic hot water tank in our 667 building in the amount of \$15,000.00. All Members present voted AYE. A motion was made by Brooks Lyman and seconded by Daniel Emerson to allow the Executive Director to sign off or approve any related business to this contract. All Members present voted AYE.

.. REPLACEMENT OF CUTTER PUMPS: The Executive Director told the Board that the cutter pump project is finally out to bid. She told the Board Members that she would keep them updated as to the progress of this project.

.. TOWN CLERK'S REQUEST TO POST OUR MEETING MINUTES TO THEIR WEB SITE: The Executive Director told the Board that our Town Clerk has advised us to start posting our meeting minutes to the town web site. She told the Board she would start doing that sending in as far back as we have on file.

9. OTHER BUSINESS AS NEEDED: None at this meeting

\*\*AT 7:47 PM A MOTION WAS MADE BY DANIEL EMERSON AND SECONDED BY BROOKS LYMAN TO ADJOURN THE MEETING. ALL MEMBERS PRESENT VOTED AYE. THE NEXT REGULARLY SCHEDULED MEETING WILL BE HELD ON WEDNESDAY, MAY 11, 2016, 7:00 PM AT 19 LOWELL ROAD, GROTON, MA.

