

Minutes of a Regular Meeting  
Groton Housing Authority  
Board of Commissioners  
March 9, 2016  
7:00 PM

1. ROLL CALL: The meeting was called to order at 7:18 PM.
  - .. MEMBERS PRESENT: Ellen Todd, Vice-Chairman  
Leslie Colt, Asst. Treasurer  
Daniel Emerson, Treasurer  
Brooks Lyman, Secretary
  - .. MEMBERS ABSENT: Deirdre Slavin-Mitchell, Chairman
  - .. OTHERS PRESENT: Lisa Larrabee, Executive Director
  
2. PUBLIC COMMENT: None at this meeting.
  
3. CHECK REGISTER:
  - .. FEBRUARY 2016: A motion was made by Daniel Emerson and seconded by Leslie Colt to approve the February 2016 check register. All Members present voted AYE.
  
4. FINANCIAL STATEMENTS:
  - .. DHCD CONSOLIDATED OPERATING STATEMENTS ENDING 01/31/2016: A motion was made by Daniel Emerson and seconded by Leslie Colt to approve the DHCD Consolidated Operating Statements for period ending 01/31/2016. All Members present voted AYE.
  - .. SANDY POND ROAD OPERATING STATEMENTS ENDING 01/31/2016: A motion was made by Leslie Colt and seconded by Daniel Emerson to approve the Sandy Pond Road Operating Statements for period ending 01/31/2016. All Members present voted AYE.
  - .. STILL MEADOW OPERATING STATEMENTS: A motion was made by Brooks Lyman and seconded by Daniel Emerson to approve the Still Meadow Operating Statements for period ending 01/31/2016. All Members present voted AYE.

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Page Two

5. APPROVAL OF MINUTES:

.. FEBRUARY 10, 2016 REGULAR MEETING: A motion was made by Daniel Emerson and seconded by Brooks Lyman to approve the minutes from our February 10, 2016 regular meeting. All Members present voted AYE.

6. SANDY POND ROAD: Nothing to discuss at this meeting.

7. OLD BUSINESS: Nothing to discuss at this meeting.

8. NEW BUSINESS:

.. BOARD INFORMATION FOR DHCD: The Executive Director told the Board that DHCD is now requiring that all Board Members must provide a valid email address and home address to DHCD on the Board Member attendance record. The Board asked why DHCD wanted that information and the Executive Director told them that DHCD wants to be sure to have everyone's contact information in case of emergency and also to provide all Board Members with required training information. The Executive Director told the Board that she would forward to them a copy of the Public Housing Notice that was sent to her.

9. OTHER BUSINESS AS NEEDED:

.. ATTENDANCE INFORMATION: Ms. Todd informed her fellow Board Members that she will not be at the April 2016 Regular Meeting due to another commitment that she has.

**\*\*AT 8:03 PM A MOTION WAS MADE BY BROOKS LYMAN AND SECONDED BY LESLIE COLT TO ADJOURN THE MEETING. ALL MEMBERS PRESENT VOTED AYE. THE NEXT REGULARLY SCHEDULED MEETING WILL BE HELD ON WEDNESDAY, APRIL 13, 2016, 7:00 PM AT 19 LOWELL ROAD, GROTON, MA.**