

Minutes of a Regular Meeting
Groton Housing Authority
Board of Commissioners
September 9, 2015
7:00 PM

1. ROLL CALL: The meeting was called to order at 7:05 PM.
 - .. MEMBERS PRESENT: Deirdre Slavin-Mitchell, Chairman
Ellen Todd, Vice-Chairman
Daniel Emerson, Treasurer
Leslie Colt, Asst. Treasurer
Brooks Lyman, Secretary
 - .. MEMBERS ABSENT: None
 - .. OTHERS PRESENT: Lisa Larrabee, Executive Director,
2. PUBLIC COMMENT: None at this meeting.
3. CHECK REGISTER:
 - .. AUGUST 2015: The Executive Director gave the Board a print out of the August 2015 check register, however it could not be approved since bank statements were not received to reconcile. The Board will approve the August 2015 check register at their next regularly scheduled meeting.
4. FINANCIAL STATEMENTS: NONE AVAILABLE AT THIS TIME.
5. APPROVAL OF MINUTES:
 - .. AUGUST 12, 2015 REGULAR MEETING: A motion was made by Brooks Lyman and seconded by Daniel Emerson to approve the minutes from our August 12, 2015 regular meeting. All Members present voted AYE.
6. SANDY POND ROAD:
 - .. AUDIT WITH FINEPOINT ASSOCIATES WHO REPRESENT DHCD'S INTEREST IN SANDY POND ROAD: The Executive Director told the Board that she had an audit with this company to see where improvements in management and maintenance need to be made. She told the Board that the auditor gave her some information that she did not know about concerning rent increases. She told the Board that she has to apply and be

approved to increase rents because of the HOME program. She also told the Board that at some point a letter will be issued by DHCD with their findings of this audit. She told the Board she will inform them of that when she receives it.

7. OLD BUSINESS: NOTHING TO DISCUSS AT THIS MEETING.

8. NEW BUSINESS:

.. DISCUSS AND APPROVE A NEW GRIEVANCE POLICY: The Executive Director told the Board that the housing authority attorney suggests that we move to a one panel member on the grievance committee. She said it works better to have only one panel member in scheduling grievance hearings and in training them on the rules and regulations. The Board discussed this among themselves and felt that they wanted to stay with a three (3) member panel since they felt that a person going before a grievance committee would have a fairer chance having more than one person hearing their case.

9. OTHER BUSINESS AS NEEDED:

134 MAIN STREET, GROTON: Brooks Lyman asked if we have had any luck in finding a way to purchase this affordable unit. Ellen Todd mentioned that we had decided not to go ahead with this since we would need such a huge down payment to make this work for us financially.

****AT 7:35 PM A MOTION WAS MADE BY BROOKS LYMAN AND SECONDED BY DANIEL EMERSON TO ADJOURN THE MEETING. ALL MEMBERS PRESENT VOTED AYE. THE NEXT REGULARLY SCHEDULED MEETING WILL BE HELD ON OCTOBER 14, 2015, 7:00 PM AT 19 LOWELL ROAD, GROTON, MA.**