TOWN OF GROTON

**173 Main Street**

**Groton, MA 01450**

**Historic Districts Commission**

**December 14, 2021**

**7:30 pm**

**First Floor Meeting Room**

**Members Present:** Peter Benedict, Maureen Giattino, George Wheatley, Greg Premru and Brian Cartier (associate member)

**Others Present**: Paige Haley other interested parties.

**Admin Assistant**: Kara Cruikshank

**Meeting Called to Order at 7:30 pm by Chair Peter Benedict**

**PUBLIC HEARING**

**20 Hollis Street**

**Chair Benedict read the continuation email request aloud.**

**20 Hollis Street- HDC Hearing Continuance Request from homeowners:**

 Hi Kara, Thank you for the information below. Glenn and I request the hearing to be continued in January 2022, thank you. We are still up in the air about the light on the post, so I’ll get back to you well in advance of January 18th if we plan to move forward, thank you. Kind Regards, Christine

**Mr. Greg Premru made a motion to continue the public hearing for 20 Hollis Street on January 18th***.* **Mr. George Wheatley seconded the motion. The vote carried unanimously 5-0.**

**157 Main Street- Sign Permit Application- Blue Point Realty**

Owner: Paige Haley Replacement Sign

*Ms. Haley was virtually present for the meeting. The HDC had notified Blue Point Realty, via letter, for the violation of new signage prior to approval. Ms. Haley explained this application is for a new company sign for the real estate company, Mr. Benedict asked if the awning color has change? She confirmed it was bright red and there is a new, deep blue awning. The dimensions of the signage are the same as the previous sign. Ms. Haley apologized for already having it hung.*

*Mr. Premru said it looks good. Glad she kept the bracket.*

*Ms. Giattino said it looks good.*

*Mr. Benedict asked if in your real estate listings, can you have the prospective buyer give them a heads up they are in the district. The HDC would like to work with the real estate office.*

*Ms. Haley said absolutely!*

**Mr. Premru made a motion to approve the sign permit application for 157 Main Street, Blue Point Realty. Mr. Wheatley seconded the motion. The vote carries unanimously 5-0.**

**Application for Certificate of Appropriateness Packet Discussion-**

Administrator, Kara Cruikshank wanted to discuss with the members if they had any ideas to put a sample packet together that applicants can review when applying for a Certificate of Appropriateness.

Ms. Giattino would like to put together some cut sheets, maybe from previous applications. This could show windows.

The Members requested for any upcoming applications, the applicant providing a photo of the front of the home.

Ms. Giattino suggested closing out applications for a Certificate of Appropriateness by the having the applicant submit photos of the completed work for documentation. For window, the applicant could provide photos of the install, then submit to the HDC. As for additions, Ms. Giattino thought the Members should get more involved.

Mr. Premru said there are some large projects coming to Groton center.

Mr. Benedict suggested maybe each project, the board can decide it they would want them to come back to close the project out.

Mr. Benedict would like to get on the signs for the in the district “Welcome to the district” and a sample packet together.

**Future meeting dates 2022**

The board received the meeting dates for 2022. Mr. Benedict suggested to move the December 20th meeting date up since it is the third Tuesday of the month.

**Approval of Minutes**

**Mr. Wheatley made a motion to approve the minutes as amended from August 17, 2021. Mr. Premru seconded the motion. The motion carried 3-0.**

**Maureen was not present for the August meeting, she abstained. Mr. Cartier was not a member yet.**

Meeting Adjourned at 8:04 PM.

Respectfully Submitted by Administrative Assistant: Kara Cruikshank

Approved: 5/17/21