



Chair/James Gmeiner  
Vice Chair/Eric Berg

**Town of Groton Sewer Department**

173 Main Street  
Groton MA 01450

**Date:** January 22nd, 2025

**Time:** 2:00 PM

**Members Virtually Present:** Chair/James Gmeiner  
Vice Chair/Eric Berg

**Others Present:** Lauren Croy/Business Manager, Ann Livezey/Assistant and Judy Anderson

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The Virtual Meeting was called to order by James Gmeiner at 2:00 PM

**Lawrence Academy – 26 Powderhouse Road**

Mr. Gmeiner said we received the sewerage estimates for the Gray Building expansion and renovation project at Lawrence Academy. The existing flow is 6,450 gpd and the proposed flow is 8,925 for an increase of 2,475 gpd. Mr. Gmeiner said we can handle the additional flow and the connection fee for the additional flow based on Title V would be  $2475 \div 330 \times \$7500 = \$56,250.00$ . This fee will be due at the time the building permit is issued.

**Review Nod Road Pump Station and Flow Evaluation**

Mr. Gmeiner told the BOSC that the flow meter has been installed and is working. The contractor has sent out the request for final payment and we have held about \$27K to finish the parking lot with asphalt. They plan on doing the paving in March.

**Pepperell IMA**

Mr. Gmeiner asked Mr. Berg if he reviewed the final version of the IMA and he said yes. The BOSC was in agreement to accept the final IMA.

*Mr. Berg made a motion to accept the final version of the IMA for the WWTP and Mr. Gmeiner seconded and the motion passed unanimously. Roll Call: Gmeiner – Aye and Berg – Aye.*

**Four Corners Sewer District Parcels**

Mr. Gmeiner will submit an article for spring town meeting regarding the removal of a parcel.

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## **Review I&I**

No Update

## **Prepare Blurb for Bills “What not to Flush”**

Mr. Gmeiner told the BOSC during construction at Nod Road a pump had to be replaced and while they were cleaning out there was a lot of debris. He suggested we send out an insert in the bills to educate customers on “what not to flush”. Mr. Berg said he would work on this and have something for the next meeting.

## **FY25 & FY26 Budget**

Ms. Crory said she would do a thorough budget review for the next meeting and see if a spring transfer will be needed. She asked if Pepperell has submitted a true up number and Mr. Gmeiner replied “no”

## **Other Business: Bills, Minutes, etc.**

**Next Meeting** – February 5th, 2025

**BILLS SIGNED** – No bills signed

**MINUTES:** *Mr. Berg made a motion to accept the minutes of January 8<sup>th</sup>, 2025 as written Mr. Gmeiner seconded and the motion passed unanimously. Roll Call: Gmeiner–Aye and, Berg - Aye*

**ADJOURN** – *Mr. Berg made a motion to adjourn at 2:40P.M. Mr. Gmeiner seconded. Roll Call: Gmeiner–Aye and, Berg - Aye*

Respectfully submitted,

Ann Livezey  
Water & Sewer Assistant