



Chair/James Gmeiner
Vice Chair/Eric Berg
Clerk/Thomas Orcutt

Town of Groton Sewer Department
173 Main Street
Groton MA 01450

Date: June 5th, 2024

Time: 2:00 PM

Members Virtually Present: Chair/James Gmeiner
Vice Chair/Eric Berg
Clerk/Thomas Orcutt

Others Present: Judy Anderson/Resident, Lauren Crory/Business Manager and Ann Livezey/Assistant

The Virtual Meeting was called to order by Mr. Orcutt at 2:00 PM

Review Nod Road Pump Station and Flow Evaluation

No update

Pepperell IMA

Mr. Gmeiner will follow up with Town Counsel.

Review I&I

Mr. Gmeiner said the manholes on the rail trail have been marked out.

142 B Main Street – Carriage House

Mr. Orcutt suggested that we deposit the check that has been being held until the issue is resolved and we will provide an abatement, if necessary, at a later date.

218 Main Street – Addition

No update

201 & 227 Boston Road

Mr. Orcutt told the BOSC he spoke with Mr. Black and the pressure test has been done and it passed. Mr. Gmeiner asked if an invoice had been issued for the connection fee due. Ms. Livezey told the BOSC that there was a payment plan for the amount of \$10,000.00 to be billed monthly from June – September.

6 Fairway Drive – Sewer Connection

Mr. Gmeiner asked that a letter be sent notifying the homeowner of the mandatory sewer connection and to copy the BOH on it.

797 Boston Road – Sewer Connection

No Update

FY24 & FY25 Budget

Four Corners: Ms. Crory told the BOSC that the connection fees were over budget and the rates are within the budget. Ms. Crory said the Ayer connection charge of \$21,500.00 we are obligated to pay over time is all set because we have transferred out of reserves to cover that. Mr. Gmeiner added that this money was collected at the start-up of this project and is kept in a reserve account to be paid each year. Mr. Berg asked how many years this obligation was for and Ms. Crory said it was for ten years and we have seven years left. Ms. Crory said that some expenses are under budget such as intergovernmental and treatment costs. She did tell the BOSC that the salaries and wages are slightly over budget and this would require a transfer.

Mr. Orcutt made a motion to transfer \$134.72 for salaries and \$308.31 for wages from general expenses to wages and salaries Mr. Berg seconded and the motion passed unanimously. Gmeiner-Aye, Orcutt Aye and Berg – Aye.

Center Sewer District: Ms. Crory told the BOSC that the rate revenue has exceeded last year's budget and this is due to the rate increase. The capital charge we put in place for the Pepperell Treatment Plant is on track to bring in \$72k as budgeted. She told the BOSC that the connection fees fell short and that was due to uncollected connection fees from a project that was delayed. She said we overspent in expenses and that was due to the increase in software cost and some legal fees and she estimated that total to be \$5k-\$7k. She told the BOSC that we underspent on the monthly Pepperell treatment due to the new structured billing. She also reminded the BOSC that we budgeted \$50,400.00 for the end of the year true up with Pepperell.

Ms. Crory said she will put some final numbers together for the next meeting.

Other Business: Bills, Minutes, etc.

Next Meeting – June 5th, 2024

BILLS SIGNED – No bills signed

MINUTES: Mr. Orcutt made a motion to accept the minutes of May 15th 2024 and Mr. Gmeiner seconded and the motion passed unanimously. Gmeiner-Aye, Orcutt-Aye and Berg - Aye

ADJOURN – Mr. Orcutt made a motion to adjourn at 2:45P.M. Mr. Gmeiner seconded. Roll Call Gmeiner–Aye and Orcutt–Aye, Berg - Aye

Respectfully submitted,

Ann Livezey
Water & Sewer Assistant