



Chair/James Gmeiner
Vice Chair/Michael Bouchard
Clerk/Thomas Orcutt

Town of Groton Sewer Department
173 Main Street
Groton MA 01450

Date: November 15th, 2023

Time: 2:00 PM

Members Virtually Present: Chair/James Gmeiner
Clerk/Thomas Orcutt

Others Present Lauren Crory/Business Manager and Ann Livezey/Assistant

The Virtual Meeting was called to order by James Gmeiner at 2:00 PM

6 Fairway Drive – Sewer Connection

They will come to the meeting on December 6th.

Review Sewer Commission Applicants

No update

797 Boston Road – Sewer Capacity

No update

Discuss Regulations Regarding Change of Use

Mr. Gmeiner is still working on this

201 Boston Road

No Update

Pepperell IMA

Mr. Gmeiner thinks we made good progress and he asked Mr. Orcutt about the potential buy in for additional capacity. Mr. Orcutt suggested they refer to Mr. Rafferty on that. Mr. Orcutt said that will change the bottom line if we purchase more capacity and Mr. Gmeiner agreed and said if we purchase more capacity, we will take on more percentage of the ongoing debt. Mr. Gmeiner said this is something to think about and we probably will not be charged until we start pumping more up there.

Review I&I

No update

Review Nod Road Pump Station and Flow evaluation

No Update

FY24 & FY25 Budget

Four Corners:

Ms. Crory said on the rate side she adjusted the rate income basing on a normal year because of Shaw's issue. She took the average of three quarters and came up with 227 units. That would be about \$20K for the year, so she deducted that out and came up with \$45K that we billed out. She budgeted \$47K. Connection fees and asked if we might bring in something for the 5th corner. Mr. Gmeiner asked about Moulton's project and Ms. Crory said he has one more that will be done this year. Mr. Orcutt suggested we leave the 5th corner out because we are unsure if it will be approved. Mr. Gmeiner said he would prefer to maybe put two connection fees in, but if we do it that way can we put a line putting in showing the difference because that would put it out balance if not. Ms. Crory put in a line item of \$17,200.00 under income and one on expenses for \$10,800.00 which will be paid to Ayer for those connection fees.

Mr. Orcutt made a motion to accept the FY25 Budget as adjusted and Mr. Gmeiner seconded and the motion passed unanimously. Roll Call: Gmeiner – Aye and Orcutt – Aye.

Center Sewer District:

Ms. Crory said on the income side she has the rates are \$700K and we brought in \$688K in FY23. Mr. Gmeiner asked when we raised rates and Ms. Crory said 2022 and Four Corners was 2023. The capital charge is bringing in \$72K as budgeted and she put in two connection fees for a total of \$15K for FY25. Mr. Gmeiner said we need to try to get something for Groton Farms, so we are aware.

She said on the expense side she bumped the true up with Pepperell by 10% and she estimated the monthly treatment to Pepperell at \$50K. This is the last year of Phase 1 for the Pepperell extension and Phase 2 is \$71,132.00 which is covered by the Sewer Capital Charge. The office expenses did not change much. Ms. Crory said the betterments were updated and there is only (1) left on Old Ayer and (7-8) Boston Road. So, with that being said she is thinking a \$100K transfer will be needed based on the expenses. Mr. Orcutt asked what was in reserves and Ms. Crory said \$658K.

Mr. Orcutt made a motion for a Budget Transfer in the amount of \$1,001.96 Mr. Gmeiner seconded and the motion passed unanimously. Roll Call: Gmeiner – Aye and Orcutt – Aye.

Other Business: Bills, Minutes, etc.

Next Meeting – December 6th, 2023

BILLS SIGNED – No bills signed

MINUTES: Mr. Orcutt made a motion to approve the minutes of November 1st, 2023 as written Mr. Gmeiner seconded. *Roll Call Gmeiner–Aye and Orcutt-Aye*

ADJOURN – Mr. Orcutt made a motion to adjourn at 2:50 P.M. Mr. Gmeiner seconded. *Roll Call Gmeiner–Aye and Orcutt-Aye*

Respectfully submitted,

Ann Livezey
Water & Sewer Assistant