



Chair/James Gmeiner  
Vice Chair/Michael Bouchard  
Clerk/Thomas Orcutt

**Town of Groton Sewer Department**  
173 Main Street  
Groton MA 01450

**Date:** November 14<sup>th</sup>, 2023

**Time:** 1:30 PM

**Members Present:** Chair/James Gmeiner  
Clerk/Thomas Orcutt

**Others Present:** Paul Brinkman/Pepperell DPW, Tom Nephew/Pepperell DPW, Bob Rafferty/EP, Ann Livezey/Assistant, Lauren Crory/Business Manager and Judy Anderson

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The Meeting was called to order by James Gmeiner at 1:30 PM

**Pepperell Sewer – True Up Discussion**

Mr. Brinkman made a graph breaking out the Actual Pepperell Sewer Expenditures, he did that in four buckets and excluded the Pepperell Debt because that is not shared. He compared the Pepperell / Groton Collection System Assets and used Pepperell/Groton OM&R Collection System charges and calculations. It shows that Groton has (3) pump stations and Pepperell has (5) and it was also broken out by siphons, Groton (1) and Pepperell (2). The miles of pipe were allocated by the miles of pipe used by each town.

Mr. Brinkman told the BOSC that some of the costs will be shared, but in the end Groton's allocated costs that were paid/budgeted will be credited back for the whole amount. He said any operating costs to the treatment plant or any revenue that is extra will be negated because both towns pay a percentage and they look at the percent of flows. He said Groton's debt service is 25% so they will be responsible for 25% of any debt for the treatment plant.

Mr. Brinkman said the original budget for operation maintenance and repairs was 1.8 million and it ended up being 2.1 million. He said they did get Nod Road pump station fixed up, but those costs were built in. The total OM&R for Groton is \$540,236.17 minus the actual paid by Groton of \$556,405.92 (this includes the credit for the Administration Building of \$87,500.00 that will be split in FY23/FY24), Groton will end up with a credit of (\$16,169.75).

Mr. Orcutt asked if Groton wanted more capacity how would we do that, Mr. Brinkman said they are still working on that and are trying to come up with a scenario with the cost of the initial plant, principal and interest. Mr. Gmeiner said that in the Original IMA they figured out the cost of the upgrade and we were charged the cost per gallon which was \$6.58 at that time.

**FY25 Budget**

Will be discussed at the next meeting.

**Other Business: Bills, Minutes, etc.**

**Next Meeting** – November 15th, 2023

**BILLS SIGNED** – No bills signed

**MINUTES:** *No minutes were approved*

**ADJOURN** – *Mr. Orcutt made a motion to adjourn at 3:00 PM Mr. Gmeiner seconded. Roll Call Gmeiner–Aye and Orcutt–Aye*

Respectfully submitted,

Ann Livezey  
Water & Sewer Assistant