



Chair/James Gmeiner  
Vice Chair/Michael Bouchard  
Clerk/Thomas Orcutt

## Town of Groton Sewer Department

173 Main Street  
Groton MA 01450

**Date:** June 21<sup>st</sup>, 2023

**Time:** 2:00 PM

**Members Present:** Chair/James Gmeiner  
Vice Chair/Michael Bouchard  
Clerk/Thomas Orcutt – Arrived 2:45p.m

**Others Virtually Present:** Ann Livezey/Assistant and Lauren Crory/Business Manager

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The Meeting was called to order by James Gmeiner at 2:00 PM

### **FY22 & FY23 Budget**

**Four Corners:** Ms. Crory told the BOSCO that the last billing cycle was completed and we did paid Ayer the last quarterly invoice. She said construction income was \$20K over budget for connection fees and rates were \$36K over and that is due to the Shaws Inflated bills, so total income \$55K over budget. On the expense side we had \$21K for the annual connection payment due to Ayer, Intergovernmental bill and we did pay off the connection fees due to Ayer. With that we spent a total of \$135K out of \$78K budget so that leaves us \$56K over on the expense budget, but we did have a spring transfer of \$75k so we have \$18K left.

The total beginning free cash number is \$426K and out of that \$257K would be free cash because \$169K is reserved for the Ayer payments and if we deduct the \$75K for transfer and that would be \$351K. Ms. Crory said \$18K will go back from expenses and we have \$55K extra on income and next year for FY24 we have annual connection charge of \$21,150.00 built into the budget for the Ayer payment. The total estimate for FY24 is \$404K total free cash and if we break out the (7) years of payments left to Ayer that total is \$148K that we need to keep reserved that would leave us with \$256K of free cash.

### **Center Sewer:**

Ms. Crory said that the GDRHS is paid up to date and they paid a total of \$65K and the budget is showing \$25K because that was done before the changes in billing, so that is showing \$40K over. We budgeted rates at \$644K and rates are at \$680K and we have 10-days left, so rates are \$36K over budget. The last rate increase was 4/1/22 and that increase is coming in as expected. For the capital charge we wanted to bring in \$64k and we brought in \$68K so far. The overall number is \$76K over budget on rates.

Under miscellaneous which includes construction and connection fees is \$46K over budget. The total income is coming in over \$121K over budget. On expenses its showing \$50K over budget and we did transfer \$100K, so that is ok. The FY23 free cash number is \$556K and we took out \$100K for the camera and that left \$456K. We will be putting \$50K back from expenses and with the income \$120K over budget the free cash estimate is \$627K. Mr. Bouchard asked if that is a good end number and Ms. Crory said yes. Mr. Gmeiner said with the pump replacement

project coming up and the cost being closer to \$500K and the budget showing these numbers we may want to consider some short-term borrowing in the future.

**78B Nod Road Abatement**

Mr. Gmeiner asked if we already discussed this and Ms. Crory said “yes” we did reduce the fee, but the homeowner would like to discuss in further detail. The BOSc asked Ms. Crory to have the homeowner attend the next meeting.

**500 Main Street – Groton Farms**

No Discussion

**Pepperell IMA**

No new information still waiting on the draft IMA

**Review I&I**

No Discussion

**Review Nod Road Pump Station and Flow evaluation**

No Discussion

**220 Main Street (Parish house) - Capacity**

No Discussion

**Expansion Limits**

No Discussion

**Other Business: Bills, Minutes, etc.**

**Next Meeting** – July 5th, 2023

**BILLS SIGNED** – No bills signed

**MINUTES:** *Mr. Bouchard made a motion to approve the minutes of May 10th, 2023 as amended Mr. Gmeiner seconded and the motion passed unanimously: Roll Call: Gmeiner-Aye, Bouchard-Aye and Mr. Orcutt- abstained.*

*Mr. Bouchard made a motion to approve the minutes of May 17<sup>th</sup> as written Mr. Orcutt seconded and the motion passed unanimously. Roll Call: Gmeiner – Aye, Orcutt- Aye and Bouchard - Aye*

**ADJOURN** – *Mr. Orcutt made a motion to adjourn at 3:00 P.M. Mr. Bouchard seconded the motion. Roll Call Gmeiner – Aye Bouchard - Aye*

Respectfully submitted,

Ann Livezey  
Water & Sewer Assistant