



Chair/James Gmeiner  
Vice Chair/Thomas Orcutt  
Clerk/Michael Bouchard

**Town of Groton Sewer Department**

173 Main Street  
Groton MA 01450

**Date:** March 13th, 2023

**Time:** 2:00 PM

**Members Virtually Present:** Chair/James Gmeiner  
Vice Chair/Thomas Orcutt  
Clerk/Michael Bouchard

**Others Virtually Present:** Ann Livezey and Lauren Crory

---

The Meeting was called to order by James Gmeiner at 2:00 PM

**Review RFPs for Nod Road**

Mr. Gmeiner told the BOSC he reviewed the RFPs for Nod Road and thought there was a lot of similarities with both proposals, he thought the Wes & Sampson proposal was ok. He feels that Environmental Partners has more experience with the town and is familiar with our system therefore, thinks they would be the better choice.

Mr. Bouchard said he feels Wes & Sampson is a big company and they can do the job, but he felt the proposal was based on the initial evaluation services and not responsive to the whole RFP. He said that Environmental Partners is a smaller company, but feels they addressed all issues with the RFP and they know the town and feels they had a better response.

Mr. Orcutt said Wes & Sampson requested information on the Nod Road facility and he did send them the Environmental Partners evaluation that was done at Nod Road a few years ago to review. He said they did visit with Pepperell and had a site visit at the Pump Station, so they had all the required information needed. He feels the proposal was incomplete and it did not go into the design part of it and feels Environmental Partners is the better choice.

**Mr. Orcutt made a motion to award the RFP for Nod Road Pump Station to Environmental Partners, subject to successful negotiations on the fee. Mr. Bouchard seconded and the motion passed unanimously. Roll call: Gmeiner – Aye, Orcutt-Aye and Bouchard-Aye**

**Other Business: Bills, Minutes, etc.**

**Next Meeting** – March 29th, 2023

**BILLS SIGNED** – No bills signed

---

BOSC March 13th, 2023

**MINUTES:** No minutes were approved

**ADJOURN** – *Mr. Orcutt made a motion to adjourn at 2:24 P.M. Mr. Bouchard seconded the motion. Roll Call Gmeiner –Aye Bouchard - Aye*

Respectfully submitted,

Ann Livezey  
Water & Sewer Assistant