



Chair/James Gmeiner
Vice Chair/Thomas Orcutt
Clerk/Michael Bouchard

Town of Groton Sewer Department
173 Main Street
Groton MA 01450

Date: March 1st, 2023
Time: 2:00 PM

Members Virtually Present: Chair/James Gmeiner
Clerk/Michael Bouchard

Not Virtually Present: Vice Chair/Thomas Orcutt

Others Virtually Present: Ann Livezey, Lauren Crory and Judy Anderson

The Meeting was called to order by James Gmeiner at 2:00 PM

Take Position on Proposed Debt Service Cut

No Discussion

Discussion of System Expansion Policy

Mr. Gmeiner would like to review this in more detail before we discuss.

100 Whitman – Sewer Connection

The BOSOC will hold a Public Hearing on March 29th and will post the notice in the Groton Herald. Mr. Gmeiner told Mr. Bouchard that we will require the abutters list to be pulled for 500' rather than 300', due to it being such a large parcel.

Mr. Gmeiner made a motion to have the abutters list to include 500' for 100 Whitman Road Mr. Bouchard seconded and the motion passed unanimously. Roll call: Gmeiner – Aye and Bouchard- Aye

500 Main Street – Groton Farms

No discussion

Pepperell IMA

Mr. Bouchard told the BOSOC he felt the list of services provided by Pepperell was good, but asked if we should be concerned that Riverbend was listed as having been jet vac five times. Mr. Gmeiner said there

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has been on going issues and that is normal for Riverbend. Mr. Bouchard said he spoke with Ms. Crory and the flows are in line with the billing, so no issues there.

201 Boston Road/Lindemer New House

No discussion

Review I&I Study

No discussion

Review Nod Road Pump Station and Flow Evaluation

Mr. Gmeiner suggested we schedule a separate meeting to review the Nod Road RFP's.

220 Main Street (Parish House) – Capacity

No discussion

Expansion Limits

No discussion

FY22 & FY23 Budget

Center Sewer Income:

Ms. Crory said there is an extra \$30K in the Center Sewer budget, due to the new IMA billing for Pepperell and it was not accounted for when we budgeted. She told the BOSC that the changes for Ms. Livezey wages to be paid partially out of Four Corners budget was not set up, so \$7,387.00 will need to be reimbursed to Center Sewer by Four Corners. She did ask about engineering and asked if \$8K is enough for the rest of the year, Mr. Gmeiner asked if the most recent bills we received were paid and Ms. Crory said "yes". Mr. Gmeiner suggested we should bump that up to \$10K.

She also told the BOSC that we are going to need to transfer \$15K more for the meter budget. She explained that the meters are tied into water and the budget has been exceeded in water/sewer. There has been an issue with the meters and some are need in replacement immediately because they have stopped reading as of December 31st, 2022.

Mr. Gmeiner asked about the income side and Ms. Crory said we are coming in over budget. The miscellaneous came in at \$45k and we budgeted \$12K.

Mr. Gmeiner made a motion to transfer \$20,000.00 from reserves from Center Sewer for unforeseen expenses and Mr. Bouchard seconded and the motion passed unanimously. Roll Call: Gmeiner-Aye and Bouchard-Aye

Mr. Bouchard asked about the \$45k we pulled in under miscellaneous income and we only budgeted \$12K and Mr. Gmeiner said we tend to underestimate this and these monies include connection fees. He

said the other part is we like to get that money in reserves for future costs and if you use to balance out expenses the reserves will not get built up.

Four Corners:

Ms. Crory said the rate income was adjusted \$10K per quarter. She said for income we are at \$153K and budgeted \$80K and that was due to the Shaws inflated bills. We also received more connection fees so; this will allow us to put some into reserves.

Ms. Crory said we do need to transfer to pay the connection fee's due to Ayer and we owe \$57,600.00 and we budgeted \$10,800.00. So, with all the added expenses it would be a total of \$138K and that the budget was \$78K, so the shortfall would be about \$60K. Ms. Crory suggested we transfer \$75K, but could do \$65K. Mr. Gmeiner said he is comfortable with \$75K and he said we have to make that large payment to Ayer to cover what we brought in for treatment on the inflated bills.

Mr. Gmeiner asked if the budget for next year had any adjustments for the inflated Shaws bills and Ms. Crory said "no" the plan was to have them fix the issue.

Mr. Gmeiner made a motion to transfer \$75K from the Four Corners Reserves to cover expenses and Mr. Bouchard seconded and the motion passed unanimously. Roll Call Gmeiner – Aye and Bouchard Aye

Commission Reorganization

No discussion

Other Business: Bills, Minutes, etc.

Next Meeting – March 8th, 2023

BILLS SIGNED – No bills signed

MINUTES:

Mr. Bouchard made a motion to approve the minutes of January 18th, 2023 and February 1st, 2023 as amended, Mr. Gmeiner seconded and the motion passed unanimously. Roll Call Gmeiner –Aye Bouchard - Aye

ADIJOURN – *Mr. Gmeiner made a motion to adjourn at 3:05 P.M. Mr. Bouchard seconded the motion. Roll Call Gmeiner –Aye Bouchard - Aye*

Respectfully submitted,

Ann Livezey
Water & Sewer Assistant