



Chair/James Gmeiner  
Vice Chair/Thomas Orcutt  
Clerk/Michael Bouchard

**Town of Groton Sewer Department**

173 Main Street  
Groton MA 01450

**Date:** January 4<sup>th</sup>, 2023  
**Time:** 2:00 PM

**Members Virtually Present:** Chair/James Gmeiner  
Vice Chair/Thomas Orcutt  
Clerk/Michael Bouchard

**Others Virtually Present:** Ann Livezey, Lauren Crory, Bob Rafferty, Tom Nephew & Paul Brinkman

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The Meeting was called to order by James Gmeiner at 2:00 PM

**500 Main Street – Groton Farms**

Mr. Gmeiner told the BOSC that they are requesting the data for the prior usage. Ms. Crory said that there was a deduct meter at one time and there were adjustments made. There was a new compound meter installed in the fall of 2017, so we probably have five years good data. Mr. Gmeiner asked that five years be pulled and send to the Attorney along with a copy of the New Center Sewer District Rules and Regulations.

**Pepperell MA**

Mr. Nephew said the first draft had a lot specific values like GPD limits and that will change each year. He said that they removed some variables such as length of pipe and things we discussed and put into Appendices. Mr. Nephew told the BOSC that they did put a provision in that any values to be modified can be done by the Board of Public Works of Pepperell and Groton BOSC only. Mr. Brinkman said he tried to make this contract a joint venture rather than the way the old contract was written. Mr. Gmeiner said he has not had a chance to fully review, but he did notice that the formulas of how we worked in were in there and Mr. Brinkman said he did use general language in Section #5 and refer to Appendix "C".

Mr. Gmeiner said he would like Mr. Rafferty to review the contract along with both boards and make edits before we send off to the Attorneys for review. Mr. Gmeiner asked Mr. Brinkman to review the Appendix.

Appendix "A": Shows Peak flow each area and total average flows and that establishes the 25%. He did say that if we went to 1K gallons a minute, Pepperell may not be able to handle and would require a study to be done.

Appendix "B": Wastewater Services - All services that Pepperell will provide

Mr. Gmeiner said if we get some snow and when it melts, we would like Mr. Rafferty to identify the specific areas that need CCTV. Mr. Brinkman said they are in the process of buying a new camera and he mentioned they did hire a new superintendent and he is looking at both systems in the same view. Mr. Brinkman said he has pointed out some issues at Nod Road pump station and one being I&I. Mr. Gmeiner said we do have some areas that have concern and Mr. Rafferty has pointed them out. Mr. Brinkman said there are other sub categories that may not be listed, but he told the BOSC if they are doing on their system they are doing in Groton.

Appendix "C": All the tables

- Groton Budget
- Pepperell Budget
- Staff allocations
- Wastewater flows
- Collection system assets
- Capital costs
- Table 7 Cost calculations

Mr. Brinkman said they can create the bill however we want. They just look at it that Groton is 25% plant and 25% of the bills.

Mr. Brinkman will clean up the spreadsheets and send over a copy to reference for review.

### **201 Boston Road/Lindemer New House**

Mr. Orcutt told the BOSC that the property was connected at the trench/Johnsons and it has not been paved yet. Mr. Orcutt said now that the new house is being serviced by sewer, we should send them a letter about connecting the existing house as stated in the Sewer By-Laws.

### **Review I&I Study**

No discussion

### **Review Nod Road Pump Station and Flow Evaluation**

Mr. Orcutt told the BOSC the RFQ design for Nod Road will go out this month.

### **220 Main Street (Parish House) – Capacity**

No discussion

### **Expansion Limits**

No discussion

### **Groton Farms Application**

No discussion

## **FY22 & FY23 Budget**

### **Center Sewer District:**

Ms. Crory told the BOSC we are at 55% of our rate budget and that Book #1 was just billed and it was \$15K more and we expected with the rate increase to bring in \$60K. she said the construction income was at \$45K and we budgeted \$12K.

### **Four Corners:**

Ms. Crory said we will need to do a spring transfer for the treatment costs for the inflated Shaw's bills.

### **Commission Reorganization**

No discussion

### **Other Business: Bills, Minutes, etc.**

Mr. Orcutt told the BOSC that Mr. Paul of Nod Road called about paying the sewer connection fee for the subdivision of his lot. Mr. Orcutt told him we do not allow pre-paying for capacity and that he has to wait until he applies for the Building Permit.

**Next Meeting** – January 18<sup>th</sup>, 2023

**BILLS SIGNED** – No bills signed

**MINUTES:** No minutes approved

**ADJOURN** – *Mr. Orcutt made a motion to adjourn at 3:09 P.M. Mr. Bouchard seconded the motion. Roll Call Gmeiner –Aye, Orcutt-Aye and Bouchard-Aye*

Respectfully submitted,

Ann Livezey  
Water & Sewer Assistant