



Chair/James Gmeiner
Vice Chair/Thomas Orcutt
Clerk/Michael Bouchard

Town of Groton Sewer Department

173 Main Street
Groton MA 01450

Date: April 27th, 2022

Location: 2nd Floor Conference Room

Time: 1:00 PM

Members Present: Chair/James Gmeiner
Vice Chair/Thomas Orcutt
Clerk/Michael Bouchard

Others Present: Ann Livezey, Lauren Crory, Judy Anderson and Bob Rafferty

The Meeting was called to order by James Gmeiner at 1:00 P.M.

Working Session IMA

The BOS asked Mr. Rafferty for some clarity on the new proposed IMA spreadsheets. Mr. Rafferty said the idea of these sheets was to see if Groton would be paying more or less. Mr. Bouchard asked about Column I the FY22 budget number of \$535,422.00. Mr. Rafferty said this is the money tab showing rows #61 & #62 which is the total costs of the WWTP. This is the total Groton paid wrapped in one number (see row #21 \$535,422.00). Looking at Groton's actual tab of \$591K that differs because of the timing of the opening/closing of the books. He said that rows #39 & #40 on Groton's budget column showing treatment and system maintenance adds up to that number of \$591K. Mr. Orcutt asked why we are adding in debt and Mr. Rafferty replied that there is no point to pay a percent if you roll in debt. He said talking flow over flow only applies to the treatment and the collection system is based on the pumping stations and 3 siphons.

Mr. Rafferty feels that Groton will be paying the same as previous years, but will get more services (cctv, inspection services etc.). Mr. Rafferty said that Groton paid Pepperell \$511K excluding debt and that was a total 27.2% of budget (see row #26). Mr. Bouchard asked if this excludes all debt service and Mr. Rafferty said "yes".

Mr. Orcutt suggested we use a simplified formula and we should put a cap on the budget of 30%, Mr. Bouchard also suggested we make a list of what's included. Mr. Rafferty said that Groton has paid 30% of the collection system costs and that number has not changed much over the years. Mr. Rafferty said there should be a one-year pilot to work out the bugs and maybe a check every five years to do a check in. He also mentioned we should add that any capital purchases made over a certain dollar amount we need to be notified. Mr. Rafferty said for the difficulty factor Pepperell has at 20% and he feels that could be negotiated.

Mr. Orcutt said he did not see anything on the spreadsheets for police details and asked if Pepperell pays for police details. Mr. Gmeiner asked Ms. Crory to check on what we have paid out in police details for a comparison.

Mr. Orcutt said we need to take the total cost Groton pays that includes the GDRHS, Mr. Gmeiner said that is broken out in lines 34, 35 & 36 and the total is \$6,946.55. Mr. Bouchard said that \$7K is included in line #28 \$267K total O&M and Mr. Orcutt said that would make the total cost for the Center \$260K.

Mr. Orcutt told the BOSC we should have a copy of the staffing plan for the treatment and collection system. Mr. Gmeiner suggested that there be lines added of what is included and what's not. Mr. Orcutt asked about the force main from Nod Road to Pepperell (shared cost is not in the agreement) he suggested that we add a section that includes what happens if it breaks.

Mr. Gmeiner suggested the BOSC work on a punch list of action items and Mr. Rafferty said he would follow up with some notes from the meeting.

FY22 & FY23 Budget

No updates at this time

Other Business: Bills, Minutes, etc.

Mr. Orcutt will attend Town Meeting on behalf of the BOSC

Next Meeting – April 27th, 2022

BILLS SIGNED – No bills signed

MINUTES: - No minutes approved

ADJOURN – *Mr. Orcutt made a motion to adjourn at 2:50PM Mr. Bouchard seconded the motion. Roll Call Gmeiner –Aye, Orcutt- Aye and Bouchard-Aye*

Respectfully submitted,

Ann Livezey
Water & Sewer Assistant