



Chair/James Gmeiner  
Vice Chair/Thomas Orcutt  
Clerk/Michael Bouchard

**Town of Groton Sewer Department**

173 Main Street  
Groton MA 01450

**Date:** September 1<sup>st</sup>, 2021

**Time:** 2:00 P.M.

**Location:** Town Hall/First Floor

**Members Virtually Present:** Chair/James Gmeiner  
Vice Chair/Thomas Orcutt  
Clerk/Michael Bouchard

**Others Virtually Present:** Ann Livezey/Water & Sewer Assistant, Lauren Crory and Judy Anderson

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The Meeting was called to order by James Gmeiner at 2:00 P.M.

**Filho's - Grease Report**

Mr. Gmeiner said this has been an ongoing issue and Mr. Bouchard said the pictures are pretty much proof that this needs to be addressed and Mr. Orcutt agreed. Mr. Gmeiner would like to send out the invoice for the Jet Vac along with the Police detail to the property owner. Mr. Gmeiner said he asked Mr. Grossman for the correct size grease trap and he ran some numbers, Title V says grease trap should be big enough to hold one day's flows, Mr. Gmeiner said he ran some flow numbers and came up with over 1100 gpd. Mr. Grossman suggested 1500-gallon size grease trap, Mr. Gmeiner asked a letter be sent along with the invoice explaining the current grease trap is undersized.

**Review I&I Study**

Mr. Gmeiner said he has not gone thru the report completely, he said there are a few things we need to look and we need to figure out how to get addressed. Mr. Gmeiner said if we can knock off some I&I that would increase capacity.

**Review Nod Road Pump Station and Flow Evaluation**

Mr. Gmeiner asked if anyone has read thru this and Mr. Orcutt said he did. He told the BOSC that Mr. Haddad wants to set up a meeting next week with Mr. Rafferty and the BOSC. Mr. Orcutt said he has concerns where we go after this step and if we go to the next step. The next two layers become expensive. Mr. Gmeiner said with a quick look this proposed development it would mean nothing else to be done in town without a major upgrade. Mr. Gmeiner said max month flow of 275K gpd and some of the things that is shown makes him think the whole gravity line would need to be replaced. Mr. Orcutt asked if we have enough capacity for something like this and what about the other potential projects in the district, such as Station Ave.

### **Damaged Vent Pipe – Boston Road Extension**

Mr. Orcutt said he has not received anything from Mr. Lagasse. Mr. Gmeiner asked Ms. Livezey to draft a letter regarding the accident and we expect to be compensated for these repairs. Mr. Bouchard said typically insurance company would handle and asked if BOSC had one. Mr. Gmeiner said we could but we could prevent a premium on our end. Mr. Gmeiner asked to notify Mr. Haddad and let them know this has happened and we will pursue ourselves.

### **436 Main Street**

Mr. Gmeiner asked if Mr. Rafferty was still waiting and Mr. Orcutt replied “yes”. Mr. Gmeiner said there was an issue with Shepco Insurance form, but will get fixed. Mr. Rafferty asking what services they should provide for 436 Main Street. Mr. Rafferty suggested being on site for initial set up, manhole work and valve assembly while we pipe pressure test. Mr. Bouchard asked who was monitoring hazardous material and Mr. Gmeiner said Honeywell will do that, they hired a company. They will do testing quickly while it’s going on to make sure any ground water not an issue and the soil. A slurry mix was a concern that is clay/water and if contaminated something will need to be done with it.

### **Prescott – Capacity Charges**

Nothing new at this time

### **Indian Hill Music – Plan Review/Construction Discussion**

Mr. Rafferty still waiting to hear back he wants to get set up so he can watch pour into last manhole and pressure test on the line.

### **108 Pleasant Street – Sewer Connection**

Mr. Gmeiner has not heard anything new. He said they were investigation an alternate route to manhole and told them we are ok as long as they follow the direction tying into manhole. They wanted to avoid PVC pipe and he told them house drains need to be done with PVC pipe. Mr. Bouchard asked how we get notified when they do the work. We need to get manhole inspection done, Mr. Gmeiner asked that we tell them to contact Mr. Rafferty for a final inspection. They do need to do a proper abandonment of the septic system. Mr. Orcutt asked if we need inspection work on Mill Street, there are two manholes gravity to exiting manhole or do we trust they do proper grade or inverts. There is a lot work from house to manhole, it’s a long distance. Mr. Gmeiner said we reach out to Mr. Rafferty for inspectional services that should be done.

### **Main Street – Repaving/Discuss Manhole Report**

Mr. Gmeiner said there was an email that they would be delivered and went to the Highway Garage.

### **Florence Roche School – Capacity**

Mr. Gmeiner is still working on this

## **227 Boston Road / Lindemer – Sewer Connection Update**

Mr. Gmeiner asked to inquire about the easement for the Country Club

## **Discussion of Proposed Sewer Commission Website**

Mr. Bouchard said he is working on the Parcel ID's for the map

## **FY21 & FY22 Budget**

Mr. Orcutt said the reserve fund numbers are Four Corners \$388K and the Center District is \$476K. Ms. Crory said the center sewer starting balance was \$542k this year \$476k so reduction of \$65K and we needed \$35K to balance the FY22 budget and we encumbered \$59K for 436 Main and Manholes. Mr. Gmeiner asked If we had any large connection fees and Ms. Crory replied “no”.

Mr. Gmeiner asked that the actuals be compared to the budget. M. Orcutt asked if we need a transfer for the Center Sewer for fall. It was decided none was needed. Mr. Orcutt asked Ms. Crory to send to Ms. Dufresne an email to tell her no transfer for the fall.

Four Corners was \$142k and this year we are at \$388K, so went up \$250K. Ms. Crory said whole amount did not go into reserve fund because \$13K extra in engineering bills and \$17K in start up to balance budget and \$26k to balance FY22 budget. So about \$50K missing that was used other places. Mr. Gmeiner asked that rate income verse budget expense be watched and make sure we have enough to pay Ayer. Ms. Livezey said that is \$21,500.00 starting in October for ten years. Mr. Gmeiner said no transfer for the Fall.

## **Other Business: Bills Minutes Etc.**

Ms. Crory said Shaw's was billed for usage that was triple and the bill was high and the reason is they showed up on leak report. They were notified and technicians did a site visit and found they were using water for the refrigeration system and they do not have a non-sewer meter. Ms. Crory asked the BOSC how to adjust the usage being sent to Ayer and Mr. Gmeiner said to do an average and alert Ayer that some of this may be non- sewer use. Mr. Bouchard asked if this was on going and Mr. Orcutt thought maybe just in the summer.

Mr. Gmeiner asked that a letter be sent to Shaw's to install a 2<sup>nd</sup> meter.

Deluxe: We notified the applicant about the procedures that need to be followed. Mr. Gmeiner said send the procedures again telling them they have to Initiate so we can have the Public Hearing.

**Next Meeting** – September 1st, 2021

**BILLS SIGNED** – No bills were signed

**MINUTES:** - No minutes were approved

**ADJOURN** – Mr. Bouchard made a motion to adjourn at 3:25 P.M. Mr. Gmeiner seconded the motion. Roll Call  
Gmeiner –Aye, Bouchard-Aye and Orcutt-Aye

Respectfully submitted,  
Ann Livezey  
Water & Sewer Assistant