



Chair/James Gmeiner  
Vice Chair/Thomas Orcutt  
Clerk/Michael Bouchard

**Town of Groton Sewer Department**

173 Main Street  
Groton MA 01450

**Date:** June 16<sup>th</sup>, 2021

**Time:** 2:00 P.M.

**Location:** Town Hall/First Floor

**Members Virtually Present:** Chair/James Gmeiner  
Vice Chair/Thomas Orcutt  
Clerk/Michael Bouchard

**Others Virtually Present:** Ann Livezey/Water & Sewer Assistant and Judy Anderson

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The Meeting was called to order by James Gmeiner at 2:00 P.M.

**Prescott - Capacity Charges**

Mr. Gmeiner and Mr. Bouchard went on a tour of the building. Mr. Orcutt said when he toured the building he thought mostly being used for educational, artsy classroom and a gift shop. He said that the 3<sup>rd</sup> floor seemed to be prepped, the basement seemed renovated and maybe would be an exercise class and the cafeteria seemed like a general meeting space. Mr. Gmeiner said the prior use was for elementary school and since then a big chunk is now being used as office space. He suggested we look at the new regulations we adopted and he does not think it was being used as retail space at the time. Mr. Gmeiner said when you look at Title V it is 75/gpd 1000 sq. ft. Mr. Orcutt suggested we call and see what space is being used for non-educational use and see what the allocation would be.

Mr. Bouchard asked if we have a rating for the old way, it was allocated and now that it will be shared space would we consider it a total building allocation. Mr. Gmeiner said it seems like all office space and that they have not created any new space. Mr. Bouchard thought if we knew what the number was before, we could do a Title V update for that number and it would be a bigger number and Mr. Gmeiner agreed. Mr. Bouchard said we could declare old/new and also need to factor in shared plumbing. Mr. Gmeiner feels that if there was a significant change such as a restaurant that may change, but if office that may fit into existing use. Mr. Gmeiner suggested we do an allocation room by room.

Mr. Orcutt asked if a coffee shop went in how would that be considered and Mr. Gmeiner replied that would be a change of use and Mr. Orcutt asked about a day care and if that would be a change of use. Mr. Gmeiner said that would be something he has to look into, but he was clear a restaurant would trigger an increase.

### **Indian Hill Music – Plan Review/Construction Discussion**

Mr. Gmeiner asked if the plan review was done and sent out and Mr. Orcutt replied “yes”. Mr. Orcutt said he will find out if there are any changes.

### **108 Pleasant Street – Sewer Connection**

Plans are under review

### **Four Corners – Rate Increase**

Mr. Gmeiner asked that Ms. Crory run the numbers with the rate increase and see what this will end up costing.

### **Main Street – Repaving**

Mr. Gmeiner asked if we got permission from GELD to store the manhole covers. He also told the BOSC that there will be a lag time of installation and there would be a total of 19-20.

### **Shaw’s Sewer Connection**

Mr. Gmeiner told the BOSC that they have agreed to pay the revised engineering bills.

### **Florence Roche School – Capacity**

No discussion at this time.

### **227 Boston Road/Lindemer – Sewer Connection Update**

No Updates at this meeting

### **1-3 Forge Village – Sewer Connection**

The payment plan was put in place and they will be billed at the beginning of each fiscal year.

### **436 Main Street**

Mr. Orcutt said there has been no bidders on this project and Mr. Rafferty will reach out to existing companies who had inquired and ask to submit a number. Mr. Gmeiner asked Mr. Orcutt to see if Mr. Rafferty thinks there will be any success in rebidding it and he also asked that Mr. Thibeau be invited to the next BOSC meeting.

### **Discuss Developing a Policy Regarding Abatements**

Will continue to review at the next meeting

### **Discussion of Proposed Sewer Commission Website**

The BOSC was all in agreement to have the sewer minutes moved to the new sewer website. Mr. Bouchard told the BOSC that the Maps will need to be updated to.

**FY21 & FY22 Budget**

Mr. Gmeiner asked that the end of the year numbers be run.

**Next Meeting** – June 23<sup>rd</sup>, 2021

**BILLS SIGNED** - EW26

**MINUTES:** - April 7<sup>th</sup> and April 27<sup>th</sup> approved as amended

**ADIURN** – *Mr. Bouchard made a motion to adjourn at 4:02PM. Mr. Gmeiner seconded the motion. Roll Call Gmeiner –Aye, Bouchard-Aye and Orcutt-Aye*

Respectfully submitted,  
Ann Livezey  
Water & Sewer Assistant