



Chair/James Gmeiner
Vice Chair/Thomas Orcutt
Clerk/Michael Bouchard

Town of Groton Sewer Department

173 Main Street
Groton MA 01450

Date: January 20th, 2021

Time: 2:00 P.M.

Location: Virtual Meeting Using Zoom

Members Virtually Present: Chair/James Gmeiner
Vice Chair/Thomas Orcutt
Clerk/Michael Bouchard

Others Virtually Present: Ann Livezey/Water & Sewer Assistant, Judy Anderson, Eric McGranahan, Jeff Gordon & Jayson Gilberti

The Meeting was called to order by James Gmeiner at 2:00 P.M.

Prescott – Silk Screen Use

Mr. McGranahan told the BOSC the proposed water use is estimated at 15gpd. Mr. Gordon stated the total leasable space of the Prescott Building is 11,358 square feet in which 923 square feet would be used by Mr. McGranahan business. Mr. Gordon said he would consider this business as an office with light manufacturing, Mr. Gmeiner replied based on Title V a factory would be 15gpd/per person. Mr. Gmeiner stated that 506gpd has been previously allocated for the Prescott School and suggested that since changes are being made, we need to meet with whomever is responsible for the Prescott School for the possibility of new connection fees being assessed.

Mr. Gmeiner said for Mr. McGranahan business he feels (1) ERU is 330/gpd and that is 8% of the 506gpd already allocated to the Prescott building and if Mr. McGranahan is estimating 15/gpd he does not see a connection fee would apply and came up with the following calculation.

Calculation:

Title V specification: Factory 1 person 15 gal per day. Prescott Building square footage: 11,358 total sq ft. Mr. McGranahan square foot usage: 924 sf Mr. McGranahan sewer usage calculation: $924 \text{ sf} / 11358 \text{ sf} = 8\%$ usage of total square feet; $506 \text{ gpd total sewer allocation} \times .08 = 40.64 \text{ gal / day}$ allocated usage vs 15 gal/day Title V specification for Mr. McGranahan's business, so no additional connection fee will be assessed.

Mr. Orcutt made a motion not to assess a connection fee at this time for Mr. McGranahan's new business due to the allocated amount of 15/gpd falling within the allotted use Mr. Bouchard seconded and the motion passed unanimously. Roll Call: Gmeiner – Aye, Orcutt – Aye & Bouchard – Aye

125 Main Street – Change of Use

Mr. Gilberti came before the BOSC to discuss the internal improvements to the retail space at 125 Main Street. He said they would be reducing the numbers of bathrooms from (2) to (1) that is handicap accessible and will have a small storage closet with a wash basin. He did tell the BOSC he does not have a tenant at this time, but he does not plan on doing any plumbing additions.

Mr. Orcutt told the BOSC that the space was previously used as a nail salon. Mr. Gmeiner said according to Title V the flow for a nail salon is slightly higher than retail. Mr. Orcutt told the BOSC that Mr. Gilberti would like us to sign off on the building permit and he suggested that we have him come back when he has a tenant for the space.

108 Pleasant Street – Sewer Connection

Mr. Orcutt told the BOSC that Ms. Bryan had indicated she would like to connect to town sewer and a place holder would need to be drafted. Mr. Gmeiner told the BOSC that extending the district is her responsibility and he suggested that we send Ms. Bryan a copy of the sewer regulations and the presentation that the Lindemer's used for their presentation for Town Meeting as an example.

368 Main Street /Gilson Change of Use

No new information at this time.

Donelan's-240 Main Street Capacity & Connection Fee

Mr. Orcutt told the BOSC that Mr. Widmeyer has been invoiced for the connection fees.

227 Boston Road/Lindemer Sewer Connection Update

Mr. Gmeiner said he has not spoken to town counsel yet. Mr. Bouchard said the permit for Mass DOT wanted us to assign the applicant as the agent and asked how much control we would be giving up. Mr. Gmeiner said as far as road opening who would be responsible and Mr. Orcutt said it would be the owner for five years for anything in the right of way, but we should get the language in place and include any repairs in the right of way or private property. Mr. Bouchard asked if the BOSC was the agent how would that work and Mr. Orcutt replied that Mass DOT would come to us (town) and we would then go to the contractor.

Mr. Orcutt made a motion to allow Dillis & Roy to act as the Agent for the sewer connection for 227 Boston Road, Mr. Bouchard seconded and the motion passed unanimously. Roll Call: Gmeiner – Aye, Orcutt – Aye & Bouchard - Aye

Mr. Gmeiner suggested we need to get something in writing and have it notarized and also have them sign something on the deed saying they are responsible for the five-year period for the road opening permit.

1-3 Forge Village – Sewer Connection

Mr. Orcutt told the BOSC that 1-3 Forge Village has connected to sewer and there has been no payment made yet on the connection fee.

Shaw's Sewer Connection

Mr. Orcutt they project has been completed and the testing should be done this week.

436 Main Street

Mr. Orcutt told the BOSC that the revised agreements came in and he will get the necessary signatures and send them back.

Four Corners Sewer Regulations

Mr. Gmeiner asked that a notice be published to hold a public hearing for the Four Corners Sewer District and the Center Sewer District Regulations.

Center Sewer Regulations

Public hearing will be February 3rd, 2021.

Discuss Developing a Policy Regarding Abatements

The BOSC will discuss at the next meeting

GDRHS – Administrative Fee

The BOSC will discuss adding an administrative fee during the upcoming rate hearing. He asked Ms. Livezey to gather the following information: Past two years wastewater flows for the TOG and the GDRHS and the debt numbers we pay Pepperell for the (Plant Upgrades #1 & #2).

FY21 & FY22 Budget

No discussion at this time

Next Meeting – February 3rd, 2021

BILLS SIGNED - No bills were signed at this meeting

MINUTES: - No minutes were approved

ADJOURN – Mr. Orcutt made a motion to adjourn at 4:00 PM. Mr. Gmeiner seconded the motion. Roll Call
Gmeiner – Aye and Orcutt - Aye

Respectfully submitted,
Ann Livezey
Water & Sewer Assistant