



Chair/James Gmeiner  
Vice Chair/Thomas Orcutt  
Clerk/Michael Bouchard

**Town of Groton Sewer Department**  
173 Main Street  
Groton MA 01450

**Date:** November 12th, 2020  
**Time:** 2:00 P.M.  
**Location:** Virtual Meeting Using Zoom

**Members Virtually Present:** Chair/James Gmeiner  
Vice Chair/Thomas Orcutt  
Clerk/Michael Bouchard

**Others Virtually Present:** Ann Livezey/Water & Sewer Assistant, Lauren Croy/Business Manager,  
& Sarah Withee

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The Meeting was called to order by James Gmeiner at 2:00 P.M.

**227 Boston Road**

Mr. Orcutt had not information at this time.

**1-3 Forge Village – Sewer Connection**

Mr. Orcutt told the BOSC that the BOH asked them to return for a meeting and we need a plan to review and approve with Ayer.

**Shaw's – Sewer Connection**

Mr. Orcutt said he spoke to Mr. Rafferty and was confirming he send to Mark in Ayer for review. Mr. Orcutt also told the BOSC that there has been no payment received.

**436 Main Street**

Mr. Orcutt told the BOSC we have to make a decision and we have one bid in hand. Mr. Bouchard asked how much the bid was and Mr. Orcutt replied \$30K. Mr. Gmeiner told Mr. Bouchard that the cost is \$35K-\$36K. Mr. Bouchard asked if the bid met all the qualifications and what is the question. Mr. Orcutt said it met all qualifications, but it is the cost. Mr. Bouchard asked if we owe them a connection because they prepaid or are, we paying for the connection. Mr. Gmeiner said they paid \$250.00 in 1990 or so and various times we went to do the work and because it's a 21E site we needed to hire professionals. Pepperell refused to dig it and new owners came in and we needed directional drilling, so the agreement was to put in a grinder pump. Mr. Gmeiner said if we did it, we may get two connections, one would be the user and the other conductor lab if they ever built on it, we could pick up some money there. Mr. Bouchard asked what is Honeywell paying and Mr. Gmeiner replied the license site professional and

pumping of the contaminated water in the hole. Mr. Gmeiner said he recalls a conference with KP Law that Honeywell property is in the district, but we have no obligation for the stub. Mr. Bouchard asked if they are aware that if we do put it in and that 436 Main Street would have to connect and Mr. Gmeiner replied "yes". Mr. Orcutt feels we should move forward and see if they can do it this fall.

### **Four Corners Sewer Regulations**

Mr. Bouchard will have ready for the next meeting

### **Discuss Developing a Policy Regarding Abatements**

Mr. Orcutt said he has started the process and should have finished for the next meeting.

### **FY21 & FY22 Budget**

Ms. Crory said she has not updated FY21 and has been working on FY22 and she will bring an update to the next meeting.

FY22 Four Corners:

Mr. Gmeiner asked Ms. Crory if she looked at the minimum fee to Ayer and if we would exceed that. Ms. Crory replied she did look at it and we would not exceed the minimum. Mr. Bouchard asked if that was due to the flow and if we would not hit the minimum because it's not built out. Mr. Gmeiner suggested we take a look at this because it seems we would be coming close. Mr. Bouchard asked if over time we would hit the flows. Mr. Orcutt replied that \$5K a qtr. is the minimum flow and we need to figure out if we go over that minimum charge. Mr. Bouchard said if we are not meeting the minimum, we are paying a premium and over time revenue would not keep up with it. Mr. Orcutt replied "yes", but with large users we could hit it. Ms. Crory said she would review flows and do a comparison. Mr. Bouchard asked if the first payment of the initial buy in was \$21,150.00 and Mr. Gmeiner replied "yes". He also said we pay Ayer \$6,500.00 per connection and the original buy in starts next fiscal year.

**Next Meeting** – November 17<sup>th</sup>, 2020

**BILLS SIGNED** - No bills were signed at this meeting

**MINUTES**: - No minutes were approved

**ADJOURN** – *Mr. Orcutt made a motion to adjourn at 3:00 P.M. Mr. Gmeiner seconded the motion. Roll Call Gmeiner – Aye and Orcutt - Aye*

Respectfully submitted,

Ann Livezey  
Water & Sewer Assistant