



Chair/James Gmeiner
Vice Chair/Thomas Orcutt
Clerk/Michael Bouchard

Town of Groton Sewer Department

173 Main Street
Groton MA 01450

Date: June 17th, 2020

Time: 2:00 P.M.

Location: Virtual Meeting Using Zoom

Members Virtually Present: Chair/James Gmeiner
Vice Chair/Thomas Orcutt
Clerk/Michael Bouchard

Others Virtually Present: Ann Livezey/Water & Sewer Assistant, Lauren Crory/Business Manager,
John Giger/Select Board, Bob Rafferty and Judy Anderson

The Meeting was called to order by James Gmeiner at 2:00P.M.

Public Hearing to Adopt the Groton Center Sewer District Rules & Regulations as Amended

Mr. Gmeiner said he reviewed the Regulations and they look good and suggested a motion be made to adopt the Groton Center Sewer District Rules and Regulations.

Mr. Bouchard made a motion to adopt the Groton Center Sewer District Rules and Regulations effective June 17th, 2020 Mr. Gmeiner seconded the motion. Roll Call: Gmeiner – Aye, Bouchard – Aye and Orcutt – Not Present

Indian Hill – Sewer

No new information at this time.

Shaw's – Sewer Connection

Mr. Gmeiner said there is a discrepancy on Title V based on sq. ft. and whatever use is and asked Mr. Rafferty if he is comfortable with the original figures. Mr. Rafferty replied “yes”. Mr. Bouchard asked if the discrepancy was sq. ft. of 7492 versus 6000 and Mr. Rafferty replied that their engineer came up with 6000 sq. ft and we get a bit more by our calculation. Mr. Rafferty also said it could be because it was just for the supermarket portion.

Groton Library – ROI 2nd Meter Installation

Mr. Gmeiner asked Ms. Crory if they are looking for numbers on this and she replied “yes” and she could help them with that. Mr. Gmeiner said after reviewing minutes the BOSC decided there would be no more abatements and they would need to make improvements. Mr. Gmeiner suggested Ms. Crory give them a calculation (estimate) of what summer usage may be. Mr. Bouchard then suggested we give them

usage history and Mr. Gmeiner agreed and told Ms. Crory to give them four years. Mr. Bouchard asked if they are looking for the difference between one meter compared to two. Mr. Gmeiner said just provide the history and a ballpark of what the extra water usage would be. Ms. Crory said they are billed October 1st, so she could estimate (July, August & September). Mr. Gmeiner asked her to make sure that they understand it is an estimate and also let them know what the sewer rates are.

227 Boston Road – Sewer Connection

No new information at this time.

FY2020 Budget – Expenses and Receivables for Both Enterprises

Ms. Crory told the BOSC that the budget looks good and there are not a lot of changes. She told the BOSC that it is hard to forecast the rate income because some of the restaurants have not paid. Ms. Crory did tell the BOSC that the Expenses have decreased.

Mr. Gmeiner told Ms. Crory to keep an eye on the budget and according to her free cash report we should end up with \$380K for FY20 and Mr. Bouchard asked if the \$315K was FY19 and Ms. Crory replied “yes”.

Mr. Gmeiner asked Ms. Crory if we will be getting an estimated bill from Pepperell for the month of June and she replied “yes” they sent one over and it was \$36,500.00

FY2021 Budget

Mr. Gmeiner asked if we needed to encumber 436 Main Street, Ms. Crory said there is \$44K of encumbered money left from the I&I and if we don't tell Ms. Dufresne to do anything with it, it will roll back into reserves. Mr. Gmeiner suggested we tell Ms. Dufresne to encumber that \$44K. Mr. Orcutt said he would send Ms. Dufresne a Memo to tell her to encumber that for I&I. Mr. Gmeiner asked that he make clear that its remaining funds from last year.

Ms. Crory asked if we need to encumber anything new and Mr. Gmeiner asked the BOSC if they think we should for 436 Main Street. Mr. Bouchard asked if we even know what we need for that project yet and asked if we have committed any monies to it. Mr. Orcutt suggested \$20k-\$25K for engineering and construction and Mr. Gmeiner replied maybe closer to \$50K. Mr. Bouchard asked why encumber verse paying and Mr. Orcutt replied that if we don't encumber, we would have to transfer in the fall. Mr. Gmeiner said it looks like we have a profit of \$90k and I would rather have that money \$50k set aside and we can use for the project to avoid a town meeting transfer. Mr. Bouchard said he thought the encumbrance rule was for a project for this year and has not been invoiced yet. Mr. Orcutt replied this is an ongoing project, but may not start until June or July and there are legal bills and engineering bills. Mr. Gmeiner suggested we get guidance from Ms. Dufresne on this.

Mr. Orcutt made a motion to encumber \$50K on approval of the Town Accountant, Mr. Bouchard seconded the motion. Roll Call: Gmeiner – Aye, Bouchard – Aye and Orcutt – Aye

Reserve Funds for Both Districts

No changes to the Reserve Fund Balance's

Town Meeting Appropriations for FY2020

No changes to the Town Meeting Appropriations for FY2020

Moulton Sewer Extension – Oriole Drive

Mr. Rafferty told the BOSC there is no sewer work being done this week, that they will resume next week.

436 Main Street

Mr. Rafferty said they have a conference call with Honeywell to discuss the access agreement and the dig safe ticket. Mr. Gmeiner said he got the invite and he RSVPD.

Next Meeting – July 1st, 2020 @ 11:00 am

BILLS SIGNED - No Bills Signed

MINUTES: - No minutes were approved

ADJOURN – *Mr. Orcutt made a motion to adjourn at 3:00PM, Mr. Bouchard seconded the motion. Roll Call:
Gmeiner – Aye, Orcutt – Aye and Bouchard - Aye*

Respectfully submitted.

Ann Livezey
Water & Sewer Assistant