



Chair/James Gmeiner
Vice Chair/Thomas Orcutt
Clerk/Michael Bouchard

Town of Groton Sewer Department
173 Main Street
Groton MA 01450

Date: February 20th, 2020

Time: 2:00 P.M.

Location: Town Hall/First Floor

Members Present: Chair/James Gmeiner
Clerk/Michael Bouchard
Vice Chair/Thomas Orcutt

Others Present: Ann Livezey/Water & Sewer Assistant, Lauren Croy/Business Manager, Judy Anderson and John Giger

The Meeting was called to order by James Gmeiner at 2:00P.M.

FY2021 Operating Budget

Nothing new at this time

44 Farmers Row

Nothing new at this time

436 Main Street

Mr. Gmeiner told the BOSC that the meeting with Honeywell is scheduled for Monday March 2nd. Mr. Rafferty said they have sent over the property access agreement for review. The work requires a Utility Related Abatement Measure for submittal to Mass DEP, as well as a Health and Safety Plan. These are produced by the Licensed Site Professional who will be overseeing the work. It would take 40 hours of work if EP completed these documents. Mr. Rafferty said other than that we have the Mass Dot Permit and the access requirement with five days written notice before coming out. They have also requested that for insurance requirements that the town be listed as additional insured and that OSHA training is required. Mr. Gmeiner asked who would be doing the health and safety plan and Mr. Orcutt replied that Mr. Rafferty would be doing that. Mr. Gmeiner said that the access agreement said the project was to be completed by March 1st and Mr. Rafferty replied he thinks it was the end of March. Mr. Gmeiner asked that this be sent to the town counsel for review and asked Mr. Orcutt to see if they could get it back to us before March 2nd when we meet with Honeywell.

Mr. Bouchard asked if they would be supplying us with a list of OSHA certified contractors and Mr. Rafferty replied that he has a list. Mr. Gmeiner asked what we would be looking at for cost of 40-hours of training and Mr. Rafferty replied about \$7K. Mr. Orcutt suggested we wait and have a conversation with

the homeowner. Mr. Rafferty told the BOSC that it's getting to the point where the connection is not the big cost. Mr. Bouchard asked what is the scope of this and its probably a good discussion to have with them on March 2nd. Mr. Rafferty told the BOSC he feels that it would make sense for them to do the health and safety plan and we do the work plan.

Pepperell IMA

Mr. Gmeiner told the BOSC that he sent over the information requested by Pepperell and has had no response yet.

I&I

Mr. Rafferty said under the current agreement we have another day left and that he walked the easement and found the additional manholes from Broadmeadow to the Ball Field, but he thinks there could be more buried under the snow. Mr. Rafferty told the BOSC that if they would like to CCTV those manholes, the cost would be \$5K/day. Mr. Orcutt asked how many feet could be done in a day and Mr. Rafferty replied that they estimated it being a 3-day project. Mr. Gmeiner asked Ms. Crory how much money was left in the I&I budget and she replied about \$30K. Mr. Orcutt suggested that at this time we do the inspection of the manholes at a minimum and TV what we can in 1-day. Mr. Orcutt asked if he thought it would be possible to get all of the manholes in one day and Mr. Rafferty replied they can do about 30 in one day. Mr. Gmeiner told Mr. Rafferty to coordinate that and then we can discuss the TV work.

Mr. Giger asked the BOSC if the line to Old Ayer Road and Broad Meadow is where Indian Hill will be tying in and Mr. Gmeiner replied "yes". Mr. Gmeiner said hopefully they will go thru the old abandoned water main on Old Ayer Road with minimal disruption. Mr. Giger told the BOSC that there are changes coming at the intersection of Old Ayer Road and 119. Mr. Giger said Mr. Degan is working with the Police Chief on a Public Safety Plan and they do have some information available. Mr. Giger also said they will be working with Mr. Delaney/DPW and he will decide how this will be done. Ms. Anderson added that they want to move the stop sign from the part coming into town not coming from the gas station and Mr. Giger told the BOSC instead of stopping East on 119, they will stop West on 119 coming down.

Other Business:

Ms. Crory told the BOSC that the SRF line item on the budget was for the project evaluation report loan and the towns share is 73% and the BOSC is 27%.

Mr. Gmeiner asked if the property on Champney Street was assessed any fee's and Mr. Orcutt replied that they were charged for one additional bedroom.

Sewer Application: The BOSC reviewed the application and made some wording changes to the fee structure and added some information regarding grease traps. Mr. Orcutt asked the BOSC if someone is to add a bedroom, they pay an application fee and same with a restaurant adding space or seats they will pay an application fee and Mr. Gmeiner replied "yes".

Mr. Orcutt told the BOSC that there are two place holders for the spring town meeting and Mr. Gmeiner replied that the articles for the spring are for transfers for this fiscal year. Mr. Gmeiner told the BOSC that he would like to review the numbers in April and told Ms. Crory that the first week in April we need to

take a hard look at the numbers and see what needs to be transferred. Mr. Gmeiner also told the BOSC that they would approve the regulations at the rate hearing.

Next Meeting – March 11th, 2020

BILLS SIGNED

One set of bills were signed at this meeting for FY20, Expense Warrant (EW-18)

MINUTES: December 5th, 2019 and December 18th, 2019 were approved

ADJOURN –

Mr. Orcutt made a motion to adjourn at 4:05PM, Mr. Bouchard seconded, and the motion carried unanimously.

Respectfully submitted,

Ann Livezey
Water & Sewer Assistant