



Chair/James Gmeiner  
Vice Chair/Thomas Orcutt  
Clerk/Michael Bouchard

**Town of Groton Sewer Department**  
173 Main Street  
Groton MA 01450

**Date:** December 18<sup>th</sup>, 2019

**Time:** 2:00 P.M.

**Location:** Town Hall/First Floor

**Members Present:** Chair/James Gmeiner  
Clerk/Michael Bouchard  
Vice Chair/Thomas Orcutt

**Others Present:** Ann Livezey/Water & Sewer Assistant, Lauren Croy/Business Manager and Judy Anderson

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The Meeting was called to order by James Gmeiner at 2:00P.M.

**Filho's Grease Trap**

Mr. Gmeiner told the BOSC after reviewing the photo's provided by Pepperell it looks the first section was clear, then when they reached 136.6, they could not proceed thru with the camera inspection, due to grease. Mr. Gmeiner told the BOSC that he feels the grease trap for the restaurant could be undersized. He asked that Ms. Livezey reach out to Mr. Grossman/BOH and find out what questions we should be asking to determine the proper size grease trap. Mr. Orcutt told the BOSC that the upper section is cleaned on an annual basis and that the lower end never has been cleaned and that this is the first time that Pepperell has decided to clean all the way.

**Groton Community School Capacity**

No new information at this time.

**44 Farmers Row - Sewer Connection**

No new information at this time.

**436 Main Street**

Mr. Orcutt told the BOSC that under the new guidelines for a new DOT permit, the contractor needs to fill out the necessary paperwork for the DOT and apply for a trench permit then submit to the town. After that Mr. Orcutt can sign and submit to the State. Mr. Rafferty submitted a permit and the new rule is that it cannot be submitted without a trench permit. Mr. Bouchard asked if there was a trench involved in this project and Mr. Orcutt replied that there is an access hole and they have to dig a small area. Mr. Bouchard

also asked if we still need a certified contractor and Mr. Orcutt replied yes and that the owners of the property provided him with a list, but he is unsure of the drillers at this time.

### **Pepperell IMA**

No new information at this time.

### **Chapter 396 Review and Organization**

Mr. Bouchard submitted a proposal to the BOSC for Chapter 396 and adding a new Chapter 397. Chapter 396 would be for the Center Sewer District and Chapter 397 would be for the Four Corners Sewer District. Mr. Orcutt suggested that Mr. Bouchard go through Chapter 396 and revise and he would take a look at Chapter 397 for Four Corners Sewer and they will review at the next BOSC meeting.

### **Web Design**

Mr. Bouchard told the BOSC that he spoke with Mr. Chiasson regarding the current sewer web site and they suggested that we keep the Groton Water site as is and make the Groton Sewer its own page. He suggested we add Groton Sewer Commission to the town's web site to access. He Suggested a list of items like minutes, district extension guidelines, Town Center Regulations, Four Corner Regulations, maps for both districts and contact info etc.

The BOSC was in agreement and Mr. Bouchard said he would continue working on this.

### **Other Business:**

Mr. Orcutt informed the BOSC he was informed that in order to provide a balanced budget to Fin Com Mr. Haddad said that the \$26K for the Pepperell Plant would be omitted.

**Next Meeting** – January 8<sup>th</sup>, 2020

### **BILLS SIGNED**

One set of bills were signed at this meeting for FY20, Expense Warrant (EW-14)

**MINUTES:** No Minutes were approved

### **ADJOURN** –

Mr. Orcutt made a motion to adjourn at 3:15 PM, Mr. Bouchard seconded, and the motion carried unanimously.

Respectfully submitted,

Ann Livezey  
Water & Sewer Assistant