



Chair/James Gmeiner  
Vice Chair/Thomas Orcutt

**Town of Groton Sewer Department**

173 Main Street  
Groton MA 01450

**Date:** February 28, 2018

**Time:** 2:00 P.M.

**Location:** Town Hall/First Floor

**Members Present:** Chair/James Gmeiner  
Vice Chair/Thomas Orcutt

**Others Present:** Ann Livezey /Water & Sewer Assistant, Lauren Croy/Business Manager, Judy Anderson, Mr. & Mrs. Lane, Richard Temple

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The Meeting was called to order by James Gmeiner at 2:00 P.M.

**21 Lovers Lane**

Mrs. Myra Lane has come before the BOSC to ask them to reconsider connecting her property at 21 Lovers Lane to town sewer. She did inform the BOSC that she had a discussion with her neighbor as requested by the BOSC and the neighbor has no interest to connect at this time. Mr. Orcutt asked Mrs. Lane if the neighbor would be able to provide a letter stating they do not want to connect to town sewer. Mr. Gmeiner mentioned that the BOSC has just had their 3<sup>rd</sup> board member appointed and would like to continue the discussions about capacity when he is present.

Mr. Gmeiner also asked Mrs. Lane if she was the current property owner and she replied that her two children are now the property owners, but she retained a life estate. Mr. Gmeiner also requested a letter be written by the children that they would like to connect the property to town sewer.

Mr. Temple asked if this would be considered an extension or a hook up? Mr. Gmeiner informed him that it would be considered an extension of the district. Mr. Temple asked if it would affect the neighbor in any way and Mr. Gmeiner replied no. Mr. Gmeiner also stated that we might want to get a license agreement set up for maybe five years in the event that suddenly someone wants to connect you would essentially get some money back. Mrs. Lane asked if they could come back to the next BOSC meeting on March 14<sup>th</sup>, to discuss capacity and Mr. Gmeiner approved and asked Mrs. Livezey to add them to the Agenda. Mr. Temple asked what the next step would be and if it was to ask the town meeting to approve the expansion. Mr. Gmeiner replied yes.

## **Town Meeting Articles**

The BOSC will be adding the following to the Annual Town Meeting Warrant for spring 2018

- *To extend the sewer district to Lovers Lane to include certain Assessors parcels for the purpose of allowing those properties to connect to the Town sewer system.*
- *To transfer funds from the Sewer Enterprise Surplus to support the FY2018 operating budget.*

Mr. Gmeiner said that warrant closed last Friday and would like to wait and continue the conversations when the 3<sup>rd</sup> BOSC member is present, so we can bring him up to date.

## **Four Corners Sewer District**

Mr. Orcutt asked if we should send a memo to the BOS stating that they are responsible until the sewer project is complete and up and running. The BOH wants a mandatory 90 day hook up, so will the BOS or the BOH enforce that rule? Mrs. Anderson asked if it is mandatory does that mean all three corners will have to hook up. Mr. Orcutt replied that the existing bylaws state that all new construction has to connect and any existing properties in failure of title 5 must connect. Mr. Gmeiner stated that we will have different rules and regulations because Ayer has different usage issues than Pepperell. Mr. Gmeiner said he has drafted bylaws for the four corner district as needed.

## **Pepperell IMA**

Mr. Gmeiner asked Mrs. Livezey to change the upcoming meeting with Pepperell to March 8<sup>th</sup> at 6:30 PM. Mr. Gmeiner informed the BOSC that he sent the IMA draft to Mr. Doneski to review. Mr. Gmeiner stated he met with Mr. Tom Nephew / DPW Pepperell and he thinks that they are not that far apart on an agreement. Mr. Gmeiner informed Mr. Nephew that we are just looking for a fair and reasonable agreement. Mr. Nephew is under the impression that if the billing is done under the new method of flow over flow, our bills will not be so different. Mr. Gmeiner feels there is a discrepancy in the way we are being billed now, so he asked Mr. Nephew to run some numbers.

## **Budget FY2019**

Mr. Orcutt asked Mrs. Crory to go over the financial transfer needed. Mrs. Crory said she reviewed the budget and stated that we will need to transfer \$16,000.00 to cover wages for the FY18 Budget and suggests that we may need to transfer some money to cover the engineering cost, since we have almost exhausted all the monies allocated. Mr. Gmeiner also suggested we transfer some money for legal fees as well. Mr. Gmeiner suggested transferring \$25K for wages, legal & engineering, Mr. Orcutt thinks we should do a higher transfer, so Mr. Gmeiner suggested \$30K.

Mr. Gmeiner asked Mrs. Crory to look at the bills for the last four months last year and look at the gallons we paid and then apply with the new rate. He stated that with spring infiltration, we tend to have higher bills, so we need to be prepared.

**Other Business, Bills, Minutes etc.:**

**Next Meeting** – The next meeting of the BOSC will be held on March 14th, 2018 @ 2:00 PM.

**BILLS SIGNED**

One set of bills were signed at this meeting for FY18 Expense Warrant (EW19)

**MINUTES:** February 15, 2018 minutes were approved

**ADJOURN** – Mr. Orcutt made a motion to adjourn the meeting at 3:15PM. Mr. Gmeiner seconded, and the motion carried unanimously.

Respectfully submitted,  
Ann Livezey, Water & Sewer Assistant

**APPROVED: 3/14/2018**

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