



Chair/James Gmeiner
Vice Chair/Thomas Orcutt

Town of Groton Sewer Department

173 Main Street
Groton MA 01450

Date: February 1, 2018

Time: 2:00 P.M.

Location: Town Hall/First Floor

Members Present: Chair/James Gmeiner
Vice Chair/Thomas Orcutt

Others Present: Ann Livezey /Water & Sewer Assistant, Lauren Croy/Business Manager, & Bob Rafferty/EPA

The Meeting was called to order by James Gmeiner at 2:00 P.M.

Pepperell IMA

Mr. Rafferty was present to discuss the Pepperell IMA. Mr. Rafferty provided the BOSC with a memo that includes a comparison of the proposed IMA with the original 1987 IMA, a general view of fairness and transparency and compliance with guidelines provided by the state.

Guidelines are as follows:

1. MGL Chapter 40, Section 4A
2. Department of Revenue (DOR), Division of Local Services (DLS): Municipal Law Seminar: Inter-Municipal Agreement Checklist
 - a. <http://www.mass.gov/dor/docs/dls/mdmstuf/technical-assistance/region-resource/ima-checklist.pdf>
3. Inter-Municipal Agreements: A Best Practice a. <https://www.mass.gov/files/documents/2017/10/11/best-practice-intermunicipal-agreements.pdf>

Mr. Rafferty feels that there is a theme to the contract and the common themes he has outlined are reciprocity, language is more restrictive or onerous than the existing IMA and Financial Safeguards. He also feels that the current billing is not fair now and Pepperell should be supplying Groton with accounting records and it should include labor involved.

Mr. Orcutt suggested we write a letter to Pepperell stating that we are currently reviewing the proposed IMA and would like the old IMA to remain in effect until mutually agreed upon. The new IMA is to go into effect July 1, 2018. Mr. Orcutt will draft this letter for Mr. Gmeiner to review.

Mr. Orcutt made a motion to write a letter to Pepperell regarding the renewal of the existing IMA proposal and to have the current IMA remain in effect until mutually agreed upon. Mr. Gmeiner seconded and the motion carried unanimously.

Mr. Gmeiner also made a motion to have Pepperell provide us the information on how the current billing is being calculated, Mr. Orcutt seconded and the motion carried unanimously.

Mr. Orcutt suggested that they go through page by page of the edited IMA done by Mr. Rafferty and see if this is what we want to send to Mr. Doneski to review. Mr. Gmeiner and Mr. Orcutt reviewed the edited version with Mr. Rafferty and made a few changes. Mr. Gmeiner asked Mr. Rafferty to convert this edited version into a word doc so they can send over to Mr. Doneski for review.

Other Business, Bills, Minutes etc.:

Next Meeting – The next meeting of the BOSC will be held on February 21, 2018 @ 2:00 PM.

BILLS SIGNED

One set of bills were signed at this meeting for FY18 Expense Warrant (EW17)

MINUTES: January 10th, 11th, 18th, 24th & 25th minutes were approved

ADJOURN – Mr. Orcutt made a motion to adjourn the meeting at 3:28PM. Mr. Gmeiner seconded, and the motion carried unanimously.

Respectfully submitted,
Ann Livezey, Water & Sewer Assistant

APPROVED: Approved 2/1/18
