



Chair/James Gmeiner
Vice Chair/Thomas Orcutt
Clerk/Thomas Hartnett

Town of Groton Sewer Department
173 Main Street
Groton MA 01450

Date: January 10, 2018

Time: 2:00 P.M.

Location: Town Hall/First Floor

Members Present: Chair/James Gmeiner
Vice Chair/Thomas Orcutt

Others Present: Ann Livezey /Water & Sewer Assistant, Lauren Croy/Business Manager and
Judy Anderson

The Meeting was called to order by James Gmeiner at 2:00 PM

Mr. Gmeiner started the meeting off with sincere condolences on behalf of the Groton Sewer Commission to the Hartnett family for the recent passing of Mr. Thomas Hartnett/Clerk. Mr. Hartnett served on the BOSC for twelve years and he will be greatly missed.

51 Hollis Street Renovation -Capacity

Owner not present.

This property has been purchased and being converted into a two family with the addition of a bedroom or a room count increase. Mr. Orcutt suggested the owner come before the BOSC to provide us with a detailed description, so we can allocate the capacity. The owners of the property did not show up for the meeting, so Mr. Gmeiner suggested that Mr. Orcutt delegate and use his own discretion when allocating the capacity.

Mr. Gmeiner made a motion for Mr. Orcutt to allocate capacity at his discretion for the property located at 51 Hollis Street Mr. Orcutt seconded and the motion carried unanimously

24 Old Ayer Road - Reassign Lien

Owner not present

Mr. Orcutt stated that he was contacted by the owner inquiring about reassigning the lien on the property. Mr. Gmeiner said the betterment lien will show on the MLC and they are usually paid off at transfer of sale of property. The lender usually requires these to be paid off, our betterment lien will stay in place no matter what and the buyer/seller usually handles that.

Pepperell IMA

Mr. Gmeiner reviewed Groton's flow history report for 2017 submitted by Pepperell. He stated that these numbers would be required for the annual town report. Mr. Orcutt mentioned he did receive a memo from Dawn Dunbar/Executive Assistant to the Town Manager requesting the necessary information for the report and the deadline to submit is February 2nd, 2018. Mr. Orcutt said he would prepare the annual report and pass along to Mr. Gmeiner for review.

Mr. Gmeiner reminded the BOSC that we will be holding a meeting on January 11th, 2018 with Mr. Rafferty/EPA regarding the Pepperell IMA. Mr. Gmeiner informed Mr. Orcutt that he would like to attend the meeting being held in Pepperell on January 25th with the Pepperell Board of Public Works to discuss the IMA that was submitted to the BOSC.

Boston Road Sewer Connections

The BOSC reviewed a sheet submitted by Ira Grossman/BOH which consisted of properties in the Sewer District that are not connected to sewer. The BOSC determined the information is accurate at this time.

Mr. Gmeiner informed the BOSC that he is working on the sewer regulations for Four Corners. Mr. Gmeiner feels Four Corners should have customized regulations to make more specific towards Ayer.

113-117 Main Street - Sewer Blockage

Mr. Orcutt informed the BOSC that we received a call from dispatch regarding a sewer blockage at 113-117 Main Street. Mr. Orcutt contacted the owner of the building and was told there was a plumber on site. Mr. Orcutt suggested they contact the Pepperell DPW and they will come out and access the situation.

Carmen Defillipio of the Pepperell DPW conducted an emergency site visit for a frozen sewer line at 113-117 Main Street and observed a roof drain connected to the sewer line. Roof drains are not permitted according to Section 396.34 of the Sewer Regulations. Mr. Gmeiner suggested a letter of compliance be sent to the homeowner advising them that this needs to be removed.

Board Vacancy

Mr. Gmeiner spoke with Mike Bouchard/Town Clerk regarding the procedure to fill the vacancy of Clerk on the BOSC. Mr. Gmeiner created an Advisement of Vacancy and a Volunteer form for the position. He asked that the Advisement/Volunteer form be published in the Groton Herald along with posting on the Groton Town Hall website under Announcements and on Social Media. The deadline to submit papers will be January 22, 2018 and interviews will be conducted by the BOSC on January 24th, 2018.

Other Business, Bills, Minutes etc.:

Next Meeting – The next meeting of the BOSC will be held on January 24th, 2018 @ 2:00 PM.

BILLS SIGNED

One set of Bills were signed at this meeting for FY-18, Expense Warrants (EW-15).

MINUTES: December 6th, 2017 minutes were approved.

ADJOURN – Mr. Orcutt made a motion to adjourn the meeting at 2:55PM. Mr. Gmeiner seconded, and the motion carried unanimously.

Respectfully submitted,
Ann Livezey, Water & Sewer Assistant

APPROVED:
