



Chair/James Gmeiner
Vice Chair/Thomas Orcutt
Clerk/Thomas Hartnett

Town of Groton Sewer Department

173 Main Street
Groton MA 01450

Date: July 19, 2017

Time: 2:00 P.M.

Location: Town Hall/First Floor

Members Present: Chair/James Gmeiner
Vice Chair/Thomas Orcutt
Clerk/Thomas Hartnett

Others Present: Ann Livezey /Water & Sewer Assistant, Lauren Croy/Business Manager, Judy Anderson, Thekla Alocer, Dan McElroy and Andrew McElroy

The Meeting was called to order by James Gmeiner at 2:00 PM

Pepperell IMA

Mr. Orcutt presented a memo from Mr. Rafferty from Environmental Partners Group to be approved by the BOSC for the Pepperell IMA.

The memo consisted of three points:

- Allocation of operations and maintenance (O&M) Costs
- Septage Receipts
- Calculation of O&M costs for Jointly used Transmission Lines

Mr. Hartnett made a motion to approve the memorandum with two revisions, Mr. Orcutt seconded the motion and the motion passed unanimously.

42 Common Street - Sewer Extension

Mrs. Alocer came before the BOSC asking if it would be possible to connect to town sewer @ 42 Common Street. Mr. Gmeiner asked Mrs. Alocer what she was looking at for an estimate and she replied that she has received an estimate for \$25k-\$30k not including engineering. Mr. Gmeiner informed her that it would be possible to connect to sewer down Common Street but would have to go before town meeting for a vote to approve the expansion of the district. It is possible it could be done just for your parcel, but seeing that it would be going by 5 additional houses; financially it would be better to get the other neighbors on board. Mrs. Alocer thanked the BOSC for the information and she will explore the options given to her.

20 Station Avenue – Sewer Capacity

Mr. Gmeiner stated that the BOSC initial estimate was based on a restaurant to seat 80 people and a 2-bedroom unit for 20 Station Avenue and asked Mr. McElroy what the current plans are. Mr. McElroy replied that the upstairs and downstairs will be used as a single use building and there would be no rooftop use. He informed the BOSC that the Planning Board approved occupancy for 300 as well as the Board of Selectman. Mr. Gmeiner informed the McElroy's that the capacity per seat is 35 Gallons and that would mean capacity needed would be $35\text{gpd} \times 300 = 10,500\text{ gpd}$. Mr. McElroy said that would be at full capacity and the building will not always be functioning at full capacity. Mr. Hartnett informed Mr. McElroy that if a building holds 300, we have to take that into consideration. Mr. Gmeiner stated that we estimate during peak flow and we use title five as a guideline to avoid running over our allotted flow to Pepperell because we would incur fines and extra costs from Pepperell.

Mr. Orcutt asked what the previous allocation was for the fire station. Mr. Gmeiner replied that it was for (9) bedrooms so would be $110\text{gpd} \times 9 = 990\text{gpd}$. Mr. Andrew McElroy said they are trying to come up with a number that relates to daily use. Mr. Gmeiner informed Mr. McElroy that we go by title five for all flow and we have limits of what we can send to Pepperell, so when we are figuring out the flow we need to plan as if everything was going at once.

Mr. Gmeiner reviewed the current capacity balance sheet and that showed the capacity left is 9,946. Mr. Hartnett mentioned we do have reserves and he would vote to dip into those because he does not want anyone on the street to get left out. Mr. Gmeiner mentioned that would eat up the town center overlay district and asked Mr. McElroy if he would consider capacity for 250 seats versus 300 now that the rooftop dining is excluded. Mr. McElroy stated he would rather have the capacity for 300 and would not want to be short changed if plans changed in the future. Mr. Orcutt mentioned that if you are not planning on the roof top area today, then it should not be allocated for.

Mr. Gmeiner also recommend that Mr. McElroy look into all appliances that are low flow, dishwashers etc. Mr. McElroy stated that all of the appliances are state of the art. Mr. Orcutt asked if the building permit was for 250 seats and Mr. McElroy replied he came up with 300 seats based on parking, plumbing codes etc., arrangements of seats/patio and maybe the roof deck and also considering the possibility of brunch one day a week. Mr. Orcutt asked how many seats were planned for the roof top deck and Mr. McElroy stated 50 or so. Mr. Orcutt suggested allocating for 250 seats at this time. Mr. McElroy asked what the cost is for capacity and Mr. Gmeiner stated at this time it is \$6.58/per gallon and informed him he would receive an invoice for the additional capacity of 7,615 that was allocated for 20 Station Avenue

Mr. Orcutt made a motion to allocate 8,750 gallons minus a credit of 145 and for the existing 990 gallons allocated for the fire station at 20 Station Avenue for a total of 7,615/gpd for a total of 250 seats, Mr. Hartnett seconded the motion and the motion passed unanimously.

110 Boston Road – Sewer Capacity

Mr. Orcutt stated that the Groton Community School is looking for capacity for the day care and two phases of construction on each end. Mr. Gmeiner reviewed the current information on file and stated that currently it is allocated for 120 Students, 14 Staff and 50 non-student/staff. He mentioned they were originally at 100, but then added an additional 20 students, 14 staff and the additional people coming in (parents, helpers etc.). Mr. Gmeiner stated we need exact plans to plan accordingly. Mrs. Anderson mentioned that in the past they did not have enough funding and now they are not as close to the wetlands and they have rain gardens and less paving will be required so they will have enough funding to move forward with the project.

FY17/FY18 Operating Budget:

No information discussed at this meeting.

Enterprise Fund Indirect Cost Policy Memo:

The BOSC reviewed The Enterprise Fund Indirect Cost Policy and all agreed to approve as written.

Mr. Orcutt made a motion to approve The Enterprise Fund Indirect Cost Policy dated June 21, 2017, Mr. Hartnett seconded and the motion passed unanimously.

Other Business, Bills, Minutes etc. :

Next Meeting – The next meeting of the BOSC will be held on the August 9, 2017 @ 2:00 PM.

BILLS SIGNED

One set of Bills were signed at this meeting for FY-18, Expense Warrants (EW-3).

MINUTES: June 19th, 2017 minutes were approved.

ADJOURN – Mr. Hartnett made a motion to adjourn the meeting at 3:20 PM. Mr. Orcutt seconded, and the motion carried unanimously.

Respectfully submitted,
Ann Livezey, Water & Sewer Assistant

APPROVED: August 9, 2017
