



Chair/James Gmeiner  
Vice Chair/Thomas Orcutt  
Clerk/Thomas Hartnett

**Town of Groton Sewer Department**  
173 Main Street  
Groton MA 01450

---

**Date:** March 22, 2017

**Time:** 2:00 P.M.

**Location:** Town Hall/First Floor

**Members Present:** Chair/James Gmeiner  
Vice Chair/Thomas Orcutt  
Clerk/Thomas Hartnett

**Others Present:** Ann Livezey /Water & Sewer Assistant, Lauren Croy/Business Manager/Bob Rafferty/EPA

---

The Meeting was called to order by James Gmeiner at 2:03 PM

**Pepperell Agreement**

Mr. Rafferty was present to discuss the Pepperell and Groton Inter-Municipal Agreement (IMA) Usage Fee's and to also review the letter received by Ken Kalinowski of Pepperell. Mr. Rafferty also provided the BOSC with some calculations for Groton's share of the collection system costs. Mr. Orcutt mentioned they would be meeting with Pepperell again on Friday and that he expects Pepperell to have some numbers then. Mr. Gmeiner suggested a different calculation method and formula is needed for the upcoming agreement to avoid the billing discrepancies moving forward.

Mr. Gmeiner feels that the current flow calculations are high and Mr. Rafferty agreed and mentioned we need a realistic measure of the shared pipeline. He also suggested sending Pepperell his charts and calculations to review; he does not feel Groton's flow is 33% of their budget. Mr. Gmeiner is hoping this issue is resolved and we can reach a reasonable agreement.

**Meet With Pepperell**

Meeting was cancelled

**Sewer Extension – Don Black**

Mr. Black came before the BOSC to ask if they would consider extending the sewer down Martins Pond Road and the total extension would be about 2200 feet. Mr. Black stated that this would be for new construction for about 6-8 house lots. Mr. Orcutt asked if there were any other houses on

---

Martins pond road eligible to connect. Mr. Black said this would be a public way, so it would be the BOSC decision. Mr. Orcutt responded he is not in favor of using the capacity for a development, Mr. Hartnett see's the advantage at that sight, but not sure we would have enough capacity. Mr. Gmeiner suggested maybe a dedicated line be put in and the developer would be responsible for the full cost. Mr. Gmeiner also mentioned at this point time, given the capacity we have left; he would rather not expand for a new house development, he would rather keep the capacity for use in the center area of town for business use. Mr. Black asked that if an abutter adjacent to the development became an owner of one of these new parcels, if he then could expand his current sewer to the new house. Mr. Gmeiner replied that the BOSC would have to approve it, and then it would also have to go to a town meeting. Mr. Black inquired on the process of purchasing extra capacity and Mr. Gmeiner told him that a study would need to be done and that process could take about two years with the state.

**FY18 2018 Operating Budget:**

Mr. Gmeiner inquired about the split annual assessment and asked if it would be put on the Town Meeting Warrant. Mr. Orcutt replied he believes that issue is left for the Town Selectman and FinCom, to figure it out as it was in previous years. Mr. Orcutt also feels when they are making a decision they need to realize the benefits of sewer and how the town and so many local businesses have benefited from it.

Mr. Orcutt asked the BOSC what they want to put in for the reserve fund transfer. The BOSC agreed upon \$100,000.00 and Mr. Gmeiner agreed.

**Mr. Orcutt made a motion to transfer \$100,000.00, Mr. Hartnett seconded and the motion passed unanimously.**

**Other Business, Bills, Minutes etc. :**

**Next Meeting** – The next meeting of the BOSC will be held on the April 5, 2017 @ 2:00 PM.

**BILLS SIGNED**

One set of Bills were signed at this meeting for FY-17, Expense Warrants (EW-020).

**MINUTES:** March 8, 2017 minutes were approved.

**ADJOURN** – Mr. Orcutt made a motion to adjourn the meeting at 3:33PM. Mr. Hartnett seconded, and the motion carried unanimously.

Respectfully submitted,  
Ann Livezey, Water & Sewer Assistant

**APPROVED: 4/5/2017**

---