



Chair/James Gmeiner  
Vice Chair/Thomas Orcutt  
Clerk/Thomas Hartnett

**Town of Groton Sewer Department**  
173 Main Street  
Groton MA 01450

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**Date:** November 21, 2016

**Time:** 2:00 P.M.

**Location:** Town Hall/First Floor

**Members Present:** Chair/James Gmeiner  
Vice Chair/ Thomas Orcutt  
Clerk/Thomas Hartnett

**Others Present:** April Iannacone/Business Manager, Ann Livezey /Water & Sewer Assistant,  
Mark Haddad/Town Manager

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The Meeting was call to order by James Gmeiner at 2:02

**2018 Operating Budget Review**

Mr. Gmeiner asked for a brief update on the upcoming budget and Business Manager Mrs. Iannacone replied there had been a few adjustments to the revenue projection, and included adjustments to the Intergovernmental Benefits and the agreement with Pepperell changing expenses. Mr. Hartnett inquired about the increase of the cost of water meters and asked for an explanation. Mrs. Iannacone informed him we are trying to transition all our customers to the new water meters, which would allow us to access the accounts online. Mr. Gmeinier then explained other added benefits would be eliminating manual monthly reads, and we would be alerted if any leak was to occur and this would benefit the customer and avoid future abatements as well. Mr. Gmeiner suggested a few changes be made to the operating budget and we will review the budget November 30<sup>th</sup>, 2016.

Mark Haddad was present and requested \$26,222.00 for the upcoming FY 2018 Town Budget.

**Mr. Hartnett made a motion to grant \$26,222.00 for the upcoming FY 2018 Town Budget. Mr. Orcutt seconded, Motion carried 2 in favor 1 opposed (Mr. Gmeiner).**

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**Next Meeting** – The next meeting of the BOSC will be held on the December 7, 2016 @ 2:00 PM

**ADJOURN** – Mr. Gmeiner made a motion to adjourn the meeting at 3:00PM. Mr. Hartnett seconded, and the motion carried unanimously.

Respectfully submitted,

Ann Livezey, Water & Sewer Assistant

**APPROVED:**

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