



Chair/James Gmeiner
Vice Chair/Thomas Orcutt
Clerk/Thomas Hartnett

Town of Groton Sewer Department
173 Main Street
Groton MA 01450

Date: November 2, 2016

Time: 2:00 P.M.

Location: Town Hall/2nd Floor

Members Present: Chair/James Gmeiner
Vice Chair/Thomas Orcutt
Clerk/Thomas Hartnett

Others Present: April Iannacone/Business Manager, Ann Livezey /Water & Sewer Assistant, Bob Rafferty/EPA & John Amaral/The Groton Inn

The Meeting was call to order by James Gmeiner at 2:08 pm

Groton Inn Discussion:

John Amaral came before the Groton Sewer Commissioners to request a capacity increase on behalf of the Groton Inn; he mentioned that this would allow them to operate the Inn and Restaurant. The original plan had (43) rooms and some out buildings and he mentioned that they had come back in when it changed to (60) rooms and a standalone restaurant. Mr. Amaral reviewed his engineers flow calculations and then requested additional capacity above that figure. Mr. Gmeiner told John Amaral the calculations are based on Title V to calculate flow and that 13,970 gallons per day would be more than sufficient. With full occupancy and full operation that will be more than enough. John Amaral replied that the engineer based his calculation on (60) rooms and allocated 110 gallons/per room. Mr. Gmeiner suggested sticking with the 13,970 gallons and this would avoid overselling capacity.

Mr. Orcutt made a motion to approve the 13,970 gallons per day and the sewer commission voted unanimously and the motion passed.

Pepperell IMA & Agreement Update:

Bob Rafferty and Mr. Orcutt met with Pepperell on October 28th to continue discussions on the IMA Agreement. Pepperell made mention of rolling the collection system agreement to a three year agreement and Bob agreed, but no longer than that. Bob Rafferty feels there needs to be a check back and we need to target a flow base billing. He also feels Pepperell should be required to give us financials at the end of the year for us to go over and this would allow us to follow all procedures in the future. When the original agreement was made the costs were broken out according to the plant and capacity, and Mr. Gmeiner feels something happened along the way and the billing is not being followed that way. Bob Rafferty wants to review the staffing records and he would like to see the actual records and percentage of the pipe being used by Groton.

Mr. Orcutt mentioned that Pepperell wanted an explanation of the adjustment that was made to the previous monthly treatment billing. Mr. Gmeiner suggested a letter be written to Pepperell explaining our concerns of the rates and the way they are being billed. Bob Rafferty mentioned that the current billing is not accurate and it is not being done in the same way that was agreed upon and this issue needs to be addressed.

Next Meeting – The next meeting of the BOSC will be held on the November 16, 2016 @ 2:00 PM.

BILLS SIGNED

One set of Bills were signed at this meeting for FY-17, Expense Warrants (EW-10).

Minutes of October 19th, 2016 – Mr. Orcutt made a motion to approve the previous meeting's minutes, Mr. Gmeiner seconded, Mr. Hartnett abstained, and the vote carried by majority.

ADJOURN – Mr. Gmeiner made a motion to adjourn the meeting at 3:00 PM. Mr. Hartnett seconded, and the motion carried unanimously.

Respectfully submitted,

Ann Livezey, Water & Sewer Assistant

APPROVED:
