



**TOWN OF GROTON**  
**Office of the**  
**Sewer Commission**  
173 Main Street  
Groton, Massachusetts 01450

Office: 978-448-1117  
Fax: 978-448-1123

Commissioners:  
James L. Gmeiner, Chairman  
Thomas Orcutt, Vice Chair  
Michael Bouchard, Clerk

Dear Contractor:

In reviewing our records, it has come to our attention that you need to update your drain layer's license and application with the Town of Groton. Please provide our office with the checked information and/or fees at your earliest convenience.

\_\_\_\_\_ 1) An original current copy of your Public Liability Insurance showing that you have the following coverage:

	Each Occurrence	Aggregate
Bodily Injury	\$500,000.00	\$500,000.00
Property Damage	\$500,000.00	\$500,000.00
Combined Property & Bodily Injury	\$1,000,000.00	\$1,000,000.00

\_\_\_\_\_ 2) An original current copy of your Drain Layers Permit bond in the amount of \$5,000.00, and if applicable, your Street Opening Bond in the amount of \$5,000.

\_\_\_\_\_ 3) \$50.00 annual license fee.

\_\_\_\_\_ 4) Trench Permit - \$50.00

\_\_\_\_\_ 5) Copy of Workers Compensation Affidavit

\_\_\_\_\_ 6) Copy of Hoisting License

We require that you inform DIG SAFE seventy-two (72) hours prior to any construction start. We also require that you give a **MINIMUM OF FORTY-EIGHT (48) HOURS NOTICE** to the **Groton Water Department (978-443-1122)**, the **Groton Highway Department (978-448-1162)**, and **Pepperell Wastwater Treatment Plant Superintendent Dave Boucher (978-433-9859)**.

**Your license is valid for the person named therein and his/hers employees only. It does not permit work by sub-contractors. You must have a signed permit from the Sewer Commission before you begin to dig. If your license is not current, it will be invalid and you will not be permitted to work in Groton. In addition, we must have your current insurance information on file.**

**The Pepperell Sewer Department must inspect all work.** Please call Pepperell Wastewater Treatment Plant Superintendent Dave Boucher (978) 433-9859 to schedule an appointment for the inspection before backfilling trenches.

Sincerely,

The Groton Sewer Commission