

Groton Greenway Committee
Open Session Minutes, April 30, 2015
Town Hall

David Pitkin called the meeting to order at 7:00 PM at the Town Hall. Members Adam Burnett, Marion Stoddart, Craig Gemmell, and Carol Coutrier were present. Pete, Russ and Celia also joined the group for River Festival planning.

Upon a motion by Marion Stoddart, seconded by Craig Gemmell, it was

VOTED: to accept the amended minutes of the April 16, 2015, Groton Greenway meeting.

The vote was unanimous.

- I. River Festival
 - A. Budget Update
 - David reported that we have approximately \$850.

Upon a motion by Marion Stoddart, seconded by Carol Coutrier, it was

VOTED: to allocate \$85. for port a potties

The vote was unanimous.

Upon a motion by Carol Coutrier, seconded by Adam Burnett, it was

VOTED: to allocate \$80. for PSI printing of 50 posters.

The vote was unanimous.

Upon a motion by Craig Gemmell, seconded by Adam Burnett, it was

VOTED: to allocate \$500. for police detail for 2 police officers

The vote was unanimous.

Upon a motion by Marion Stoddart, seconded by Craig Gemmell, it was

VOTED: to allocate \$500. Form the Groton Cultural Council for Native American Drummers

The vote was unanimous.

Upon a motion by Adam Burnett, seconded by Marion Stoddart, it was

VOTED: to allocate \$250. From the Lecture Fund for Creature Teacher

The vote was unanimous.

B. River Festival Updates

1. Marketing

- David reported that the posters have been printed, flyers drafted, banner set to go, and press release blurb to both newspapers.
The press release will go out on May 18.
- Marion asked about the insert for the Groton Herald. Insert will go in.

2. Infrastructure

- The tent is all set.
- Email will be sent to all exhibitors with a reminder of when to set up and the logistics of the day.
- Marion will contact the exhibitors regarding whether they need a table or chairs.
- Sandwich board sign will go along the road.

3. Food

- Food will be located at the same place as last year.
- Craig will handle the water.

4. Volunteers

- Ryan will assist as a greeter
- Marion's 2 grandsons will help with the cardboard canoes

5. Fundraising

- Russ reported that \$950. has come in, \$650. is committed with the possibility of \$250 - \$300. more.

6. Greenway Table

- Information on the Water Chestnut pull will be available
- Alison from the Sustainability Committee will have a table next to Greenway table,
- David will send the Greenway report from the Annual Report to Carol to print.
- Carol will ask Al Fudderman for the map of land along the Nashua River which shows what is protected.
- Carol will bring easel, banner, banner stand, boat schedule sheet, volunteer sign up sheet.
- David will bring liability sheets.

David reviewed tasks on Trello.

The next Groton Greenway Committee meeting will be held on May 20, 2015 at 7 PM.

Upon a motion by Carol Coutrier, seconded by Marion Stoddart, it was

VOTED: to adjourn

The vote was unanimous.