

Minutes 16 July 2018

Town of Groton

Fire Dept Task Force Study Committee

Called to order 6:03PM

Attendees:

Peter Myette (PM)

John Kane (JK)

Ann He Foley (AHF)

Jenifer Evans (JBE)

Old Business

None

New Business

Chairman Peter Myette reviewed the charge of the committee.

- 1.) Engage the community – how to do it?
 - There was a survey completed as part of the audit report. Let's get a copy to fully understand what has already been surveyed/asked.
 - Determine what, if any, questions still need to be researched/surveyed.
 - Plan how to reach the community: contact business groups, open forum, social media.
 - Most likely will require multiple rounds of reaching out.

- 2.) Compare performance and recommendations to standards
 - What are the standards?
 - Are there accreditations?
 - How many towns are/aren't accredited (what's the norm)?
 - Are we accredited?

- 3.) Analyze benefits and disadvantages, cost impacts, and time for implementation for each alternative staffing.
 - What are viable alternatives (Question 4: as-is, audit recommendation, others?)
 - We need info on comparative towns
 - How to define the cohorts
 - Population
 - Age demographics
 - Geography (area, miles of roads)

- Economics
 - Town – property taxes, revenues, fire spending
 - Residents – income
 - Types of structures
 - How do cohorts staff? When/how did they get to their current level?
- 5.) If the study shows that additional staffing is required, how much does it cost?
Need to determine various options & staffing first.

Before the next meeting, the committee members should

- John Kane – will lay the groundwork for the community outreach piece.
- An He Foley – will begin gathering the standards and accreditation information.
- Peter Myette – will gather costing information for outsourcing
- Jenifer Evans – will begin building the cohorts and gathering data on towns.

Next meeting: 30 July.

Adjourned at 6:59 PM

Jenifer Evans