

FINANCE COMMITTEE MEETING MINUTES

Meeting Held Remotely via ZOOM

Meeting ID# 827-1868-0414

MONDAY, August 8, 2022

Approved

FinCom Members Present: Bud Robertson (Chair), Colby Doody, Scott Whitefield, Gary Green, David Manugian, Mike Sulprizio

Also Present: Patricia Dufresne, Town Accountant

Absent: Jamie McDonald

Mr. Robertson called the meeting at 6:00pm and reviewed the agenda. He noted that the meeting was being recorded and would air on the Groton Channel according to their programming schedule.

Minutes:

1. On a motion by Mr. Manugian, seconded by Mr. Whitefield, the Finance Committee voted unanimously to approve and release the minutes from their meeting of 6/7/22 as amended (the document was amended to reflect Mr. Whitefield as Clerk rather than Mr. Manugian). **Roll Call Vote: Mr. Doody – Aye, Mr. Manugian – Aye, Mr. Green – Aye, Mr. Whitefield – Aye, Mr. Robertson- Aye, Mr. Sulprizio – Aye. (The Vote: 6-0-0)**
2. On a motion by Mr. Sulprizio, seconded by Mr. Doody, the Finance Committee voted unanimously to approve and release the minutes of their meeting of 7/11/22 as drafted. **Roll Call Vote: Mr. Doody – Aye, Mr. Manugian – Abstain, Mr. Green – Aye, Mr. Whitefield – Abstain, Mr. Robertson- Aye, Mr. Sulprizio – Aye. (The Vote: 4-0-2)**

Re-Organization of the Finance Committee for FY2023:

Mr. Robertson asked whether any members had nominations to offer. Mr. Green would like to encourage some of the newer members to rotate into the positions of Chair and Vice Chair so as to lessen the burden on those who have already served in those roles. He added that he had served as Chair for a number of years, and is not interested in serving as Chair or Vice Chair for FY23. The members briefly discussed the time commitment expected of the Chair, Vice Chair and Clerk. Mr. Manugian noted that as his spouse currently serves on the Select Board, he would be uncomfortable accepting an officer position with the FinCom. Mr. Whitefield and Mr. Doody noted that responsibilities of their current personal and professional lives made it impossible to consider taking on a greater role on the FinCom at present. Mr. Sulprizio (as the newest appointed member) believes it would be prudent for him to participate in an entire budget cycle prior to serving as an officer. Several of the members expressed willingness to reconsider holding officer positions in a future year.

Mr. Whitefield nominated Mr. Robertson for Finance Committee Chairman for FY23. Mr. Manugian seconded this nomination. **Roll Call Vote: Mr. Doody – Aye, Mr. Manugian – Aye, Mr. Green – Aye, Mr. Whitefield – Aye, Mr. Robertson- Abstain, Mr. Sulprizio – Aye.** The Vote: 5-0-1 (Mr. Robertson abstained).

Mr. Green nominated Mr. Doody for Finance Committee Vice Chair for FY23. Mr. Manugian seconded this nomination. **Roll Call Vote: Mr. Doody – Abstain, Mr. Manugian – Aye, Mr. Green – Aye, Mr. Whitefield – Aye, Mr. Robertson- Aye, Mr. Sulprizio – Aye.** The Vote: 5-0-1 (Mr. Doody abstained).

Mr. Manugian nominated Mr. Whitefield for Finance Committee Clerk for FY23. Mr. Sulprizio seconded this nomination. **Roll Call Vote: Mr. Doody – Aye, Mr. Manugian – Aye, Mr. Green – Aye, Mr. Whitefield – Abstain, Mr. Robertson-Aye, Mr. Sulprizio – Aye.** The Vote: 5-0-1 (Mr. Whitefield abstained).

Invoices: The Finance Committee discussed the invoice for FY23 Membership in the Association of Town Finance Committees. Ms. Dufresne noted that an appropriation of \$214 is available to pay this bill. Mr. Robertson authorized the bill for payment with EW04.

Mr. Manugian informed the group that the Capital Planning Committee would like to set up a multi-board meeting with the Select Board and FinCom in the near future. Mr. Robertson agreed that this would be a good idea and suggested that Mr. Manugian should get that meeting coordinated for September. He added that the FinCom will be required to meet in September to start FY24 budget planning anyway, as the Town Manager will be looking for guidance on this by October. Mr. Robertson explained that revenue projections for FY24 will need to be updated, although expenses are largely locked in as all the union contract negotiations have been completed through FY25.

Mr. Whitefield requested that the FinCom consider meeting at 7:00 pm rather than 6:00 pm in order to accommodate those who must commute back to Groton in the evening. The members were generally in agreement regarding this change.

Mr. Robertson formally adjourned the meeting of the Finance Committee at 6:20 pm.

Respectfully submitted,

Patricia Dufresne, Town Accountant