

**SELECT BOARD/FINCOM MEETING MINUTES**  
**MONDAY, MARCH 14, 2022**  
**Approved**

**SB Members Present:** Rebecca H. Pine, Chair; Alison S. Manugian, Vice Chair; Peter S. Cunningham, Clerk; Joshua A. Degen, Member; John F. Reilly, Member (Via Zoom)

**Also Present:** Mark W. Haddad, Town Manager; Dawn Dunbar, Executive Assistant to the Town Manager; Hannah Moller, Tax Accountant; Fire Chief, Steele McCurdy; Police Chief, Michael Luth; Sergeant Kevin Henehan; Melisa Doig, HR Director; Megan Foster, Principal Assistant Assessor; Michael Bouchard, Town Clerk; Patricia Dufresne, Town Accountant (via Zoom);

**Finance Committee Members** – Michael Sulprizio, Gary Green, Bud Robertson, Colby Doody, David Manugian, Scott Whitefield

Ms. Pine called the meeting to order at 7:00 PM and reviewed the agenda.

**ANNOUNCEMENTS**

Mr. Pine announced the they were meeting again in person, exactly two years after we first went remote due to the pandemic.

Ms. Pine said that the last Bystander Training was going to be held on Wednesday, March 16<sup>th</sup> on how to respond when you witness a troubling incident of bias or discrimination.

Ms. Pine said that drive-by Voter Signup was being held at Prescott on Saturday, March 19th from 9am-12pm

Mr. Robertson called the Finance Committee to order at 7:05pm.

**TOWN MANAGER'S REPORT**

1. Mr. Haddad said that he was pleased to report that they have reached a Tentative Agreements with AFSCME, Council 93, Town Supervisors Union. Mr. Haddad said he provided the Board with a copy of the tentative agreement. Mr. Haddad respectfully requested that the Board consider ratifying this Agreement
2. Mr. Haddad said that with regard to the FY 2023 Proposed Operating Budget, the Groton Dunstable Regional School District Committee approved their Proposed FY 2023 Budget. He said that the following was their proposed Assessment for FY 2023:

Operating:	\$	24,319,318
Capital:	\$	577,026
Debt:	\$	482,904
Total:	\$	25,379,248

Mr. Haddad said that based on this, he had revised the Town Manager's Proposed Operating Budget to reflect this assessment. I have made the following adjustments:

1. Restored the New Dispatcher Position
2. Restored the Part-Time Council on Aging Administrative Assistant
3. Updated various Salary and Wage Line Items to reflect Ratified Collective Bargaining Agreements, including an additional appropriation from Free Cash of \$118,044 to reflect one time Cash Payments in the various Agreements
4. Reduced the Amount of ARPA Funds used to offset the Highway Department Budget from \$74,288 to \$19,588
5. Reduced Proposed OPEB Funding from \$187,553 to \$181,000 (reduced Free Cash by the same amount) to reflect elimination of Proposed New Firefighter

Mr. Haddad said he hoped the Finance Committee and Select Board would fund the dispatcher position as well as the Part time Council on Aging Administrative Assistant to meet needs in both those departments. Mr. Robertson

engine, they wouldn't need the money for 18 months and when they needed to bond it, it would replace some debt that was coming off the books. Mr. Cunningham asked about a delivery date. Chief McCurdy said that the delivery time started out at 500+ days but had come down to about 400 days as of right now. Mr. Robertson said that they wanted to do an analysis on this, which the Chief put together. He said that they needed to think about some of the other options such as fixing it right now. Chief McCurdy said that it would take 6-9 months to fix it. Mr. Robertson said that the debt for the school had been proposed as sloped to help the burden on the tax payers so they didn't feel the increase in their taxes all up front. Mr. Robertson asked if they wanted to put the money up now or fix the truck and wait until 2028. Mr. Haddad said that if they open up the truck and they total it, they have full replacement value coverage. Chief McCurdy said that the price of a fire truck goes up about \$50K every year. Mr. Haddad said that with inflation, the cost in 6 years will be substantially higher. Mr. Degen said that he appreciated Mr. Robertson's perspective but knew that this truck was due to be replaced in 5 years anyway and was looking at it that way. He said that maintenance work over the next 5 years might be higher also because it was an older truck to begin with. Mr. Degen asked for maintenance information from the Chief. Ms. Manugian said that this was the type of question that should go to Town Meeting and allow the voters to weigh in on this. Ms. Pine said that they needed to go to Town Meeting with one proposal on this. Ms. Manugian said that they would get one option adding that if it got voted down, they would repair it instead.

Article 8: Mr. Haddad said that when they State proposed new boundaries for house seats, Groton now had 197 voters who vote for a different State Rep and those ballots had to be counted separately. He said that this was the reason they were asking for money to purchase a new voter machine. Mr. Bouchard said that he was looking into whether the State covering this cost was a possibility.

Article 11: Mr. Degen asked if the Conservation Commission had considered reducing their requested amount to \$350K to free up some money. Ms. Manugian said that she wouldn't be opposed to seeing it reduced further to \$100K which still met their \$750K fund goal.

Mr. Haddad explained the Prescott School Elevator proposal. Ms. Manugian said she couldn't support this without a master plan for the whole building. Mr. Degen said that the Friends of Prescott had done extremely well, were meeting their goals and were at 100% rental capacity. He said that they were meeting all their targets adding the community was responding well to their programming. Mr. Cunningham asked if there was a plan to renovate that building. Jodi Valenta introduced herself as the new Executive Director and explained the plan of the Friends. She said that having an elevator would increase the value and increase potential rents. She said that it would be an important investment for the building moving forward. Mr. Cunningham said he also noticed how well the programming was doing. He asked if the Friends could come in and talk to the Board about their master plan so they have a better understanding of it. She said that this money was for the design of the elevator adding they were seeking a grant for the purchase and installation.

Article 12: Mr. Haddad said that the Planning Board held a public hearing and voted unanimously to recommend this article.

Article 13: Mr. Tada explained the proposed clarifying changes contained in this article.

Article 11: Mr. Mark Gerath said that the Conservation Trust was requesting \$39,545 for the restoration of the James Brook Crossing off Old Ayer Road. He said that they would be replacing it with a precast concrete structure.

Mr. John Amaral said that their original proposal to restore the existing courts wasn't enough when they went out to bid so they went back for additional funding to meet the bid prices. Mr. Degen asked what kind of maintenance plan was being put in place to deal with a project of this size and cost. Mr. Amaral said that they would fund the maintenance out of a fund which was starting with a net positive of \$14K. He said that this was another source of revenue for the Country Club also at the end of the day. He said that the demand for pickleball was huge adding they received additional support every day.

Mr. Paul Funch explained the Trails Committee CPC article seeking funding for the Nashua River Walk. He said that if they were successful receiving a grant for this, the requested amount would be reduced to \$35K.

3. Mr. Haddad said that at last week's meeting, the Board voted to remove the Town Seal Modification Article from the Town Meeting Warrant and add a Non-Binding Referendum to the Annual Town Election Ballot. Mr. Haddad read the following proposed ballot question language:

*NON-BINDING REFERENDUM - Should the Seal of the Town of Groton be modified by removing the words "Holy Bible" from the image of the book in the center of the Seal, leaving the image of the book blank?*

Mr. Haddad respectfully requested that the Board approve this wording.

*Mr. Degen moved to approve the wording as presented. Mr. Cunningham seconded the motion.*

Ms. Manugian said she was concerned people might think the book itself was being removed. Mr. Bouchard said that he would put in the ballot book a picture of the seal before and after.

*Roll Call: Manugian-aye; Pine-aye; Degen-aye; Cunningham-aye; Reilly-aye*

4. Mr. Haddad said that Mr. Patel appealed the liquor license suspension and asked the Board to vote to stay the suspension.

*Mr. Degen moved to stay the suspension of Boston Road Market pending outcome of ABCC hearing. Mr. Cunningham seconded the motion. Roll Call: Manugian-aye; Pine-aye; Degen-aye; Cunningham-aye; Reilly-aye*

#### **ON-GOING ISSUES**

Ms. Pine said it was exciting to hear earlier that day that the car charging stations had been shipped.

C: Ms. Pine said that she thought they had 5 years to reduce their energy costs and asked where they were. Mr. Haddad said he would forward them their first report.

Mr. Cunningham asked if the Board was interested in issuing a proclamation to show solidarity to Ukraine. The Board was in favor of this. Mr. Cunningham said he would prepare something for their next meeting.

#### **MINUTES**

*Mr. Degen moved to approve the minutes of the regularly scheduled meeting on March 7, 2022. Ms. Manugian seconded the motion. Roll Call: Manugian-aye; Pine-aye; Degen-aye; Reilly-aye; Cunningham-aye*

Ms. Pine adjourned the meeting at 9:26pm.

respectfully submitted:

Dawn Dunbar  
Executive Assistant to the Town Manager

Date S.B. Approved: 3/28/22  
Date FinCom Approved: 4/04/22

# PROPOSED LINE ITEM TRANSFERS FOR YEAR END 2022

BUDFY2022XX  
LIT063022

## FUNDING NEEDED

(Line Items Potentially in Deficit)

Line Item Number	Ledger Number	Account	Amount Needed	Reason
1030	5115	124 Town Manager Salaries	\$ 5,038.00	VBB/Bonus Unbudgeted
1070	5115	145 Treasurer/Collector Salaries	\$ 810.00	Budget Calc Varlance
1091	5400	152 Human Resources	\$ 1,000.00	Excessive Recruitment Costs
1540	5120	192 Municipal Buildings Wages		Running Close to Budget
1300	5115	210 Police Salaries	\$ 20,000.00	Vac Pay Out Retiring EE
1301	5120	210 Police Wages	\$ 39,000.00	Training Resumed and OT
1311	5120	220 Fire Wages	\$ 15,000.00	Training Resumed and OT
1312	5400	220 Fire General Expenses	\$ 15,000.00	Training/Vehicle Maintenance/Fuel
1370	5120	235 Dispatch Wages	\$ 30,000.00	IOD/OT
1241	5120	241 Building Inspector Wages	\$ 1,200.00	Local Inspector Hours
1242	5400	241 Building Inspection Gen Expenses	\$ 3,000.00	Fuel Cost Increases
1250	5115	242 Mechanical Inspectors	\$ 5,000.00	Based on historical activity
1602	5400	541 COA General Expenses	\$ 7,600.00	Admin Help Outside Contractor
1701	5120	640 Country Club Wages	\$ 22,000.00	Programming Increases/Ind Contractor now EE
1702	5400	640 Country Club General Expenses	\$ 20,000.00	Tee Box Project \$\$/Hot Water Heater/FH elec
3002	5400	913 Unemployment Compensation	\$ 4,000.00	Activity Increases
3012	5173	916 Medicare	\$ 8,000.00	Varies with Payroll and OT
TOTAL			\$ 196,648.00	

## FUNDING FROM

(Line Items Potentially with Surplus)

1031	5120	124 Town Manager Wages	\$ 5,038.00	
1062	5400	141 Assessor's Expenses	\$ 10,000.00	
1071	5400	145 Treasurer/Collector Wages	\$ 810.00	
1080	5220	151 Town Counsel	\$ 10,000.00	
1101	5120	154 IT Wages	\$ 3,500.00	
1251	5400	242 Mech Inspector General Expenses	\$ 1,300.00	
1501	5120	420 Highway Wages	\$ 31,000.00	
1601	5120	541 COA Wages	\$ 9,000.00	
1610	5120	542 VAN Wages	\$ 10,000.00	
1661	5120	610 Library Wages	\$ 45,000.00	
1662	5400	610 Library General Expenses	\$ 50,000.00	
1560	5120	650 Parks Wages	\$ 5,000.00	
3010	5400	914 Health Insurance	\$ 26,000.00	
TOTAL			\$ 206,648.00	
Net Transfer			\$ (10,000.00)	

Revised: March 10, 2022

## **Warrant, Summary, and Recommendations**

# **TOWN OF GROTON**



## **2022 SPRING TOWN MEETING**

**Groton-Dunstable Middle School Auditorium  
344 Main Street, Groton, Massachusetts 01450**

**Beginning Saturday, April 30, 2022 @ 9:00 AM**

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Attention – Voters and Taxpayers

**Please bring this Report to Town Meeting**

**THE BUDGET HANDOUT FOR ARTICLE 5 IS AVAILABLE  
IN THE BACK OF THE WARRANT**

**SPRING TOWN MEETING WARRANT  
APRIL 30, 2022**

Middlesex, ss.  
Commonwealth of Massachusetts  
To any Constable in the Town of Groton

Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn said inhabitants of the Town of Groton qualified to vote on Town affairs to assemble in the Groton-Dunstable Middle School Auditorium in said Town on Saturday, the thirtieth day of April, 2022 at Nine O'clock in the morning, to consider all business other than the election of Town Officers and on the twenty-fourth day of May, 2022, between the hours of 7:00 A.M. and 8:00 P.M., at an adjourned session thereof at the following locations:

Precinct 1      The Groton Center  
163 West Main Street

Precincts 2 & 3   Middle School North Gymnasium  
346 Main Street

to give their ballots for:

Vote for One	Board of Assessors	3 Years
Vote for One	Board of Health	3 Years
Vote for One	Board of Health	1 Year
Vote for Two	Select Board	3 Years
Vote for One	Commissioner of Trust Funds	3 Years
Vote for Two	Groton-Dunstable Regional School Committee	3 Years
Vote for One	Groton Electric Light Commission	3 Years
Vote for Two	Park Commission	3 Years
Vote for One	Park Commission	1 Year
Vote for Two	Planning Board	3 Years
Vote for One	Sewer Commission	3 Years
Vote for Two	Trustees of the Groton Public Library	3 Years
Vote for One	Water Commission	3 Years

**QUESTION 1:**

Shall an Act passed by the General Court in the Year 2022, entitled "An Act Relative to the Charter and the Town Clerk in the Town of Groton" be accepted?

YES \_\_\_\_\_ NO \_\_\_\_\_

**QUESTION 2:**

**NON-BINDING REFERENDUM** – Should the Seal of the Town of Groton be modified by removing the words "Holy Bible" from the image of the book in the center of the Seal, leaving the image of the book blank?

YES \_\_\_\_\_ NO \_\_\_\_\_

### ARTICLE LISTINGS

*	<b>Article 1:</b>	Hear Reports	6
*	<b>Article 2:</b>	Elected Officials Compensation	6
*	<b>Article 3:</b>	Wage and Classification Schedule	6
*	<b>Article 4:</b>	Appropriate FY 2023 Contribution to the OPEB Trust Fund	7
**	<b>Article 5:</b>	Fiscal Year 2023 Annual Operating Budget	7
	<b>Article 6:</b>	Fiscal Year 2023 Capital Budget	8
	<b>Article 7:</b>	Purchase Fire Engine to Replace Engine 5	12
	<b>Article 8:</b>	Purchase Voting Machine	13
	<b>Article 9:</b>	CPA Project Funding for Replacing Middle School Track	13
	<b>Article 10:</b>	Community Preservation Funding Accounts	14
***	<b>Article 11:</b>	Community Preservation Funding Recommendations	14
	<b>Article 12:</b>	Zoning Amendment – Marijuana Establishments	17
	<b>Article 13:</b>	Zoning Amendment – Performance Standards	17
	<b>Article 14:</b>	Extend Center Sewer District	20
	<b>Article 15:</b>	Electronic Voting Study Committee	20
	<b>Article 16:</b>	Citizens' Petition – Age Restricted Housing Definition	21
****	<b>Article 17:</b>	Current Year Line-Item Transfers	22
****	<b>Article 18:</b>	Appropriate Funding to Offset Snow and Ice Deficit	22
****	<b>Article 19:</b>	Transfer Within the Water Enterprise Fund	22
****	<b>Article 20:</b>	Transfer Within the Sewer Enterprise Fund	23
****	<b>Article 21:</b>	Transfer Within Four Corner Sewer Enterprise Fund	23
****	<b>Article 22:</b>	Transfer Within Cable Enterprise Fund	23
****	<b>Article 23:</b>	Prior Year Bills	24
****	<b>Article 24:</b>	Establishment of Revolving Fund	24
****	<b>Article 25:</b>	Establishing Limits for Various Revolving Funds	25
		Budget Report of the Town Manager and Finance Committee to Town Meeting	27
		Appendix A – Fiscal Year 2022 Proposed Operating Budget	
		Appendix B – Fiscal Year 2022 Wage and Classification Schedule	

\*Will be presented as one Consent Motion

\*\*The Budget will be presented as one Motion

\*\*\*The CPA Articles will be presented as one Motion

\*\*\*\*Annual Consent Agenda. To be presented as one Motion

**ARTICLE 1: HEAR REPORTS**

To see if the Town will vote to hear and act on the report of the Select Board and other Town Officers and Committees, or to take any other action relative thereto.

**SELECT BOARD**

**Select Board:**  
**Finance Committee:**

**Summary:** *To hear reports of Town Boards, Committees and Commissions and to accept the annual report and other reports that may be presented to Town Meeting.*

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**ARTICLE 2: ELECTED OFFICIALS' COMPENSATION**

To see if the Town will vote to set the compensation for the elected officials of the Town for the ensuing year, or to take any other action relative thereto.

**SELECT BOARD**

**Select Board:**  
**Finance Committee:**

**Summary:** *To provide compensation for elected officials as proposed by the Town Manager. The Town Clerk is proposed to receive a salary of \$95,417 in FY 2023 and the Moderator is proposed to receive a salary of \$65 in FY 2023.*

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**ARTICLE 3: WAGE AND CLASSIFICATION SCHEDULE**

To see if the Town will vote to amend and adopt for Fiscal Year 2023 the Town of Groton Wage and Classification schedule as shown in Appendix B of this Warrant, or to take any other action relative thereto.

**SELECT BOARD**  
**TOWN MANAGER**

**Select Board:**  
**Finance Committee:**

**Summary:** *The purpose of this Article is to set the wage and classification schedule for the three (3) employees (Executive Assistant to the Town Manager, Human Resources Director and IT Director) covered by the Personnel Bylaw. Under the policy of the Select Board, these employees receive the same benefits as contained in the Town Supervisors' Union Contract. These employees will receive a 2.5% cost-of-living adjustment in Fiscal Year 2023.*

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**ARTICLE 4: APPROPRIATE FY 2023 CONTRIBUTION TO THE OPEB TRUST**

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow pursuant to any applicable statute, a sum or sums of money, to be expended by the Town Manager, to be added to the Other Post-Employment Benefits Liability Trust Fund as authorized by Massachusetts General Laws, Chapter 32B, Section 20, or to take any other action relative thereto.

**SELECT BOARD  
TOWN MANAGER**

**Select Board:  
Finance Committee:**

**Summary:** *The purpose of this article is to fund the Town's OPEB Liability. The Select Board and Finance Committee have adopted a funding policy for this purpose. One of the funding goals is to commit to an annual appropriation to the Trust that would keep the Net Present Value Liability from growing until such time as the Town can begin to pay down the liability. In Fiscal Year 2023, the anticipated amount necessary for this purpose is estimated to be \$187,553. This Article will seek an appropriation of \$187,553 from Free Cash to add to the OPEB Liability Trust Fund.*

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**ARTICLE 5: FISCAL YEAR 2023 ANNUAL OPERATING BUDGET**

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow pursuant to any applicable statute, a sum or sums of money as may be necessary to defray the expenses of the Town for the next Fiscal Year (2023), and act upon the budget of the Finance Committee, or to take any other action relative thereto.

**FINANCE COMMITTEE  
SELECT BOARD  
TOWN MANAGER**

**Select Board:  
Finance Committee:**

**Summary:** *In accordance with Section 6 of the Town Charter, the Finance Committee conducts its annual budget process by receiving the Town Manager's proposed balanced budget on or before December 31<sup>st</sup>; meeting with department heads and boards; holding public budget hearings in preparation for issuing its recommendations to Town Meeting; and presenting its budget recommendations at the Spring Town Meeting. The budget handout for this Article is contained in Appendix A of this Warrant. Please also see the Finance Committee's and Town Manager's Report which includes the Finance Committee's and Select Board's recommendations.*

## **ARTICLE 6: FISCAL YEAR 2023 CAPITAL BUDGET**

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow pursuant to any applicable statute, a sum or sums of money, to be expended by the Town Manager, for the purpose of funding the Fiscal Year 2023 Capital Budget, or to take anyr other action relative thereto.

### **TOWN MANAGER**

**Summary:** *The following is the proposed Town Manager's Capital Budget for Fiscal Year 2023:*

<b>Item #1 – Pick-Up Truck</b>	<b>\$40,000</b>	<b>Highway</b>
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**Summary:** *This is a scheduled replacement. The average life of a pick-up truck is approximately 7 years. Replacing one vehicle every couple of years will allow the fleet to stay in good shape. This is a front-line pick-up used for day-to-day operations as well as snow plowing.*

**Select Board:**  
**Finance Committee:**

<b>Item #2 – Intermediate Truck</b>	<b>\$75,000</b>	<b>Highway</b>
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**Summary:** *This size truck was introduced into the Town's fleet to save wear and tear on the dump trucks and pickup trucks by not overloading them. This has worked out very well. They are used almost daily for tasks such as patching and road construction projects right up to plowing roads. They do not have sanders on them, just plows. They take up less room and eliminate the need for a large vehicle which makes it safer for the employees as well as the motoring public. The scheduled replacement vehicle will be 15 years old at the time of replacement.*

**Select Board:**  
**Finance Committee:**

<b>Item #3A – Dump Truck</b>	<b>\$22,000</b>	<b>Highway</b>
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**Summary:** *In Fiscal Year 2018, Town Meeting approved a bond for \$185,000 to purchase a new Dump Truck for the Highway Department, with the intent to pay it back over five years. The appropriation this year is the fifth of five payments for this truck.*

**Select Board:**  
**Finance Committee:**

**Item #3B – Dump Truck****\$40,000****Highway**

**Summary:** Last year's Annual Town Meeting appropriated \$185,000 to replace one of our older Dump Trucks. The Town borrowed these funds through a State House Note and will pay it off over five years. Fiscal Year 2023 will be the first of five payments.

**Select Board:**

**Finance Committee:**

**Item #4 – Municipal Building Repairs****\$25,000****Town Facilities**

**Summary:** This appropriation will be used to continue to maintain all municipal buildings by performing various maintenance activities to prevent major breakdowns in the Town's building infrastructure. Priorities continue to change when it comes to the minor repairs and upgrades in the municipal buildings. A set line item which is separate from minor capital allows for flexibility. Furnaces, a/c units, flooring and painting are some of the small items this capital program handles.

**Select Board:**

**Finance Committee:**

**Item #5 – IT Infrastructure****\$40,000****Town Facilities**

**Summary:** This item in the Capital Budget was established six years ago and has been very successful. In Fiscal Year 2023, the following items will be purchased/upgraded with this allocation: 10 replacement computers; Replace aging servers and storage arrays; Investment to expand the network and keep equipment and maintenance costs current; and network switch upgrades and increased wireless coverage.

**Select Board:**

**Finance Committee:**

**Item #6 – Fork Lift/Mini Loader****\$60,000****Transfer Station**

**Summary:** This is a vital piece of equipment at the transfer station. It is used to load the two balers located at the facility. In addition, it is used to move the various recyclables around the facility. This piece of equipment is a work horse and this should be considered a scheduled replacement.

**Select Board:**

**Finance Committee:**

<b>Item #7 – Upgrade Fire Alarm System</b>	<b>\$50,000</b>	<b>Library</b>
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**Summary:** *DPW, Fire, and Impact Fire Services conducted a thorough inspection of the library's 20+ year old fire system, with many components 25 years old in 2024. All of it needs upgrading: the main fire panel, 30 smoke detectors, 9 pull stations, 7 duct detectors, various relay modules, 20 audio/visual units, 8 visual only units, plus 32 sprinkler heads, engineering and design. Install new Keltron box and re-establish lost connection to the Groton Fire Dept., saving the library from paying for a monthly monitoring service as well as saving 1-2 minutes of time alerting the Fire Dept. in an emergency.*

**Select Board:**  
**Finance Committee:**

<b>Item #8 – Upgrade Building Alarm System</b>	<b>\$15,000</b>	<b>Library</b>
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**Summary:** *The burglary alarm system was installed in 1999 and will be 25 years old in 2024. Jasonics owner said some of the Library's security detectors are "ancient" (10.1.21), with several installed too high to be useful. This project includes: replacing the control panel, both entry keypads, all 17 motion detectors, and exit door contacts (if needed). The existing wiring would be reconfigured so that each device is on a separate zone (as opposed to now, with 9 detectors on 1 "top floor" zone.) Newer panic buttons would be tied in. The Library receives numerous false alarms every year and the system needs to be upgraded.*

**Select Board:**  
**Finance Committee:**

<b>Item #9 – Envelope Repairs</b>	<b>\$18,000</b>	<b>Library</b>
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**Summary:** *This is the last identified need still unaddressed from the 2018 building envelope study on how to keep water from entering the building: Repair/replace sealant around every exterior door and aluminum window (up 3 stories), as well as scrape, prime, caulk, and paint all 20 wood window sashes.*

**Select Board:**  
**Finance Committee:**

<b>Item #10 – Replace Emergency Exit Doors</b>	<b>\$19,000</b>	<b>Library</b>
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**Summary:** *For years, water puddled outside the west facing children's room emergency exit and water leaked in under the doors. With all new roof and water drainage, the water is no longer collecting here. Carpeting inside the door was replaced with tile, and now everything is staying dry. But years of water infiltration have rusted out the bottom of these metal doors and the bottoms are flaking off into dust. Commercial-grade metal doors, panic bars, and hardware all need to be replaced as soon as possible.*

**Select Board:**  
**Finance Committee:**

**Item #11 – Master Plan Update****\$100,000****Planning Board**

**Summary:** *The Town of Groton's Master Plan expired in September 2021. The Planning Board anticipates requiring a minimum of \$150,000 for the procurement of professional planning consultants to assist with the daunting task of preparing the next 10-year Master Plan. The proposed amount of \$150,000 is based on recent examples from Littleton and Millbury. The plan is to appropriate \$100,000 in FY 2023 and any needed funds (approximately \$50,000) in FY 2024. It is anticipated that the final stages of the Master Plan update will be completed in the early part of FY 2025.*

**Select Board:****Finance Committee:****Item #12 – Property Improvements****\$25,000****Park Department**

**Summary:** *The Park Commission has been working over the past several years developing a strategy to address deficiencies in the various Park Department Properties located throughout Groton. By appropriating \$25,000 each year, the Park Commission can develop a capital improvement program that will allow them to keep our various park locations in good shape and avoid a major construction project.*

**Select Board:****Finance Committee:****Item #13 – Police Cruisers****\$104,000****Police Department**

**Summary:** *Purchase of two police cruisers and related equipment to replace cruisers that are no longer cost effective to maintain. This allows for lesser mileage per year, better maintenance scheduling, assignment of cars to officers and for a programmed replacement schedule that ensures line cars are rotated out at reasonable mileage and wear. Un-marked cars are rotated in the same fashion.*

**Select Board:****Finance Committee:****Item #14 – Cameras/Key Card Access****\$25,000****Police Department**

**Summary:** *Cameras will be installed in Cell Block Hall "blind spots". An exterior security camera for the back of the building and the communications tower. Hardwired Card Key reader for a Cell Block/Sallyport to replace failing battery units. New readers in each of the cell holding areas from Cell Check documentation and the records room.*

**Select Board:****Finance Committee:**

**Item #15 – Golf Carts****\$25,000****Country Club**

**Summary:** *Nine years ago, the Country Club replaced the fleet of twenty-five golf carts with new 2012 Club Car DS gas powered carts using a five-year lease to purchase agreement at an annual cost of approximately \$25,000. Last year, the Club replaced the Carts. In an effort to support the Town's move to "green" energy, the Club began a trial of electric carts by replacing the current fleet with 21 gas powered carts and 4 electric carts. The Club will take the next few years testing out electric carts on the course, while looking to construct the infrastructure necessary to convert to an all-electric cart fleet. This is the first of five payments for these new carts.*

**Select Board:****Finance Committee:****Item #16 – Pool Improvements****\$60,000****Country Club**

**Summary:** *This funding will be used to replace the deck at the Country Club Pool.*

**Select Board:****Finance Committee:****TOWN MANAGER**  

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**ARTICLE 7: PURCHASE FIRE ENGINE TO REPLACE ENGINE 5**

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow pursuant to any applicable statute, a sum or sums of money, to be expended by the Town Manager, to purchase and equip a new Engine 5 for the Fire Department, and all costs associated and related thereto, or to take any other action relative thereto.

**TOWN MANAGER****Select Board:****Finance Committee:**

**Summary:** *Engine 5 was purchased in 2007 and was slated to be replaced in 2028. Unfortunately, during an ice storm this past winter, Engine 5 was involved in an accident causing over \$95,000 worth of damage that would be covered by insurance. Based on the age and wear and tear on the Engine 5, it does not make sense to invest the \$95,000 in an engine with 5 years of useful life left. The Town Manager and Fire Chief have recommended using the insurance funds and investing it in a new Fire Engine for the Fire Department. The estimated cost of the new vehicle is approximately \$800,000 (cost to the Town of approximately \$700,000 to paid back over 20 years (estimated life of a new Fire Truck).*

  

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## **ARTICLE 8: PURCHASE VOTING MACHINE**

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow pursuant to any applicable statute, a sum or sums of money, to be expended by the Town Manager, for the purpose of purchasing a voting tabulator to be used by the Town to tabulate votes during all elections, and all costs associated and related thereto, or to take any other action relative thereto.

### **TOWN CLERK**

**Select Board:**  
**Finance Committee:**

**Summary:** *This request for a minor capital item is to purchase a new voting tabulator to tabulate votes cast in Groton's newly created Sub-Precinct 3A. Sub-Precinct 3A was created by the Massachusetts House of Representatives during decennial redistricting in December, 2021. Under State election regulations, the sub-precinct's votes must be counted separately, and on a unique tabulator (if tabulators are used). Groton currently uses Imagecast Precinct (ICP) vote tabulators. This request is to authorize the purchase of an additional Imagecast Precinct Tabulator. Please note that the use of this machine may be considered to be a local mandate by the State Auditor, and if so declared, the cost will be reimbursed to the Town.*

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## **ARTICLE 9: CPA RECOMMENDATION – ADDITIONAL FUNDING SCHOOL TRACK**

To see if the Town will vote to adopt and approve the recommendation of the Community Preservation Committee established pursuant to Chapter 44B of the General Laws, for additional funds to supplement funds previously appropriated to construct a new Middle School Track, and all costs associated and related thereto, and to implement such recommendation, borrow pursuant to any applicable statute and/or appropriate a sum or sums of money from the Community Preservation Fund established pursuant to Chapter 44B of the General Laws, said funds to be expended by the Town Manager, or to take other action relative thereto.

### **COMMUNITY PRESERVATION COMMITTEE**

**Select Board:**  
**Finance Committee:**  
**Community Preservation Committee:**

**Summary:** *The 2021 Spring Town Meeting appropriated funds to relocate the Middle School Track in conjunction with the construction of a new Florence Roche Elementary School. The original estimate of \$1.4 million will not be sufficient based on the most recent review of the project. Construction costs have risen at an unprecedented rate. Supply and demand challenges, global shipping, labor shortages, and a high volume of work are all having an impact on construction costs, and all projects and sectors are being affected. While the Project included design, estimating, and escalation contingencies in December 2020, these contingencies cannot absorb the recent estimated costs received. The purpose of this Article will be to appropriate the additional funds needed to complete the project.*

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**ARTICLE 10: COMMUNITY PRESERVATION FUNDING ACCOUNTS**

To see if the Town will vote to make the following appropriations from the Community Preservation Fund: Allocation of Community Preservation Funds to the following sub accounts:

CPC Operating Expenses:	\$
Open Space Reserve:	\$
Historic Resource Reserve:	\$
Community Housing Reserve:	\$
Unallocated Reserve:	\$

or to take any other action relative thereto.

**COMMUNITY PRESERVATION COMMITTEE**

**Select Board:**

**Finance Committee:**

**Community Preservation Committee:**

**Summary:** *This is an accounting procedure that is necessary so that the Community Preservation Committee will have access to the funds raised during Fiscal Year 2023. Except for the CPC Operating Expenses, none of these funds will be spent without additional approval at Town Meeting.*

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**ARTICLE 11: COMMUNITY PRESERVATION FUNDING RECOMMENDATIONS**

To see if the Town will vote to adopt and approve the recommendations of the Community Preservation Committee for Fiscal Year 2023, and vote to implement such recommendations by appropriating a sum or sums of money from the Community Preservation Fund established pursuant to Chapter 44B of the General Laws, and by authorizing the Select Board, with the approval of the Community Preservation Committee, to acquire, by purchase, gift or eminent domain, such real property interests in the name of the Town, or enforceable by the Town, including real property interests in the form of permanent affordable housing restrictions and historical preservation restrictions that will meet the requirements of Chapter 184 of the General Laws, as may be necessary or proper to carry out the foregoing, or to take any other action relative thereto.

<b>CPC Proposal A:</b>	<b>Conservation Fund – FY 2023</b>	<b>\$400,000</b>
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**Summary:** *The Conservation Commission is requesting \$400,000 to be added to the Conservation Fund to preserve open space, protect water resources and wildlife habitat, and preserve land for agricultural, recreational, and forestry activities. This Fund allows the Town to move quickly in the event a priority parcel becomes available. This Fund has been used to purchase Conservation Restrictions, Agricultural Preservation Restrictions, and fee ownership of conservation land. The goal is to maintain an amount between \$750K and \$1 million in the Fund. As of 1/12/22, the Conservation Fund balance was at \$651,184. The full amount to be paid from the Unallocated Reserve.*

**Select Board:**

**Finance Committee:**

**Community Preservation Committee:**



**CPC Proposal B: Prescott Stone Project**

**\$6,000**

**Summary:** *The Groton History Center and the Historic Commission is requesting \$6,000 in CPA funds to provide a secure and stable setting for the historical Prescott Stone. It will be located at the Governor George Boutwell House in the side yard, protected from weather and available for viewing by Groton's citizens. The full amount to be paid from the Historic Reserve.*

**Select Board:**

**Finance Committee:**

**Community Preservation Committee:**

**CPC Proposal C: Nashua River Walk**

**\$60,154**

**Summary:** *The Groton Trails Committee is requesting \$60,154 in CPA funds for a proposed riverwalk. This will include a fully accessible trail that will go along the Nashua River in the J. Harry Rich State Forest for a distance of about 0.25 miles and will connect with the similar John Tinker Trail. The trail will provide a wonderful forest experience along one of the most beautiful stretches of the Nashua River for people of all ages and abilities, including children in strollers, those using walkers, and bikers. It will include two rest areas with benches and a larger observation area at the terminus. The observation area will have two handicap tables and four benches as well as high quality educational signs. The full amount to be paid from the Open Space Reserve.*

**Select Board:**

**Finance Committee:**

**Community Preservation Committee:**

**CPC Proposal D: Prescott Elevator Design and Engineering**

**\$80,000**

**Summary:** *Friends of Prescott is requesting \$80,000 in CPA funds for the architectural and engineering work that needs to be done upfront in order to be able to qualify for a Municipal Americans with Disabilities Act Improvement grant to install a passenger elevator in the town's historic Prescott School. The elevator will provide handicap access to all three floors within the building. The full amount to be paid from the Historic Reserve.*

**Select Board:**

**Finance Committee:**

**Community Preservation Committee:**

**CPC Proposal E: Housing Coordinator**

**\$53,543**

**Summary:** *This application is requesting \$53,543 in CPA funding from the Community Housing category to fund the wages and benefits of the Housing Coordinator position (25-hours/week). The full amount to be paid from the Community Housing Reserve.*

**Select Board:**

**Finance Committee:**

**Community Preservation Committee:**

**CPC Proposal F:      Bates/Blackman Improvement/Accessible Path      \$39,545**

**Summary:**    *The Groton Conservation Trust is requesting \$39,545 in CPA funds to use towards improving community access and safety at its flagship Bates-Blackman conservation land in Groton. The unique area consists of approximately 55 acres that include a remarkable diversity of ecosystems, serves as a gateway to a large, interconnected area of over 600 acres of protected land, and is one of the GCT's most heavily visited properties. The property requires substantial upgrades to enhance safety, accessibility, and ecological integrity. The full amount to be paid from the Open Space Reserve.*

**Select Board:**

**Finance Committee:**

**Community Preservation Committee:**

**CPC Proposal G:      Groton Country Club Recreation Courts Project      \$197,287**

**Summary:**    *This application is requesting \$197,287 in CPA funds to serve as additional funding to restore the existing footprint of four tennis courts and transform the space into eight dedicated pickleball courts and one tennis court. This CPA project was voted on and passed at the 2021 Spring Town Meeting. The Engineering Study was completed in July 2021. The sealed bid process resulted in one closed bid that returned at \$268,000 higher than the initial projected budget. The full amount to be paid from the Unallocated Reserve.*

**Select Board:**

**Finance Committee:**

**Community Preservation Committee:**

**COMMUNITY PRESERVATION COMMITTEE**

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## **ARTICLE 12: ZONING AMENDMENT – MARIJUANA ESTABLISHMENTS**

To see if the Town will vote to amend the Zoning Bylaw by deleting Section 218-10.4(C)(3) in its entirety and replacing it with a new Section 218-10.4(C)(3) as follows:

(3) No marijuana establishment entrance shall be located closer than 500 feet from the entrance of a preexisting public or private preschool, school providing education in kindergarten or any grades 1 through 12, junior college, college, licensed day-care center, church, library, park, playground, or other marijuana establishment. Distance shall be measured in a straight line from the geometric center of the marijuana establishment's entrance door to the geometric center of the entrance door or primary public entrance location of the nearest facility listed in the previous sentence, unless there is an impassable barrier within those 500 feet that renders any part of the 500-foot straight-line distance inaccessible by a pedestrian or automobile, in which case the 500-foot distance shall be measured along the center of the shortest publicly-accessible pedestrian travel path from the geometric center of the marijuana establishment's entrance door to the geometric center of the entrance door or primary public entrance location of the nearest facility listed in the previous sentence.

or to take any other action relative thereto.

### **SELECT BOARD**

**Select Board:**

**Finance Committee:**

**Planning Board:**

**Summary:** *The intent of this Zoning Amendment is to bring the Town's Marijuana Zoning Bylaw in compliance with State Law and State Regulations relative to distance between various establishments.*

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## **ARTICLE 13: ZONING AMENDMENT – PERFORMANCE STANDARDS**

To see if the Town will vote to amend the Groton Zoning By-Laws as follows:

1. Delete Section 218-5.5 Special Use Considerations in the R-B, VCG, NB, GB, and I Districts in its entirety and replace it with the following:

218-5.5 Zoning Map Amendment Considerations in VCB, NB, GB and I Districts.

- A. Objectives. The objectives of these special use regulations are to provide entrepreneurial and employment opportunities for area residents; to focus development at locations occasioning relatively small environmental or community cost; to protect the Town's rural character and natural environment; to promote harmonious future development; and to provide convenient services for Groton residents.
- B. Rezoning to VCB, NB, GB or I. The Planning Board shall neither sponsor nor favorably recommend any rezoning of land into a Business or Industrial District unless a concept plan (see Subsection B) for the area proposed for rezoning has been submitted to the Planning Board for review at the public hearing on the rezoning and is presented at the Town Meeting. In

its report to the Town Meeting, the Planning Board shall report its determinations regarding the consistency of the proposed rezoning with the Business or Industrial District intention stated in § 218-4.2 and regarding the consistency of the concept plan with the objectives stated in Subsection A.

C. Submittal requirements. A concept plan shall consist of the following:

- (1) A schematic development plan, indicating the location of the boundaries of the lot, buildings, roads, drives, parking, reserved open space, wells, on-site disposal facilities, drainage system, topography and grading, areas of retained vegetation and planting areas.
- (2) Analysis of the consequence of the proposed development, evaluating the following impacts at a level of detail appropriate to the scale of the development proposed:
  - (a) Natural environment: groundwater and surface water quality, groundwater level, stream flow, erosion and siltation, vegetation removal (especially unusual species and mature trees) and wildlife habitats.
  - (b) Public services: traffic safety and congestion, need for water system improvements, need for additional public recreational facilities and need for additional school facilities.
  - (c) Economics: municipal costs and revenues, local business activity and local jobs.
  - (d) Visual environment: visibility of buildings and parking and visual consistency with existing development in the area.

2. Insert a new Section 218-5.6 to read as follows and renumber subsequent Sections accordingly:

218-5.6 Performance Standards for Business and Industrial Special Permit Uses.

A. Special permits for business or industrial uses, if consistent with this chapter in all other respects, shall be granted only if the special permit granting authority determines that the proposal's benefits to the Town or vicinity will outweigh any adverse effects, after consideration of the following:

B. Location.

- [1] The proposal will be located near uses which are similar to the proposed use or, if not, the nearby uses will be ones likely to benefit from rather than be damaged by having the proposed activity nearby.
- [2] Public water supply will be available or will be made available without increased cost to the Town, the Water Department or its current rate payers, and serving this use at this location will pose no problems which are unusual.
- [3] The proposal will not cause environmental stress from erosion, siltation, groundwater or surface water contamination or disturbance to wildlife habitat on the site if the wildlife is officially listed by the Massachusetts Division of Fisheries and Wildlife pursuant to 321 CMR 8.00 as endangered, threatened or of special concern.

C. Activity type and mix.

- [1] The proposed activity will contribute to the diversity of services available to the Town.
- [2] Any retail services will be designed to serve the Town's population rather than a larger region.

- [3] The proposal will add little to traffic congestion, considering the location, the number of trips likely to be attracted and any special access provisions committed (e.g., bike storage facilities or employee ridesharing).
- [4] The proposal will pose no environmental hazard because of use or storage of explosive, flammable, toxic or radioactive materials.
- [5] The proposal will not result in air pollution or excessive noise.

D. Site design.

- [1] Scenic views from public ways and other developed properties will be considerably treated in the design of the site.
- [2] Topographic change will not result in cuts or fills exceeding seven feet.
- [3] Removal of existing trees or other important natural features will be avoided.
- [4] Pedestrian movement within the site and to other places will be well provided for.
- [5] Vehicular movement within the site will be safe and convenient and arranged so as to not disturb abutting properties.
- [6] Visibility of parking and service areas from public streets will be minimized through facility location and the use of topography and vegetation.
- [7] Potential disturbances such as noise, glare and odors will be effectively confined to the premises through buffering or other means.
- [8] Water quality will be protected through appropriate location and design of disposal facilities in relation to water bodies and site geology.

E. Facility design.

- [1] Scenic views from public ways and other developed properties will be considerably treated in the design of the buildings.
- [2] Primary exterior materials will match the appearance of materials commonly found on existing buildings within the Town.
- [3] Domestic scale will be maintained in the building's design through massing devices such as breaks in walls and roof planes and through the design of architectural features.

F. Overall planning. The proposed plan will be consistent with:

- [1] The intentions stated in § 218-4.2, Intention of districts, and in § 218-1.2, Purposes.”

3.. Amend Section 218-5.2 Schedule of Use Regulations by deleting Lines 43 and 82 in their entirety and replacing them with the following:

Please see Section 218-5.6 Performance Standards, for the following special permit uses in the R-B, VCB, NB, GB, and I Districts.

or to take any other action relative thereto.

**PLANNING BOARD**

**Select Board:**

**Finance Committee:**

**Planning Board:**

**Summary:**

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**ARTICLE 14:           EXTEND CENTER SEWER DISTRICT**

To see if the Town will vote to extend the "Groton Center Sewer District" as established by the vote of the Special Town Meeting of February 6, 1989, under Article 7, and as shown most recently on the plan approved under article 14 of the Annual Town Meeting of April 25, 2005, to include the property shown on Assessors' Map 116, Lot 101 (Undeveloped Lot Taylor Street) but only for the exclusive use of said lot, and its successors or assigns, and provided that all costs of designing, laying, and construction of the extension and any associated connection and the cost of additional capacity and the property owner's proportionate share of the general benefit facilities, and all other costs associated therewith, are paid by the owner of the property benefited thereby, whether by the assessment of betterments or otherwise, or to take any other action relative thereto.

**BOARD OF SEWER COMMISSIONERS**

**Select Board:**

**Finance Committee:**

**Summary:**   *This article requests authorization from the Town Meeting to expand the Center Sewer District to include Lot 116-101, Groton. This article, if approved, will provide Sewer Capacity for the exclusive use of said Lot.*

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**ARTICLE 15:           ELECTRONIC VOTING STUDY COMMITTEE**

To see if the Town will vote to create an Electronic Voting Study Committee appointed by the Town Moderator consisting of the Town Clerk and four (4) voters of the Town for the purpose of exploring the option of implementing electronic voting at Town Meeting; said Committee to receive support from Town Officials as required, and, further, said Committee to provide a report to the 2022 Fall Town Meeting addressing all issues associated with such a change including but not limited to cost, bylaws and administrative procedures, or to take any other action relative thereto.

**TOWN MANAGER**

**Select Board:**

**Finance Committee:**

**Summary:**   *The use of electronic voting at Town Meeting has been reviewed as offering a level of anonymity that would yield a better reflection of voter response to Articles proposed at Town Meeting. A considerable number of towns in Massachusetts and across the country now use electronic voting. The 2015 Spring Town Meeting received a report from the Electronic Voting Study Committee suggesting that electronic voting at Town Meeting may be worthy of adopting, but that costs were prohibitive and that questions around implementation remained unanswered. It recommended that the question be revisited in the future. In the years since, many other towns in Massachusetts have accumulated significant experience with electronic voting, experience that may address many of*

the 2015 Committee's unanswered questions. The costs may have declined, and there may be grant monies available to pay for required equipment. Bylaws may need to be amended to adopt electronic voting. This article asks Town Meeting to direct the Moderator to appoint a committee to update the work done in 2015 and to provide back to the 2022 Fall Town Meeting a comprehensive report on the implementation of electronic voting at Town Meeting including thoroughly researched information on costs, funding, bylaw amendments and implementation details. An accompanying Warrant Article will allow voters to determine whether or not to adopt electronic voting and accompanying bylaw changes.

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#### **ARTICLE 16: CITIZENS' PETITION – AGE RESTRICTED HOUSING DEFINITION**

To see if the Town will vote to Amend Section 218-3, Definitions of the Groton Zoning By-Law by deleting the definition of Age-Restricted Housing and replacing it with the following:

**AGE-RESTRICTED HOUSING** — Housing for persons 55 years of age or older which shall be in conformance with federal and state laws and regulations, including the Fair Housing Act and the Housing for Older Persons Act. All dwelling units in an Age-Restricted Housing development shall be subject to an age restriction described in a deed, deed rider, restrictive covenant, or other document that complies with all applicable federal and state laws and which shall be recorded at the Registry of Deeds or the Land Court. The age restriction shall limit all the dwelling units in the development to occupancy of at least one individual of age 55 or older or their spouses of any age and to authorize special exceptions that would allow specific persons of any age to live in a dwelling unit together with an over 55 residents with individual approval of the Groton Planning Board. The age restriction shall run with the land in perpetuity and shall be enforceable by the Town of Groton or any or all of the owners of the development.

or to take any other action relative thereto.

#### **CITIZENS' PETITION**

<u>NAME</u>	<u>ADDRESS</u>	<u>NAME</u>	<u>ADDRESS</u>
Richard W. Lewis	330 Old Dunstable Road	Robert Hargraves	21 Temple Drive
Samuel Palmer	319 Hoyts Wharf Road	Daniel Keefe	90 Hoyts Wharf Road
Michael Dermody	268 Lowell Road	Virginia Vollmer	490 Old Dunstable Road
Robert Kiley	601 Lowell Road	Brian Lagasse	111 West Main Street
Carl Flowers	1 Dan Parker Road	Rick Santiano	461 Longley Road

**Select Board:**

**Finance Committee:**

**Summary:** The following summary was prepared by the petitioners and represents their view on the Article: This change in the definition of "Age-Restricted Housing" will eliminate and correct outdated requirements that are no longer allowed by a written policy of the Massachusetts Department of Housing and Community Development (DHCD) in their approval for affordability provisions and inclusion of restricted affordable units on the Commonwealth of Massachusetts subsidized housing inventory (SHI). All Age-Restricted Housing projects shall still comply with existing by-laws and regulations including the Zoning Bylaw of the Town of Groton, Massachusetts, Section 218-9.3(B) Age-Restricted Housing, which requires a Special Permit from the Planning Board.

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**ARTICLES 17 THROUGH 27 WILL BE PART OF THE CONSENT AGENDA. PLEASE SEE EXPLANATION PROVIDED ON PAGE 2 OF THIS WARRANT.**

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**ARTICLE 17: CURRENT YEAR LINE-ITEM TRANSFERS**

To see if the Town will vote to transfer certain sums of money within the Fiscal Year 2022 budget, or to take any other action relative thereto.

**SELECT BOARD**

**Select Board:**  
**Finance Committee:**

**Summary:** *To transfer money within the Fiscal Year 2022 Budget should the need arise. A handout explaining any necessary transfers will be available at Town Meeting.*

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**ARTICLE 18: APPROPRIATE MONEY TO OFFSET SNOW AND ICE DEFICIT**

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a sum or sums of money, to be expended by the Town Manager, to reduce the deficit in the Fiscal Year 2022 Snow and Ice Budget, as approved under Article 5 of the 2021 Spring Town Meeting, or to take any other action relative thereto.

**TOWN MANAGER**

**Select Board:**  
**Finance Committee:**

**Summary:** *This article will allow the Town to fund any deficit in the Snow and Ice Account in FY 22.*

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**ARTICLE 19: TRANSFER WITHIN WATER ENTERPRISE FUND**

To see if the Town will vote to transfer a sum or sums of money from the Water Enterprise Fund Surplus to the Fiscal Year 2022 Water Department Operating Budget, or to take any other action relative thereto.

**BOARD OF WATER COMMISSIONERS**

**Select Board:**  
**Finance Committee:**

**Summary:** *This article will request a transfer of funds from Water Surplus to help fund the Fiscal Year 2022 Water Department's Operational Expenses. As of the printing of the Warrant, it is anticipated that \$95,000 will be transferred for this purpose.*

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**ARTICLE 20:           TRANSFER WITHIN CENTER SEWER ENTERPRISE FUND**

To see if the Town will vote to transfer a sum or sums of money from the Center Sewer Enterprise Fund Surplus to the Fiscal Year 2022 Center Sewer Enterprise Department Budget, or to take any other action relative thereto.

**BOARD OF SEWER COMMISSIONERS**

**Select Board:**  
**Finance Committee:**

**Summary:**   *This article allows the Sewer Department to transfer money from its surplus account to cover any deficit in the Fiscal Year 2022 Center Sewer Budget. As of the printing of the Warrant, it is anticipated that \$145,000 will be transferred for this purpose.*

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**ARTICLE 21:           TRANSFER WITHIN FOUR CORNERS SEWER ENTERPRISE FUND**

To see if the Town will vote to transfer a sum or sums of money from the Four Corners Sewer Enterprise Fund Surplus to the Fiscal Year 2022 Four Corners Sewer Enterprise Department budget, or to take any other action relative thereto.

**BOARD OF SEWER COMMISSIONERS**

**Select Board:**  
**Finance Committee:**

**Summary:**   *This article allows the Sewer Department to transfer money from its surplus account to cover any deficit in the Fiscal Year 2022 Four Corners Sewer Budget. As of the printing of the Warrant, it is anticipated that \$10,000 will be transferred for this purpose.*

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**ARTICLE 22:           TRANSFER WITHIN CABLE ENTERPRISE FUND**

To see if the Town will vote to transfer a sum or sums of money from the Cable Enterprise Fund Surplus to the Fiscal Year 2022 Cable Enterprise Department budget, or to take any other action relative thereto.

**CABLE ADVISORY COMMITTEE**

**Select Board:**  
**Finance Committee:**

**Summary:**   *This article allows the Cable Advisory Committee to transfer money from its surplus account to cover any deficit in the Fiscal Year 2022 budget. As of the Printing of the Warrant, it is anticipated that \$10,000 will be transferred for this purpose.*

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**ARTICLE 23: PRIOR YEAR BILLS**

To see if the Town will vote to transfer from available funds a sum or sums of money for the payment of unpaid bills from prior fiscal years, or to take any other action relative thereto.

**SELECT BOARD**

**Select Board:**  
**Finance Committee:**

**Summary:** *Town Meeting approval is required to pay bills from a prior fiscal year. A list of unpaid bills will be provided at Town Meeting.*

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**ARTICLE 24: ESTABLISHMENT OF REVOLVING FUND**

To see if the Town will vote to amend Section 71-1 of the Town of Groton Bylaws (entitled "Funds Established", by inserting the following amendment establishing a new revolving fund, to follow after the "Access for Persons with Disabilities" revolving fund:

<u>Program or Purpose</u>	<u>Representative or Board Authorized to Spend</u>	<u>Departmental Receipts</u>
Council on Aging Program Fund	Council on Aging Director	User fees received from users of Council on Aging Programs

and, further, to amend Section 71-2 (entitled "Limitation on or increase in expenditures) by adding the following text to the end of the existing text: "The second paragraph of Massachusetts General Law Chapter 40, §3 is accepted to allow any balance in the COA Program Revolving Account at the close of each fiscal year to remain available for expenditure, without appropriation for such purposes in future years."

or to take any other action relative thereto.

**COUNCIL ON AGING DIRECTOR**

**Select Board:**  
**Finance Committee:**

**Summary:** *This Article creates a new revolving fund for the Council on Aging. It will allow for the collection of fees for participants of the various programs offered by the COA and then use those collected fees to pay the various Instructors of the programs.*

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**ARTICLE 25: ESTABLISHING LIMITS FOR THE VARIOUS REVOLVING FUNDS**

To see if the Town will vote, pursuant to the provisions of G.L. c. 44 sec 53E½ and the Revolving Fund Bylaw, to amend the Revolving Fund Bylaw to add or delete any revolving account and/or to set the FY 2023 spending limits for the various revolving funds as follows:

<b>Program or Purpose</b>	<b>FY 2023 Spending Limit</b>
Stormwater Management	\$20,000
Conservation Commission	\$50,000
Building Rental Fund	\$50,000
Affordable Housing Marketing	\$20,000
Home Recycling Equipment	\$10,000
Access for Persons with Disabilities	\$10,000
Council on Aging Program Fund	\$50,000
Boat Excise Tax Fund	\$ 5,000
Transfer Station Glass	\$10,000
Senior Center Fitness Equipment	\$10,000

or take any other action relative thereto.

**TOWN MANAGER**

**Select Board:**

**Finance Committee:**

**Summary:** *This Article sets the limit of annual spending for the various revolving funds authorized by previous Town Meeting vote and currently set forth in the Town's Bylaw for said purpose.*

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